



**EXERCISE OF RENEWAL OPTION
GOVERNMENT OF
THE UNITED STATES VIRGIN ISLANDS**

DEPARTMENT OF PROPERTY & PROCUREMENT

CONTRACT NO.: P081BOCT24

DATED: September 28, 2024

EXERCISE OF RENEWAL OPTION

Contractor	Description of Scope of Work/Services
The Moss Group, LLC 1312 Pennsylvania AVE SE Washington, DC 20003	To conduct cross correctional training to focus on mission change and staff readiness for juvenile and adult setting successfully and safely.

Pursuant to the renewal option provision of Contract No. P081BOCT24, and subject to the appropriation and allotment of necessary funds, notice is hereby given that the Government of the U.S. Virgin Islands, Bureau of Corrections exercises, its option to renew and does hereby renew the aforementioned contract for the period September 29, 2025, to September 28, 2026, at the stipulated cost therein.

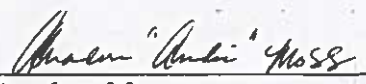
All the terms, covenants, and conditions of the contract affected shall continue in full force and effect. A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.

Please acknowledge receipt and acceptance hereby signing and returning the original to:

The Department of Property and Procurement
3274 Richmond
Christiansted, VI 00820

ACKNOWLEDGMENT & ACCEPTANCE:


GOVERNMENT OF THE VIRGIN ISLANDS


Anadora Moss
President


Wynnie Testamark, Director
Bureau of Corrections

DATE: September 19, 2025

DATE: 9/22/2025


Lisa M. Alejandro, Commissioner
Department of Property & Procurement

DATE: 09/23/2025

Renewal Option No. 1 to P081BOCT24
as Amended



OPCMR

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made this 28th day of September, 2024, in the Territory of the Virgin Islands, by and between the Government of the Virgin Islands, Department of Property and Procurement, on behalf of the Virgin Islands Bureau of Corrections (hereinafter referred to as "Government") and The Moss Group, Inc. (hereinafter referred to as "Contractor or TMG").

WITNESSETH:

WHEREAS, the Government is in need of the services of a contractor to conduct cross correctional training to focus on mission change and staff readiness for juvenile and adult setting successfully and safely, which duties and responsibilities are more particularly described for services rendered in accordance with Addendum I (Scope of Services) attached hereto; and

WHEREAS, the Contractor was selected in accordance with 31 V.I.C. § 239(a)(8); and

WHEREAS, the Contractor represents that it is willing and capable of providing such services; and

NOW, THEREFORE, in consideration of the compensation and mutual covenants herein contained, and intending to be legally bound by this written instrument, the parties hereto do covenant and agree as follows:

1. SERVICES

The Contractor will provide the services described in Addendum I (Scope of Services), attached hereto and made a part of this contract.

2. TERM AND EFFECTIVE DATE

This Contract shall be effective upon the date of execution of Commissioner of the Property and Procurement and shall terminate one year (1) thereafter ("Initial Term"). The Government, in its sole discretion, shall have the option to renew this contract for (2) additional period of one (1) year each, subject to the same terms noted herein, by providing the Contractor with sixty (60) days written notice of the Government's election to renew.

3. COMPENSATION

The Government, in consideration of the satisfactory performance of the services described in Addendum I (Scope of Services), agrees to pay Contractor a sum not to exceed One Hundred Twenty-Two Thousand Nine Hundred Seventy-Five Dollars and Zero Cents (\$122,975.00) during the term of the contract in accordance with the provisions set forth in Addendum II (Compensation) attached hereto and made a part of this contract.

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Contractor's Initials: AM



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4. TRAVEL EXPENSES

Inclusive of the compensation for services as specified in Paragraph 3 (Compensation) above, the Government agrees to pay documented transportation, subsistence, lodging and other travel expenses, while in travel status, for trips which have been authorized in writing, in advance, by the Government. These costs shall be advanced or reimbursed on the same basis as is applicable to non-contract employees of the Government, or as agreed to by an addendum to this Contract, however, said costs and expenses shall not exceed \$25,000.00.

5. RECORDS

The Contractor, when applicable, will present documented precise records of time and/or money expended under this Contract.

6. PROFESSIONAL STANDARDS

The Contractor agrees to maintain the professional standards applicable to its profession and to consultants doing business in the United States Virgin Islands.

7. DOCUMENTS, PRINTOUTS, ETC.

All documents, books, records, instructional materials, programs, printouts and memoranda of every description derived therefrom and pertaining to this Contract shall become the property of the Government and shall be turned over to it at the termination of this Contract. The above described materials shall not be used by Contractor or by any other person or entity except upon the written permission of the Government.

8. LIABILITY OF OTHERS

Nothing in this Contract shall be construed to impose any liability upon the Government to persons, firms, associations or corporations engaged by Contractor as servants, agents or independent contractors, or in any other capacity whatsoever, or make Government liable to any such persons, firms, associations or corporations for the acts, omissions, liabilities, obligations and taxes of Contractor of whatsoever nature, including, but not limited to, unemployment insurance, gross receipt, excise, and social security taxes for Contractor, its servants, agents or independent contractors.

9. ASSIGNMENT

The Contractor shall not subcontract or assign any part of the services under this Contract without the prior written consent of the Government.

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Contractor's Initials: AM



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10. INDEMNIFICATION

Contractor agrees to indemnify, defend and hold harmless Government from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges and expenses (including attorney's fees) and causes of action of whatsoever character which Government may incur, sustain or be subjected to, arising out of or in any way connected to the services to be performed by Contractor under this Contract and arising from any cause, except the sole negligence of Government.

11. INDEPENDENT CONTRACTOR

The Contractor shall perform this Contract as an independent contractor and nothing herein contained shall be construed to be inconsistent with this relationship or status.

12. GOVERNING LAW

This Contract shall be governed by the laws of the United States Virgin Islands and jurisdiction shall remain in the United States Virgin Islands.

13. WAIVERS AND AMENDMENTS

No waiver, modification or amendment of any term, condition, or provision of this Contract shall be valid or of any force or effect unless made in writing, signed by the parties hereto or their duly authorized representatives, and specifying with particularity the nature and extent of such waiver, modification or amendment. Any such waiver, modification or amendment in any instance or instances shall in no event be construed to be a general waiver, modification or amendment of any of the terms, conditions or provisions of this Contract, but the same shall be strictly limited and restricted to the extent and occasion specified in such signed writing or writings.

14. ENTIRE AGREEMENT

This agreement constitutes the entire agreement of the parties relating to the subject matter addressed in this Agreement. This agreement supersedes all prior communications, contracts, or agreements between the parties with respect to the subject matter addressed in this agreement, whether written or oral.

15. RIGHT TO WITHHOLD

If work under this Contract is not performed in accordance with the terms hereof, the Government will have the right to withhold out of any payment due to Contractor, such sums as Government may deem ample to protect it against loss or to assure payment of claims arising therefrom, and, at its option, the Government may apply such sums in such manner as the Government may deem

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proper to secure itself or to satisfy such claims. The Government will immediately notify the Contractor in writing in the event that it elects to exercise its right to withhold.

No such withholding or application shall be made by the Government if and while Contractor gives satisfactory assurance to Government that such claims will be paid by Contractor or its insurance carrier, if applicable in the event that such contest is not successful.

16. CONDITION PRECEDENT

This Contract shall be subject to the availability and appropriation of funds and to the approval of the Commissioner of the Department of Property and Procurement.

17. TERMINATION

Either party will have the right to terminate this Contract with or without cause on 60 days written notice to the other party specifying the date of termination.

18. PARTIAL TERMINATION

The performance of work under this Contract may be terminated by the Government, in part, whenever the Government shall deem such termination advisable by providing 30 days written notice to the Contractor. This partial termination shall be effected by delivering to the Contractor a Notice of Partial Termination specifying the extent to which the term and/or duties under this Contract are terminated and the date upon which such termination becomes effective. The Contractor shall be entitled to receive payment for services provided to the date of termination, including payment for the period of the 30-day notice.

19. NON-DISCRIMINATION

No person shall be excluded from participating in, be denied the proceeds of or be subject to discrimination in the performance of this Contract on account of race, creed, color, sex, religion, disability or national origin.

20. CONFLICT OF INTEREST

- (a) Contractor covenants that it has no interest and will not acquire any interest direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract.
- (b) Contractor further covenants that it is:
 - (1) not a territorial officer or employee (i.e., the Governor, Lieutenant Governor, member of the Legislature, or any other elected territorial official; or an officer or employee of the legislative, executive or judicial branch of the Government or any agency, board, commission or independent instrumentality of the Government, whether compensated on a salary, fee or contractual basis); or
 - (2) a territorial officer or employee and, as such, has:

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- (i) familiarized itself with the provisions of Title 3, Chapter 37 of the Virgin Islands Code, pertaining to conflicts of interest, including the penalties provision set forth in section 1108 thereof;
- (ii) not made, negotiated or influenced this Contract, in its official capacity; and
- (iii) no financial interest in the Contract as that term is defined in section 1101(1) of said Code chapter.

21. NOTICE

Any notice required to be given by the Terms of this Contract shall be deemed to have been given when the same is sent by email, facsimile, certified mail, postage prepaid or personally delivered, addressed to the parties as follows:

GOVERNMENT

Lisa M. Alejandro
Commissioner
Department of Property and Procurement
8201 Sub Base, Suite 4
St. Thomas, VI 00802
Email: lisa.alejandro@dpp.vi.gov
Telephone: 340-774-0828

Wynnie Testamark
Director
Bureau of Corrections
RR 1, Box 9909
Kingshill, VI 00850
Email: wynnie.testamark@boc.vi.gov
Telephone: 340-773-6309

CONTRACTOR

Anadora Moss
President
The Moss Group, Inc
1312 Pennsylvania Ave. SE
Washington, DC 20003-3015
Email: amoss@mossgroup.us
Telephone: 202-546-4747

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22. LICENSURE

The Contractor covenants that it has:

- (a) obtained all of the applicable licenses or permits, permanent, temporary or otherwise as required by Title 27 of the Virgin Islands Code; and
- (b) familiarized itself with the applicable provisions of Title 27 of the Virgin Islands Code pertaining to professions and occupations.

23. OTHER PROVISIONS

Addenda I and II, attached hereto, are a part of this Contract and are incorporated herein by reference.

24. DEBARMENT CERTIFICATION

By execution of this contract, the contractor certifies that it is eligible to receive contract awards using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON PROCUREMENT". In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

25. FALSE CLAIMS

Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claims to be false, fictitious or fraudulent. Contractor acknowledges that making such a false, fictitious or fraudulent claim is an offence under Virgin Islands law.

26. INSURANCE

Contractor shall maintain the following insurance coverages during the term of this Contract:

- (a) **COMMERCIAL GENERAL LIABILITY:** Commercial general liability insurance, in a form acceptable to the Government, on a "per occurrence" basis with a minimum limit of not less than one million dollars (\$1,000,000.00) for any one person per occurrence for death or personal injury and one million dollars (\$1,000,000.00) for any



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one occurrence for property damage. Insurance policy(ies) shall name the Government of the Virgin Islands as the certificate holder and additional insured via an endorsement.

- (b) **PROFESSIONAL LIABILITY:** Professional liability insurance, in a form acceptable to the Government, which covers the services being performed under this Contract, with policy limits of not less than one million dollars (\$1,000,000.00) per claim. The Government shall be listed thereon as a certificate holder.
- (c) **WORKERS' COMPENSATION:** Contractor shall supply current coverage under the Government Insurance Fund or other form of coverage.

27. FACSIMILE, ELECTRONIC & DIGITAL SIGNATURES

A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the day and year first above written.

WITNESSES:

GOVERNMENT OF THE VIRGIN ISLANDS

Wynnie Testamark

Wynnie Testamark
Wynnie Testamark, Director
Bureau of Corrections

8/30/24
Date

Lisa M. Alejandro

Lisa M. Alejandro
Lisa M. Alejandro, Commissioner
Department of Property and Procurement

9/28/2024
Date

Anadora Moss

CONTRACTOR
The Moss Group, Inc.

Anadora Moss
Anadora Moss
President

08-28-2024
Date

APPROVED AS TO LEGAL SUFFICIENCY
DEPARTMENT OF JUSTICE BY: Sean P. Bailey, AAG Date 9/25/2024

PURCHASE ORDER NO. _____

Contract No. P081BOCT24

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Contractor's Initials AM

P081BOCT24



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**AMENDMENT No. 1 OF
PROFESSIONAL SERVICES CONTRACT**

THIS AMENDMENT made as of the 17th day of September, 2025 in the Territory of the Virgin Islands, by and between the Government of the Virgin Islands **DEPARTMENT OF PROPERTY AND PROCUREMENT**, on behalf of the **VIRGIN ISLANDS BUREAU OF CORRECTIONS** (hereinafter referred to as "**Government**") and The Moss Group, LLC. whose address is 1312 Pennsylvania Ave SE, Washington DC 20003 (hereinafter referred to as "**Contractor**").

Both parties witness to being duly authorized to execute this agreement and will attest accordingly when and where necessary.

WITNESSETH

WHEREAS, pursuant to Contract No. **P081BOCT24** approved by the Commissioner of the Department of Property and Procurement on September 28, 2024, (which constitutes and is hereinafter referred to as the "**Contract**"), the Government contracted with Contractor to conduct cross correctional training to focus on mission change and staff readiness for juvenile and adult setting successful and safely; and

WHEREAS, the Contract expires pursuant to its terms on **September 28, 2025**; and

WHEREAS, the Contractor has been acquired by the parent organization, MTC Learning LLC; and

WHEREAS, the parties desire to amend the Contract to change the name of the contracting party to The Moss Group, LLC; and

WHEREAS, the amendment of this Contract pursuant to this Amendment No. 1 of Professional Services Contract shall not result in any change to the scope of services provided for the under Contract and shall not require an increase to the compensation originally provided for under the Contract; and

NOW THEREFORE, for mutual and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

TERMS AND CONDITIONS

- 1. The Contract is hereby amended by changing all references to Contractor from The Moss Group, Inc. to The Moss Group, LLC effective on the day this Amendment is signed by the Commissioner of the Department of Property and Procurement.**

Amendment No. 1 to
Contract No. P081BOCT24

1

Initials: AM



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2. Paragraph No. 21 (Notice) is hereby amended by replacing the information for the category "Contractor" with the following text:

CONTRACTOR

Anadora Moss

President

The Moss Group, LLC

1312 Pennsylvania Ave. SE

Washington, DC 20003-3015

Email: amoss@mossgroup.us

Telephone: 202-546-4747

3. This Amendment is subject to the approval of the Commissioner of Department of Property and Procurement and to the appropriation and availability of funds.
4. Except as expressly amended in this Amendment, all terms of the Contract remain in full force and effect.
5. **FACSIMILE, ELECTRONIC & DIGITAL SIGNATURES**

A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.



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The Parties have hereunto set their hands on the day and year first above written.

GOVERNMENT OF THE VIRGIN ISLANDS

W. Testamark

Wynnie Testamark, Director
Bureau of Corrections

9/5/2025

Date

Lisa M. Alejandro

Lisa M. Alejandro, Commissioner
Department of Property & Procurement

9/17/2025

Date

CONTRACTOR

The Moss Group, LLC

Anadora Moss

Anadora Moss
President

September 5, 2025

Date

APPROVED AS TO LEGAL SUFFICIENCY
DEPARTMENT OF JUSTICE BY:

[Signature]
Assistant Attorney General

09/17/2025

Date

PURCHASE ORDER NO. _____



THE GOVERNMENT OF THE VIRGIN ISLANDS
DEPARTMENT OF LICENSING AND CONSUMER AFFAIRS
BUSINESS LICENSE

KNOW ALL BY THIS PRESENT

That, in accordance with the applicable provisions of Title 3 Chapter 16 and Title 27 V.I.C. relating to the licensing of businesses and occupations, and compliance having been made with the provisions of 10 V.I.C. Sec. 41 relating to the Civil Rights Act of the Virgin Islands, the following license is hereby granted.

Licensee: THE MOSS GROUP LLC	
Trade Name: THE MOSS GROUP LLC	
Mailing Address	Physical Address
1312 PENNSYLVANIA AVE SE WASHINGTON DC 20003	14 AB'CHURCH STREET CHRISTIANSTED ST. CROIX VI 00820
Business No: 64824	License No: 2-64824-2L
Types of License(s) Business & Management Consulting	

As provided by law, the authorized licensing authority shall have the power to revoke or suspend any License issued hereunder, upon finding, after notice and adequate hearing, that such revocation or suspension is in the public interest; provided, that any persons aggrieved by any such decision of this office shall be entitled to a review of the same by the Territorial Court upon appeal made within (30) days from the date of the decision; provided, further, that all decisions of this office hereunder shall be final except upon specific findings by the Court that the same was arrived at by fraud or illegal means.

2025

If a renewal is desired, the holder is responsible for making application for same without any notice from this office. It is the responsibility of the Licensee to notify the Department in writing within (30) days, when a license is to be cancelled or placed in inactive status. Failure to do so will result in the assessment of penalties as authorized by law.

Valid from 07/01/2025 until 07/31/2026
Printed on 09/05/2025
Issued at St. Croix, V.I.
Fee 390.00

H. Nathalie Hodge
Commissioner, Department of Licensing and Consumer Affairs

THIS LICENSE MUST BE PROMINENTLY DISPLAYED AT PLACE OF BUSINESS

Entity Workspace

Enter an entity ID, name, or keyword



Get Started

Actions

Show Workspace For
Non-Federal Entities

Non-Federal Entities

BioPreferred Reporting

Service Contract Reporting

Filter By

Keyword

Entity

Status

☐ Work in Progress Registration

☐ Submitted Registration

results per page

25

page

1

of 1

Sort by

Expiration Date Ascending

Moss Group LLC • Active Registration

View

Update

More

Unique Entity ID:
HLXNPDJRFYC3

Doing Business As:
The Moss Group

Expiration Date
Nov 25, 2025

CAGE/NCAGE:
4RXU6

Physical Address:
1312 Pennsylvania Ave SE
Washington, DC 20003-3015 USA

Purpose of Registration:
All Awards



**Government of
The United States Virgin Islands**

-O-

*Office of the Lieutenant Governor
Division of Corporations & Trademarks*

CERTIFICATE OF GOOD STANDING

To Whom These Presents Shall Come:

I, the undersigned Lieutenant Governor the United States Virgin Islands, do hereby certify that **THE MOSS GROUP LLC** has filed in the Office of the Lieutenant Governor the requisite annual reports and statements as required by the Virgin Islands Code, and the Rules and Regulations of this Office. In addition, the aforementioned entity has paid all applicable taxes and fees to date, and has a legal existence not having been cancelled or dissolved as far as the records of my office show.

Wherefore, the aforementioned entity is duly formed under the laws of the Virgin Islands of the United States, is duly authorized to transact business, and, is hereby declared to be in good standing as witnessed by my seal below. This certificate is valid through June 30th, 2026.

Entity Type: Foreign Limited Liability Company

Entity Status: In Good Standing

Registration Date: 08/26/2025

Jurisdiction: District of Columbia, United States

Witness my hand and the seal of the Government of the United States Virgin Islands, on this 26th day of August, 2025.



A handwritten signature in blue ink, reading "Tregenza A. Roach".

**Tregenza A. Roach
Lieutenant Governor
United States Virgin Islands**



GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS



Date: AUGUST 26, 2025

Office of the Custodian, Workers' Compensation Trust Fund

Department of Labor

Certificate of Workers' Compensation Insurance Coverage

I certify that the employer THE MOSS GROUP, LLC

has filed with the Custodian of the Workers' Compensation Trust Fund, the Employers Report to the Commissioner of Labor and paid the required premium in accordance with the provision of Title 24 Chapter 11, Section 273, of the Virgin Islands Code, and Accordingly is entitled to the rights and benefits of the insurance coverage established by law. The risk of this employer is covered by policy PSTX036802025-02 *for the period from* APRIL 04, 2025 *to* DECEMBER 31, 2025.

NAME & ADDRESS OF EMPLOYER

THE MOSS GROUP, LLC
1312 PENNSYLVANIA AVE SE
WASHINGTON DC, 20003


Commissioner of Labor



GOVERNMENT OF THE
**VIRGIN ISLANDS OF THE
UNITED STATES**
ST. THOMAS, VIRGIN ISLANDS

PURCHASE ORDER

DATE: 08/04/2025 PAGE: 1 OF 1

PURCHASE ORDER NUMBER: 00010461

REQUISITION NUMBER: 13797

SHIP TO: BOC ST. CROIX
BUREAU OF CORRECTIONS STC
RURAL ROUTE 1 - BOX 9955
KINGSHILL
ST. CROIX, VI 00850-9715
340-773-0295

BILL TO: BOC ST. CROIX
BUREAU OF CORRECTIONS STC
RURAL ROUTE 1 - BOX 9955
KINGSHILL
ST. CROIX, VI 00850-9715
340-773-0295

THIS PURCHASE ORDER IS ONLY VALID FOR NINETY (90) DAYS FROM DATE SPECIFIED ABOVE

THE PRICE ON THIS PURCHASE ORDER IS FIXED AND SHOULD NOT CHANGE WITHOUT ADVANCE WRITTEN CONSENT

VENDOR: THE MOSS GROUP, INC.
1312 PENNSYLVANIA AVE SE
WASHINGTON, DC 20003

VENDOR REMIT

74510

VENDOR CONTACT

DELIVERY TERMS: _____

PAYMENT DUE 0 DAYS FROM INVOICE

Item#	Description/Part No.	UNIT	UNIT PRICE	QUANTITY	AMOUNT
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	TO ENCUMBER FUNDS TO COVER THE COST TO CONDUCT A CROSS TRAINING TO FOCUS ON MISSION CHANGE AND STAFF READINESS FOR GVI EMPLOYEES AT THE BUREAU OF CORRECTIONS (P081BOCT24) 00150004 - 534000	EACH	\$122,975.00	1	\$122,975.00
	122,975.00				
Order Total					122,975.00

Purchase Order Authorization

Wynnie Teotamark

Department or Agency Certifying Officer

[Signature]

Department of Property & Procurement Purchasing or Contracting Officer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA Risk & Insurance Services 15 West South Temple, Suite 700 Salt Lake City, UT 84101 Attn: SaltLakeCity.certrequest@marsh.com; F 212-948-4373 CN102550625-STND-GAWU-24-25	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Zurich American Insurance Company INSURER B: American Zurich Insurance Company INSURER C: Axis Surplus Insurance Company INSURER D: INSURER E: INSURER F:
INSURED The Moss Group LLC fka The Moss Group Inc. 1312 Pennsylvania Ave, SE Washington, DC 20003	NAIC # 16535 40142 26620

COVERAGES

CERTIFICATE NUMBER:

SEA-004133096-01

REVISION NUMBER: 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO428135513	10/01/2024	10/01/2025	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 4,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP428135613	10/01/2024	10/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			P00100004066807	10/01/2024	10/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC428135413 (AOS) WC106529508 (MA)	10/01/2024 10/01/2024	10/01/2025 10/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder and Owner are included as additional insured with respect to General Liability and Auto Liability where required by written contract.

CERTIFICATE HOLDER

Government of the Virgin Islands
Bureau of Corrections
1 Negro Bay
William D. Roebuck Park
Frederiksted VI 00840

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Risk & Insurance Services

Thomas D. Burkett

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AGENCY CUSTOMER ID: CN102550625

LOC #: Salt Lake City

**ADDITIONAL REMARKS SCHEDULE**

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AGENCY Marsh USA Risk & Insurance Services		NAMED INSURED The Moss Group LLC fka The Moss Group Inc. 1312 Pennsylvania Ave, SE Washington, DC 20003
POLICY NUMBER		
CARRIER	NAIC CODE	
EFFECTIVE DATE:		

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

Professional Liability, Policy #: XFLG28165869009, Carrier: Illinois Union Insurance Company, Policy Dates: 10/01/2024 - 10/01/2025, Limit: \$2,000,000

Cyber

Policy Number: W148F0241201

Carrier: Syndicate 2623/623 at Lloyds

Effective Date: 10/01/2024

Expiration Date: 10/01/2025

SIR: \$250,000

Limit: \$1,000,000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Government of the Virgin Islands
Bureau of Corrections

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

Policy Number GLO 4281355-13

Endorsement No. 6

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMON POLICY CHANGE ENDORSEMENT

Named Insured: MANAGEMENT & TRAINING CORPORATION
500 N MARKET PLACE DR
CENTERVILLE UT 84014

Effective Date of Change: 07/21/2025
12:01 A.M., Standard Time

Agent Name: MARSH USA INC.

Agent No. 29067-000

This endorsement will not be used to decrease coverages, increase rates or deductibles or alter any terms or conditions of coverage unless at the sole request of the insured.

COVERAGE PART INFORMATION — Coverage parts affected by this change as indicated by ☒ below.

- ☐ Commercial Property
☒ Commercial General Liability
☐ Commercial Crime
☐ Commercial Inland Marine
☐ Commercial Automobile
☐

The following item(s):

- | | |
|--|---|
| <input type="checkbox"/> Insured's Name | <input type="checkbox"/> Insured's Mailing Address |
| <input type="checkbox"/> Effective/Expiration Date | <input type="checkbox"/> Insured's Legal Status/Business of Insured |
| <input type="checkbox"/> Payment Plan | <input checked="" type="checkbox"/> Coverage Forms and Endorsements |
| <input type="checkbox"/> Add/Delete Vehicle | <input type="checkbox"/> Deductibles |
| <input type="checkbox"/> Additional Interest | <input type="checkbox"/> Classification/Class Codes |
| <input type="checkbox"/> Limits/Exposures | <input type="checkbox"/> Underlying Exposure/Insurance |
| <input type="checkbox"/> Covered Property/Location Description | |

IT IS HEREBY AGREED THAT FORM CG 20 26 12 19, ADDITIONAL INSURED-DESIGNATED PERSON OR ORGANIZATION, IS AMENDED TO THE POLICY PER ATTACHED. EFFECTIVE 07/21/2025.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

The above amendments result in a change in the premiums as follows:

This premium does not include taxes and surcharges.

<input type="checkbox"/> No changes	<input type="checkbox"/> To be Adjusted at Audit	Additional	Return
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Tax and Surcharge Changes

Additional	Return
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GOVERNMENT OF THE DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

DLCP Corp. Div.

OCT 17 2024

**District of Columbia Government
Corporations Division**

File Copy _____

**Articles of Organization for Domestic Limited Liability Company
Form DLC-1, Ver. 9, September 2023**

One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Articles of Organization:

1. Company name

The Moss Group LLC

2. The street address of the initial principal office

1312 Pennsylvania Avenue SE, Washington DC, 20003

3. Registered agent's name and address in the District of Columbia

C T Corporation System, 1015 15th Street N.W., Suite 1000 Washington, D.C. 20005

4. The limited liability company has at least one member.

5. Effective date

6. Miscellaneous provisions (Include Language about Series LLC and Professional Service Description for PLLCs if applicable)

To provide consulting services and to engage in any lawful act or activity incidental to providing such consulting services and for which a limited liability company may be organized under the Uniform Limited Liability Company Act of 2010 (D.C. Code Section 29-801.01).

7. State the names and addresses of each person (member and manager) that has interest or control over this company (review instruction sheet for more information)

Anadora Moss, Beneficial Owner, 1312 Pennsylvania Ave SE, Washington DC, 20003

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCCC § 22-2405.

8. Organizer's Name & Address

Anadora Moss, 1312 Pennsylvania Ave SE, Washington DC, 20003

8A. Organizer's Signature and Date

Anadora 'Anadi' Moss

10/16/2024

Mail all forms and required payment to:

Department of Licensing and Consumer Protection
Corporations Division
PO Box 712300
Philadelphia, PA 19171-2300
Phone: (202) 442-4432

Many corporate filings are available online.

Go to our CorpOnline site at <https://corponline.dlcp.dc.gov> and sign in with Access DC to proceed.

Online filings are paid by credit card.

**WRITTEN CONSENT RESOLUTIONS
OF THE SOLE MEMBER OF
THE MOSS GROUP, LLC**

Effective July 21, 2025

The undersigned, MTC Learning, LLC, a Utah limited liability company ("MTC Learning") being the sole member (the "Member") of The Moss Group LLC, a D.C. limited liability company (the "Company"), pursuant to Section 28-804.07 of the D.C. Code and the Operating Agreement of The Moss Group LLC, hereby consents to the adoption of the following resolutions by written consent (this "Consent") without the formality of convening a meeting, for and as the actions of the Company, as of the date set forth above.

WHEREAS, the Company previously entered into a contract to provide services to the U.S. Virgin Islands ("USVI").

WHEREAS, the original term of the contract with USVI will expire on September 27, 2025, and both the Company and USVI wish to extend the term for an additional year, through September 27, 2026.

NOW, THEREFORE, BE IT:

RESOLVED, that it is in the best interests of the Company to extend the term of its contract with USVI for an additional year, through September 27, 2026.

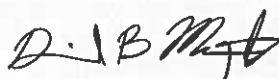
RESOLVED FURTHER, that Anadora Moss, as the Company's President, shall be and hereby is authorized to sign any and all contract documents required to effectuate the one year extension of the Company's contract with USVI;

RESOLVED FURTHER, that any that any manager, member, or officer of the Company, or any other person so authorized by any such manager, member or officer (each of the foregoing persons being an "Authorized Agent"), each acting alone or with any other Authorized Agent is hereby authorized, directed and empowered to execute on behalf of the Company any other documents necessary to facilitate the one year extension of the Company's contract with USVI.

RESOLVED FURTHER, that the undersigned hereby ratifies and approves all actions heretofore taken by the Company's Authorized Agents in furtherance of the matters hereinabove authorized, and confirms all such actions as the authorized acts of the Company.

The actions taken by this Consent shall have the same force and effect as if taken by the undersigned at a special membership meeting, duly called and constituted pursuant to the Operating Agreement of The Moss Group LLC and the laws of Washington, D.C. Delivery by telecopy or electronic mail of any executed signature page to this Consent shall constitute effective delivery of such signature page.

IN WITNESS WHEREOF, the undersigned have executed this Consent of the sole member of the Company as of the date first set forth above.

A handwritten signature in dark ink, appearing to read "D. B. Marquardt", is written above a horizontal line.

MTC Learning, LLC

By: Dan Marquardt, President of Management &
Training Corporation, its sole member