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**EXERCISE OF RENEWAL OPTION  
GOVERNMENT OF  
THE UNITED STATES VIRGIN ISLANDS  
DEPARTMENT OF PROPERTY & PROCUREMENT**

CONTRACT NO.: G036PNRT22

DATED: April 12, 2022

**EXERCISE OF RENEWAL OPTION No.1**

**Contractor**

**Description of Scope of Work/Services**

University of the Virgin Islands	To collaborate and coordinate with the Government, the National Oceanic and Atmospheric Administration, and the National Park Service to monitor coral reef ecosystems in the US Virgin Islands
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Pursuant to the renewal option provision of Contract No. G036PNRT22, and subject to the appropriation and allotment of necessary funds, notice is hereby given that the Government of the U.S. Virgin Islands, Department of Planning and Natural Resources exercises its option to renew and does hereby renew the aforementioned Contract for the period January 1, 2023 to December 31, 2024, at the stipulated cost therein.

All the terms, covenants, and conditions of the contract affected shall continue in full force and effect. A facsimile, electronic or digital signature on this form shall be deemed an original and binding on the Parties hereto.

Please acknowledge receipt and acceptance hereby signing and returning the original to:

The Department of Property and Procurement  
8201 Subbase Suite #4  
St. Thomas, VI 00802

ACKNOWLEDGMENT & ACCEPTANCE: GOVERNMENT OF THE VIRGIN ISLANDS

Mindy Solivan  
Mindy Solivan, Director  
Office of Sponsored Programs  
University of the Virgin Islands

Jean-Pierre Oriol  
Jean-Pierre Oriol, Commissioner  
Dept. of Planning & Natural Resources

Date: 12/22/2022

Date: 26-Dec-2022

Anthony D. Thomas  
Anthony D. Thomas, Commissioner  
Department of Property & Procurement

Date: 2/5/2023



## MEMORANDUM OF AGREEMENT

**THIS MEMORANDUM OF AGREEMENT ("MOA")** is made this 12th day of April, 2022, in the Territory of the Virgin Islands, by and between the Government of the Virgin Islands, Department of Property and Procurement, on behalf of the Department of Planning and Natural Resources (DPNR), Division of Coastal Zone Management (hereinafter referred to as "Government") and the University of the Virgin Islands (UVI) (hereinafter referred to as "Contractor").

### WITNESSETH:

**WHEREAS**, the Government is in need of the services of a Contractor to monitor coral reef ecosystems in the Virgin Islands, which duties and responsibilities are more particularly described in Addendum I (Scope of Work) attached hereto; and

**WHEREAS**, the Government has obtained funding for the monitoring of coral reef ecosystems in the Virgin Islands; and

**WHEREAS**, managing coral reef ecosystems in the United States Virgin Islands fall under Government responsibilities and commitments as per 12 V.I.C § 101 "to protect, conserve, and manage indigenous fish, wildlife and plants, and endangered or threatened species for the ultimate benefit of all United States Virgin Islanders, now and in the future"; and

**WHEREAS**, the Government and the Contractor executed Memoranda of Agreement in 2001, 2006, 2008, 2013, and 2015 (GC-PNR-025-2001, GC-PNR-014-2006, GC-PNR-010-2009, GC-071-PNR-13, and GC-021-PNR15 respectively), for the monitoring of coral reef ecosystems in the Virgin Islands and both parties wish to continue that partnership; and

**WHEREAS**, Contractor was selected in accordance with 31 V.I.C. § 239(a)(8); and

**WHEREAS**, the Contractor represents that it is willing and capable of providing such services and collaborating with the Government, NOAA and NPS to monitor coral reef ecosystems in the Virgin Islands.

**WHEREAS**, the Contractor represents that there shall be no indirect cost applied to this agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, and

General Contract No. G036PNRT22

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Initials: MS



intending to be legally bound by this written instrument, the parties hereto do covenant and agree as follows:

#### 1. SERVICES

The Contractor will assist the Government in the monitoring of coral reef ecosystems as described in Addendum I (Scope of Work) attached hereto and made a part of this contract.

#### 2. TERM AND EFFECTIVE DATE

The term of this MOA shall be from January 1, 2021, to December 31, 2022. Upon the date of execution of this MOA by the Commissioner of the Department of Property and Procurement, this MOA shall become effective for the Term set out herein. The Government in its sole discretion, shall have the option to renew this MOA for up to five (5) additional terms of two (2) years each subject to the same terms noted herein, by providing the Contractor with sixty (60) days written notice of the Government's election to renew.

#### 3. COMPENSATION

The Government, in consideration of the satisfactory performance of the services described in Addendum I (Scope of Work), agrees to pay The Contractor a sum not to exceed **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)** in accordance with the provisions set forth in Addendum II (Compensation) attached hereto and made a part of this MOA.

#### 4. TRAVEL EXPENSES

Inclusive of the compensation for services as specified in Paragraph 3 (Compensation) above, the Government agrees to pay documented transportation, subsistence, lodging and other travel expenses, while in travel status, for trips which have been authorized in writing, in advance, by the Government. These costs shall be advanced or reimbursed on the same basis as is applicable to non-contract employees of the Government, or as agreed to by an addendum to this Contract, however, said costs and expenses shall not exceed N/A (\$ N/A).

#### 5. RECORDS



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The Contractor when applicable, will present documented precise records of time and/or money expended under this Contract.

#### **6. PROFESSIONAL STANDARDS**

The Contractor agrees to maintain the professional standards applicable to its profession and to consultants doing business in the United States Virgin Islands.

#### **7. DOCUMENTS, PRINTOUTS, ETC.**

Maps, reports, pictures, specifications and other work products of every description derived therefrom and pertaining to this MOA shall become the property of the Government and shall be turned over to it at the termination of this MOA. The above-described materials shall not be used by The Contractor or by any other person or entity except upon the written permission of the Government. All data generated for this project shall become the joint property of the Government and the Contractor. The Contractor shall reserve the rights for previously owned data used in support of this project. Equipment purchased by the Contractor and used for the fulfillment of this Agreement shall remain the property of the Contractor.

#### **8. LIABILITY OF OTHERS**

Nothing in this MOA shall be construed to impose any liability upon the Government to persons, firms, associations, or corporations engaged by The Contractor as servants, agents, or independent contractors, or in any other capacity whatsoever, or make Government liable to any such persons, firms associations, or corporations for the acts, omissions, liabilities, obligations and taxes of Contractor of whatsoever nature, including but not limited to unemployment insurance and social security taxes for The Contractor, its servants, agents or independent contractors.

#### **9. ASSIGNMENT**

The Contractor shall not subcontract or assign any part of the services under this MOA without the prior written consent of the Government.

#### **10. INDEMNIFICATION**

The Contractor agrees to indemnify, defend and hold harmless Government from and against any and all loss, damage, liability, claims, demands, detriments, cost, charges and



expense (including attorney's fees) and causes of action of whatsoever character which Government may incur, sustain or be subjected to, arising out of or in any way connected to the services to be performed by The Contractor under this MOA and arising from any cause, except the sole negligence of Government.

#### **11. INDEPENDENT CONTRACTOR**

The Contractor shall perform this MOA as an independent contractor, and nothing herein contained shall be construed to be inconsistent with this relationship or status.

#### **12. GOVERNING LAW**

This MOA shall be governed by the laws of the United States Virgin Islands and jurisdiction shall remain in the United States Virgin Islands.

#### **13. WAIVERS AND AMENDMENTS**

No waiver, modification or amendment of any term condition or provision of this MOA shall be valid or of any force or effect unless made in writing, signed by the parties hereto or their duly authorized representatives, and specifying with particularity the nature and extent of such waiver, modification or amendment. Any such waiver, modification or amendment in any instance or instances shall in no event be construed to be a general waiver, modification or amendment of any of the terms, conditions or provisions of this MOA, but the same shall be strictly limited and restricted to the extent and occasion specified in such signed writing or writings.

#### **14. ENTIRE AGREEMENT**

This MOA constitutes the entire agreement of the parties relating to the subject matter addressed in this agreement. This agreement supersedes all prior communications, contracts, or agreements between the parties with respect to the subject matter addressed in this Agreement, whether written or oral.

#### **15. RIGHT TO WITHHOLD**

If work under this MOA is not performed in accordance with the terms hereof, Government will have the right to withhold out of any payment due to The Contractor, such sums as Government may deem ample to protect it against loss or to assure payment of claims arising therefrom, and, at its option, Government may apply such



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sums in such manner as Government may deem proper to secure itself or to satisfy such claims. Government will immediately notify the Contractor in writing in the event that it elects to exercise its right to withhold.

No such withholding or application shall be made by Government if and while The Contractor gives satisfactory assurance to Government that such claims will be paid by Contractor or its insurance carrier, if applicable in the event that such contest is not successful.

#### **16. CONDITION PRECEDENT**

This MOA shall be subject to the availability and appropriation of funds and to the approval of the Commissioner of the Department of Property and Procurement.

#### **17. TERMINATION**

Either party will have the right to terminate this Contract with or without cause on Thirty (30) days written notice to the other party specifying the date of termination.

#### **18. PARTIAL TERMINATION**

The performance of work under this MOA may be terminated by the Government, in part, whenever the Government shall deem such termination advisable by providing Thirty (30) days written notice to the Contractor. This partial termination shall be affected by delivering to the Contractor a Notice of Partial Termination specifying the extent to which the term and/or duties under this MOA are terminated and the date upon which such termination becomes effective. The Contractor shall be entitled to receive payment for services provided to the date of termination, including payment for the period of the Thirty (30) day notice.

#### **19. NON-DISCRIMINATION**

No person shall be excluded from participating in, be denied the proceeds of or be subject to discrimination in the performance of this MOA on account of race, creed, color, sex, religion, disability or national origin.

#### **20. CONFLICT OF INTEREST**

The Contractor covenants that it has no interest and will not acquire any interest direct





or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this MOA.

## 21. NOTICE

Any notice required to be given by the Terms of this MOA shall be deemed to have been given when the same is sent by certified mail, postage prepaid or personally delivered, addressed to the parties as follows:

### GOVERNMENT

Anthony D. Thomas  
Commissioner  
Department of Property and Procurement  
8201 Sub Base, Suite 4  
St. Thomas U.S. Virgin Islands 00802

Jean-Pierre Oriol  
Commissioner  
Department of Planning and Natural Resources  
Division of Coastal Zone Management  
Charles W. Turnbull Regional Library  
4607 Tutu Park Mall  
St. Thomas, VI 00802

### CONTRACTOR

Mrs. Mindy Solivan  
Director, Office of Sponsored Programs  
University of the Virgin Islands  
No. 2 John Brewers Bay  
St. Thomas, USVI 00802

## 22. LICENSURE

The Contractor covenants that it has:

- a. obtained all of the applicable licenses or permits, permanent, temporary or otherwise as required by Title 27 of the Virgin Islands Code; and
- b. familiarized itself with the applicable provisions of Title 27 of the Virgin Islands Code pertaining to professions and occupations.

## 23. OTHER PROVISIONS

General Contract No. G036PNRT22



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Addenda I and II attached hereto are a part of this MOA and are incorporated herein by reference.

#### **24. DEBARMENT CERTIFICATION**

By execution of this MOA, the Contractor certifies that it is eligible to receive awards using federally appropriated funds and that it has not been suspended or debarred from entering into agreements with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON-PROCUREMENT". In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this MOA or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

#### **25. FALSE CLAIMS**

The Contractor warrants that it shall not, with respect to this MOA, make or present any claim upon or against the Government of the Virgin Islands, or any officer department, board, commission, or other agency thereof, knowing such claims to be false, fictitious or fraudulent. The Contractor acknowledges that making such a false, fictitious or fraudulent claim is an offence under Virgin Islands law.

#### **26. NOTICE OF FEDERAL FUNDING**

The Contractor acknowledges that this MOA is funded, in whole or in part, by federal funds. The CDFA number for this award is 11.482 under NOAA's Coral Reef Conservation Program. The Contractor warrants that it shall not, with respect to this MOA, make or present any claim knowing such claim to be false, fictitious, or fraudulent. The Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offence.

#### **27. FACSIMILE, ELECTRONIC & DIGITAL SIGNATURES**

A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.

General Contract No. G036PNRT22

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Initials: \_\_\_\_\_

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IN WITNESS WHEREOF, the parties have hereunto set their hands on the day and year first above written.

**WITNESSES:****GOVERNMENT OF THE VIRGIN ISLANDS**

Athneil J. Thomas  
Deputy Commissioner  
Dept. of Planning &  
Natural Resources

Jean-Pierre L. Oriol, Commissioner  
Department of Planning and Natural Resources

22-Jan-2022

Date

Anthony D. Thomas, Commissioner  
Department of Property and Procurement

4/12/2022

Date

**UNIVERSITY OF THE VIRGIN ISLANDS**
1/26/2022

Mrs. Mindy Solivan, Director  
Office of Sponsored Programs  
University of the Virgin Islands

Date

APPROVED AS TO LEGAL SUFFICIENCY

DEPARTMENT OF JUSTICE BY:

Date 4/12/2022

Assistant Attorney General

PURCHASE ORDER NO. \_\_\_\_\_

General Contract No. G036PNRT22Initials: MS



## ADDENDUM I SCOPE OF WORK

### 1. MONITORING OF CORAL REEFS IN THE U.S. VIRGIN ISLANDS - YEARS 21-22

**Contractor agrees to assist the Government with the monitoring of coral reef ecosystems in the Virgin Islands, through performance of the scope of work outlined below, which may be modified as agreed upon by the Contractor and the Government.**

The general goal of the Territorial Coral Reef Monitoring Program (TCRMP) is to continue to fill gaps in monitoring coverage of U.S. Coral Reef Ecosystems. For the U.S. Virgin Islands this is accomplished through intensive assessments of the ecological composition and biological diversity of reef systems within the territory and establishment of baselines to make spatial comparisons and evaluate temporal changes.

Under the long-term monitoring component of this project UVI will focus on a) quantitative assessment of living coral cover, and cover by other key benthic reef organisms (algae, sponges, and others); b) information on the condition of coral colonies such as the presence of bleaching and disease; and c) survey of macro invertebrates (sea urchin, *Diadema antillarum*), using videography at a number of locations as described below. Additionally, reef fish populations will be assessed by conducting nine belt transects and three Roving Diver Fish Census in the vicinity of the benthic transects at each site.

#### Long Term Monitoring Component **St. Croix Monitoring**

The Contractor will collect the information described above for 14 monitoring sites, which are comprised of previously established TCRMP sites around St. Croix under previous program funding as well as newly incorporated sites that had been monitored in the past utilizing funding from DPNR-DEP which has been discontinued. The 14 sites include: Buck Island (STX), Cane Bay (nearshore & deep sites), Eagle Ray, Castle-West Indies Lab, Great Pond, Jacks Bay, Lang Bank Hind, Lang Bank EEMP, Mutton Snapper, Salt River (nearshore & deep sites), King's Corner and Sprat Hole).

The sites will be sampled once per year. The Contractor will collect data at these 14 sites, each consisting of six permanent 10m transects, using the underwater video protocol as established in previous years of this program under MOA #GC-PNR-025-2001. The Contractor will also assess fish populations by conducting nine belt transects and three



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Roving Diver Fish Census in the vicinity of the coral transects at each site.

### **St. Thomas/St. John Monitoring**

The Contractor will collect the information described above for 17 sites around St. Thomas/St. John, which again are comprised of established TCRMP sites through previous program funding and newly incorporated sites that had been monitored in the past utilizing funds from DPNR- DEP which has been discontinued. The 17 sites include: College Shoal East, Grammanik Bank, Hind Bank East, South Capella, South Water Island, Seahorse Cottage Shoal, Cocus Rock (formerly Benner Bay), Black Point, Botany Bay, Brewers Bay, Buck Island (STT), Fish Bay, Flat Cay, Magens Bay, Meri Shoal (formerly South Fish), Savana Island and St. James Island. In addition to collecting benthic habitat data using the aforementioned underwater video protocol around St. Thomas/St. John, The Contractor will assess fish populations by conducting nine belt transects and three Roving Diver Fish Census in the vicinity of the coral transects at each site.

### **Methodology**

Because this project is a continuation of a project initiated in 2000 for the monitoring of coral reefs of the U.S. Virgin Islands, the methodology of collecting data and parameters to be monitored will be the same as those established under Addendum I Scope of Work to the Memorandum of Agreement (MOA) dated May 18, 2001 between the Government of the Virgin Islands and the University of the Virgin Islands (GC-PNR-025-2001). Under that MOA a video monitoring and analysis protocol was established.

### **Training in Field Use of Videography and Analysis of Videotapes**

The Contractor will provide training in the use of the video method to DPNR staff. Training will include the field component and the analyses of videotapes using the detailed protocol that has been developed. Media that demonstrates the use of this protocol (produced under MOA #GC-PNR-025-2001) will be made available to DPNR staff upon signature of this MOA as a training tool to complement on-site training in the field and in the laboratory/office.

### **Products**

The Contractor will make the results of these efforts available to DPNR in the form of a comprehensive report including archived digital video transect data (and appropriate metadata) and results of image analyses. The data will also be made available on an interactive web page on the UVI website and the CZM website. Results of this project will be disseminated to the USVI community through a media campaign, including but not necessarily limited to newspaper articles and radio shows. Final reports generated from this project will be made available for distribution through NOAA-sponsored websites. However, the parties will retain a two-year proprietary data time limit to allow



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sufficient time for the principal investigators on the project to compile and distribute scientific manuscripts to peer-reviewed journals for publication. This proprietary time limit on the use of data generated through this project may be extended through the submission of a written request from the Contractor prior to the end of the two-year time limit.

The Contractor will deliver detailed semi-annual progress reports on June 30, 2021 (Year 21) and June 30, 2022 (Year 22). The final report and all other final products for the Year 21 scope of work will be submitted to DPNR-CZM by September 15, 2021. The final report and all other final products for the Year 22 scope of work will be submitted to DPNR-CZM by September 15, 2022. If any no-cost extensions are needed for submission of these reports, UVI must submit such a request in writing and provide a detailed progress report by August 15<sup>th</sup> of the respective year.

#### **Coordination of Site Visits**

The Contractor will attempt to coordinate field activities with DPNR to increase efficiency and to provide training. In order to do so, UVI will notify DPNR prior to any field activities.

#### **Availability of Data**

The Contractor will make all data collected available to DPNR upon request at any time.

#### **MEMORANDUM OF AGREEMENT CONTACTS:**

DEPARTMENT OF PLANNING AND NATURAL RESOURCES (DPNR)

##### Administrative Contact:

Matthew Warham

Environmental Planner II

DPNR-Coastal Zone Management

45 Estate Mars Hill

Frederiksted, VI 00840

340.773.1082 ext:2269

[Matthew.warham@dpnr.vi.gov](mailto:Matthew.warham@dpnr.vi.gov)



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Principal Investigator:

Dr. Tyler Smith

Research Professor of Marine Science

Center for Marine and Environmental Studies (CMES)

#2 John Brewers Bay

St. Thomas USVI 00802-9990

Tel: 340-693-1394

[tsmith@live.uvi.edu](mailto:tsmith@live.uvi.edu)

Administrative Contact:

Mindy Solivan, Director, Office of Sponsored Programs

#2 John Brewers Bay

St. Thomas USVI 00802-6004

Tel: 340-693-1202

[mindy.solivan@uvi.edu](mailto:mindy.solivan@uvi.edu)

Financial Contact:

Stephanie George, Accountant

Grants Accounting

#2 John Brewers Bay

St. Thomas USVI 00802-6004

Tel: 340-693-1430

[stephanie.george@uvi.edu](mailto:stephanie.george@uvi.edu)

Institutional Signing Official:

Mrs. Mindy Solivan

Director, Office of Sponsored Programs

University of the Virgin Islands

#2 John Brewers Bay

St. Thomas USVI 00802-6004

General Contract No. G036PNRT22

Initials: MS



## **ADDENDUM II**

### **Compensation**

The Government, in consideration of the satisfactory performance of the services described above, agrees to Pay the Contractor a total of **Three Hundred Thousand Dollars (\$300,000.00)** to be distributed in annual disbursements of **One Hundred Fifty Thousand Dollars (\$150,000.00)** for each fiscal year scope of work for Project Years 21 and 22, covered under the term of Addendum I. Each amount of One Hundred Fifty Thousand Dollars will be dispersed according to the following schedule:

#### **Year 21**

The Government, in consideration of the satisfactory performance of the services described in Addendum I, agrees to Pay the Contractor a total of One Hundred Fifty Thousand Dollars (\$150,000.00) for fiscal year 2021 (Year 21 Scope of Work) covered under the term of this Addendum. The amount of One Hundred Fifty Thousand Dollars (\$150,000.00) will be dispersed according to the following schedule:

- (1) DPNR will pay an initial payment to Contractor in the amount of **One Hundred Twelve Thousand Five Hundred Dollars (\$112,500.00)** ten (10) days after the execution of this MOA and the receipt of an initial invoice and field sampling schedule from Contractor for FY 2021.
- (2) The Government will pay a final payment to the Contractor the amount of **Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00)** upon receipt of all detailed semi-annual reports and all final products at the end of the fiscal year following completion of work performed during the fiscal year (Year 21 Scope of Work).

#### **Year 22**

The Government, in consideration of the satisfactory performance of the services described in Addendum I, agrees to Pay the Contractor a total of One Hundred Fifty Thousand Dollars (\$150,000.00) for fiscal year 2022 (Year 22 Scope of Work) covered under the term of this Addendum. The amount of One Hundred Fifty Thousand Dollars (\$150,000.00) will be dispersed according to the following schedule:

- (1) DPNR will pay an initial payment to UVI in the amount of **One Hundred Twelve Thousand Five Hundred Dollars (\$112,500.00)** upon receipt of an initial invoice and field sampling schedule from UVI for FY 2022.





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- (2) DPNR will pay a final payment to UVI in the amount of **Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00)** upon receipt of detailed semiannual reports and all final products at the end of the fiscal year following completion of work performed during the fiscal year (Year 22 Scope of Work).



GOVERNMENT OF THE  
**VIRGIN ISLANDS OF THE  
UNITED STATES**  
ST. THOMAS, VIRGIN ISLANDS

**PURCHASE ORDER**

DATE: 01/26/2023 PAGE: 1 OF 1

PURCHASE ORDER NUMBER: 00005117

REQUISITION NUMBER: 7010

**SHIP TO:** DEPT OF PLANNING AND RES STX  
DEPT OF PLANNING & NAT RESOURC  
45 MARS HILL  
ST. CROIX, VI 00840

**BILL TO:** DEPT OF PLANNING AND RES STX  
DEPT OF PLANNING & NAT RESOURC  
45 MARS HILL  
ST. CROIX, VI 00840

**THIS PURCHASE ORDER IS ONLY VALID FOR NINETY (90) DAYS FROM DATE SPECIFIED ABOVE**

THE PRICE ON THIS PURCHASE ORDER IS FIXED AND SHOULD NOT CHANGE WITHOUT ADVANCE WRITTEN CONSENT

**VENDOR:** UNIVERSITY OF THE VIRGIN ISLANDS  
#2 JOHN BREWERS' BAY  
ST. THOMAS, VI 00802

**VENDOR REMIT** UNIVERSITY OF THE VIRGIN ISLANDS  
CMES  
#2 JOHN BREWERS' BAY  
ST. THOMAS, VI 00802

30013


**VENDOR CONTACT**

**DELIVERY TERMS:** \_\_\_\_\_

PAYMENT DUE 0 DAYS FROM INVOICE

Item#	Description/Part No.	UNIT	UNIT PRICE	QUANTITY	AMOUNT
1	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading To ENCUMBER FUNDS for "Territorial Coral Reef Monitoring Program". <b>310080S4 - 534000 - F80K8</b> <b>300,000.00</b>	EACH	\$300,000.00	1	\$300,000.00
Order Total					<b>300,000.00</b>

Purchase Order Authorization

  
\_\_\_\_\_  
Department or Agency Certifying Officer

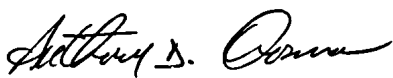
  
\_\_\_\_\_  
Department of Property & Procurement Purchasing or Contracting Officer

Exhibit D



University of the Virgin Islands  
Historically American. Uniquely Caribbean. Globally Interactive.

DELEGATION OF AUTHORITY FORM

Date: May 17, 2021

**Delegating Authority**

Who is Delegating Authority? Dr. David Hall

What is the title of the person delegating authority? President

**Information about the Delegate**

Employee Name Mindy Solivan

Title Director

Department Office of Sponsored Programs

College

Phone 340-693-1202

Email mindy.solivan@uvi.edu

**Signature of Delegating Authority**

*David Hall*

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**Scope of the Delegation**

Signature Authority is authorized to sign proposals, Representations and Certifications, contracts, grants, amendments, collaboration agreements, non-consideration agreements, subcontracts and other documents related to sponsored program activities. Signature Authority also includes IRB and IACUC decision letters.

All delegations of authority are considered in effect for a period of five (5) years unless otherwise specified and may be revoked or modified at any time by the delegator.



# UNIVERSITY OF THE VIRGIN ISLANDS

Unique Entity ID <b>JTFKX11JLHS8</b>	CAGE / NCAGE <b>1EGT9</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Apr 9, 2023</b>	
Physical Address <b>#2 John Brewers Bay Charlotte Amalie, Virgin Islands 00802-6004 United States</b>	Mailing Address <b>#2 John Brewers Bay Charlotte Amalie, Virgin Islands 00802 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>Office Of Sponsored Programs</b>	Division Number <b>(blank)</b>
Congressional District <b>Virgin Islands 98</b>	State / Country of Incorporation <b>Virgin Islands / United States</b>	URL <b>WWW.UVI.EDU</b>

## Registration Dates

Activation Date <b>Mar 11, 2022</b>	Submission Date <b>Mar 10, 2022</b>	Initial Registration Date <b>Aug 14, 2001</b>
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## Entity Dates

Entity Start Date <b>Mar 16, 1962</b>	Fiscal Year End Close Date <b>Sep 30</b>
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## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

Entity Structure <b>Other</b>	Entity Type <b>Business or Organization</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>Non-Profit Organization</b>		

**Socio-Economic Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Other Entity Qualifiers****Minority Institution****1862 Land Grant College****Historically Black College or University****Educational Institution****State Controlled Institution of Higher Learning****Financial Information**

Accepts Credit Card Payments

**Yes**

Debt Subject To Offset

**No**

EFT Indicator

**0000**

CAGE Code

**1EGT9****Points of Contact****Electronic Business****MORIAH JACOBS, DIRECTOR GRANTS & CONTRACTS**

Michelle Tuitt-Elliott, Business Service Supervisor

**NO. 2 John Brewers Bay****Charlotte Amalie, Virgin Islands 00802****United States**

RR#1

Box 1000

Kingshill, Virgin Islands 00850

United States

**Government Business****Mindy Solivan, DIRECTOR SPONSORED PROGRAMS****MORIAH JACOBS, DIRECTOR GRANTS & CONTRACTS****#2 John Brewers Bay****Charlotte Amalie, Virgin Islands 00802****United States**

#2 John Brewers Bay

Charlotte Amalie, Virgin Islands 00802

United States

**Service Classifications****NAICS Codes**

Primary

**Yes**

NAICS Codes

**611310****541720****541990****923110**

NAICS Title

**Colleges, Universities, And Professional Schools****Research And Development In The Social Sciences And Humanities****All Other Professional, Scientific, And Technical Services****Administration Of Education Programs****Product and Service Codes**

PSC

**U009**

PSC Name

**Education/Training- General****Disaster Response**

This entity does not appear in the disaster response registry.