



GOVERNMENT OF THE VIRGIN ISLANDS OF THE UNITED STATES
Department of Property and Procurement

8201 Sub Base, 3rd Floor, St. Thomas, U.S. Virgin Islands 00802
3274 Estate Richmond, Christiansted, U.S. Virgin Islands 00820

St. Thomas:
Main Office: (340) 774-0828
Fax: (340) 777-9587

St. Croix:
Main Office: (340) 773-1561
www.dpp.vi.gov



January 4, 2022

Mr. Lester Parsons
Owner
Lester Parsons d/b/a Parsons Landscaping and Lawncare
P.O. Box 841
Kingshill, VI 00851

RE: RENEWAL OPTION
S016BMVC21(PLL)—Landscaping Services for the Bureau of Motor Vehicles in the St. Croix District

Dear Mr. Parsons:

Transmitted herewith is a Renewal Option to provide Landscaping Services for the Bureau of Motor Vehicles in the St. Croix District. This contract shall begin January 31, 2022, and shall terminate January 30, 2023. Lester Parsons d/b/a Parsons Landscaping and Lawncare will provide the services under this Contract in accordance with Addendum I (Scope of Work), Addendum II (Compensation), Addendum III (General Provisions), Addendum IV (Termination of Contracts), and Addendum VI (Provisions from 2 CFR 200 - Appendix II). If Lester Parsons d/b/a Parsons Landscaping and Lawncare fails to comply with the terms of the enclosed Contract, the Government of the Virgin Islands will exercise all rights and remedies available to it in law and equity.

Herewith for execution and return to the Department of Property and Procurement within ten (10) days after the date you receive this award (exclusive of legal holidays) is the proposed Renewal Option to include all applicable Addenda. The following documents are required:

- Initial all documents in the bottom right-hand corner (BLUE INK ONLY)
- Current Virgin Islands Business License
- Proof of Commercial General Liability Insurance with the Government of the Virgin Islands as Certificate Holder and Additional Insured as indicated on Endorsement (policy number on endorsement must match policy number on certificate). An endorsement that explicitly names the Government of the Virgin Islands as an additional insured is required—blanket insurance endorsements that do not name the Government of the Virgin Islands are not accepted)
- Proof of Worker's Compensation Coverage/Government Insurance Coverage
- Proof of Sam.Gov Registration
- Proof of Professional Liability Coverage with Government of the Virgin Islands as Certificate Holder for professional services contract.

Renewal Option S016BMVC21(PLL)

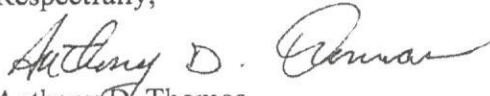
January 4, 2022

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- Articles of Incorporation (and applicable amendments)
- Tradename Certificate if company uses a tradename (valid for two years)
- Certificate of Good Standing (dated July 1, 2021, or later)
- Corporate Resolution on company letterhead (signed/attested & dated by corporate secretary authorizing signatory)

If you have any questions, please do not hesitate to contact Ms. Kizma L. Petersen, Acting Chief of Procurement and Contracts. She can be reached at 340.773.1561, ext. 4427 or via email at kizma.petersen1@dpp.vi.gov.

Respectfully,


Anthony D. Thomas
Commissioner

ADT/klp/mh

xc: *Bureau of Motor Vehicles*



OPCMR

EXERCISE OF RENEWAL OPTION

GOVERNMENT OF
THE UNITED STATES VIRGIN ISLANDS

DEPARTMENT OF PROPERTY & PROCUREMENT

CONTRACT NO.: S016BMVC21(PLL)

DATED: January 20, 2021

EXERCISE OF RENEWAL OPTION

Contractor	Description of Scope of Work/Services
Lester Parsons Lester Parsons d/b/a Parsons Landscaping and Lawn care P.O. Box 841 Kingshill, VI 00851	Landscaping Services for the Bureau of Motor Vehicles in the St. Croix District

Pursuant to the renewal option provision of Contract No. **S016BMVC21(PLL)**, and subject to the appropriation and allotment of necessary funds, notice is hereby given that the Government of the U.S. Virgin Islands, **Bureau of Motor Vehicles** exercises its option to renew and does hereby renew the aforementioned contract for the period **January 31, 2022 through January 30, 2023**, at the stipulated cost therein.

All the terms, covenants, and conditions of the contract affected shall continue in full force and effect.

Please acknowledge receipt and acceptance hereby signing and returning the original to:

The Department of Property and Procurement
#3274 Estate Richmond
Christiansted, St. Croix, USVI 00820

ACKNOWLEDGMENT & ACCEPTANCE:**GOVERNMENT OF THE VIRGIN ISLANDS**

Lester Parsons

Lester Parsons, Owner
Lester Parsons d/b/a Parsons Landscaping
& Lawn care

DATE: 1/10/2022

Anthony D. Thomas

Anthony D. Thomas, Commissioner
Department of Property & Procurement

Barbara E. Jackson-McIntosh

Barbara E. Jackson-McIntosh
Director
Department of Bureau of Motor Vehicles

DATE: 1/11/2022

1/13/2022
DATE