



Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, 3RD FLOOR, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

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[HTTP://DPP.VI.GOV](http://DPP.VI.GOV)



November 30, 2020

Racquel Berry-Benjamin
Commissioner
Department of Education
1834 Kongens Gade
St. Thomas, VI. 00802

Dear Commissioner Berry-Benjamin:

Transmitted herewith for filing and distribution is one (1) copy of executed Contract **P020DOET21** between the Government of the Virgin Islands (Department of Education) and **American Institute for Research in the Behavioral Sciences, Inc.** Please disseminate to all parties involved.

The original will be retained for the files of this office. You can obtain a certified copy by written request.

Respectfully,

Lisa M. Alejandro
Assistant Commissioner

LMA/kd

Encls:



THE VIRGIN ISLANDS
DEPARTMENT OF EDUCATION



Office of the Commissioner

Main:
1834 Kongens Gade, Charlotte Amalie
St. Thomas, U.S. Virgin Islands 00802-6746
Tel: 340/ 774-0100 • Fax: 340/ 779-7153

St. Croix:
2133 Hospital Street, Christiansted
St. Croix, U.S. Virgin Islands 00820-4665
Tel: 340/ 773-1095 • Fax: 340/ 773-9579

November 18, 2020

Anthony D. Thomas
Commissioner
Department of Property and Procurement
8201 Sub Base, 3rd Floor
St. Thomas, U. S. Virgin Islands 00802

Re: Proposed Amendment No. 2 to Professional Services Contract P026DOET19 with American Institute for Research in the Behavioral Sciences, Inc. in an amount not to exceed \$352,115.00

Dear Commissioner Thomas:

Enclosed please find one (1) copy of the proposed Amendment No. 2 to *Professional Services Contract P026DOET19* as amended by *P006DOET20* with the American Institute for Research in the Behavioral Sciences, Inc. (“AIR”) being sent for review and approval. The purpose of this amendment is to extend the contract’s term by seven (7) months to allow for the completion of services that were disrupted as result of travel restrictions imposed by the Coronavirus (“Covid-19”) pandemic. The Contractor will continue to provide support and professional development training to science, technology, engineering, and mathematics educators and administrators on the implementation of the Next Generation Science Standards (“NGSS”) in the territory’s public schools.

This amendment will allow the Department, through its state office of Curriculum & Instruction, to continue to increase the Science, Technology, Engineering, Arts, and Mathematics (“STEAM”) knowledge base for its students and develop their ability to innovate in STEAM areas. The VIDE’s STEAM program is curriculum based on the idea of educating students in specific disciplines; the NGSS aims to improve the way students learn and apply science skills. In strengthening students’ understanding of, and interest in STEAM fields. By combining these content areas, VIDE will in turn increase its capacity to meet, promote, lead, and educate future generations of the 21st Century learners by providing support to its teachers and administrators throughout the territory.

The amendment will extend the Contract term through June 30, 2021. Therefore, there shall be no changes to the Contract compensation. The Contractor has completed approximately seventy five percent of the services in the Contract.

Enclosed, you will find the following contractual documents to support the proposed contract:

1. IRS 501(c)(3) Letter

Honorable Anthony D. Thomas
Commissioner of Property & Procurement
Proposed Amendment to Contract P026DOET19: American Institute for Research in the Behavioral Sciences, Inc.
(\$352,115.00)

Date: November 18, 2020

Page 2 of 2

2. Certificate of Liability Insurance with Endorsement page
3. Articles of Incorporation
4. Amended & Restated ByLaws
5. Certificate of Corporate Resolution
6. Certificate of Existence
7. PO 22510 and 21901155

Should you have any questions concerning this matter, please contact Ms. Khadila D. Joseph, the Department's Director of Procurement at 340-774-0100 ext. 8211.

Thank you for your favorable consideration of the enclosed proposed contract.

Respectfully,



Racquel Berry Benjamin
Commissioner of Education
RBB/KJ/mew

ec: Victor Somme II, Assistant Commissioner
Carlos McGregor Insular Superintendent, STX District
Stefan Jürgen, Superintendent, STTJ District
Alvincent Hutson, Esq., Legal Counsel
Shamika Williams-Henley, STEAM Director
Ava Penn, Deputy Commissioner, Fiscal and Administrative Services
Kemo Smith, Director, Office of Federal Grants
Khadila D. Joseph, Territorial Director, Procurement

APPROVED/DISAPPROVED

 11/29/2020

Anthony D. Thomas Date
Commissioner
Department of Property & Procurement

mkt



OPCMR

**AMENDMENT No. 2 OF
PROFESSIONAL SERVICES CONTRACT**

THIS AMENDMENT made as of the 30th day of November, 2020 in the Territory of the Virgin Islands, by and between the **Government of the Virgin Islands DEPARTMENT OF PROPERTY AND PROCUREMENT**, on behalf of the **Department of Education** (hereinafter referred to as “Government”) of 1834 Kongens Gade, St. Thomas, U.S. Virgin Islands 00802 and **American Institute for Research in the Behavioral Sciences, Inc.** whose address is 1000 Thomas Jefferson St. NW, Washington, D.C 20007-3835 (hereinafter referred to as “Contractor”).

Both parties witness to being duly authorized to execute this agreement and will attest accordingly when and where necessary.

WITNESSETH

WHEREAS, pursuant to **Contract No. P026DOET19** approved by the Governor on March 27, 2019 and its **Amendment No. P006DOET20** approved by the Commissioner of the Department of Property and Procurement on November 29, 2019 (which constitute and are hereinafter referred to as the “Contract”), the Government contracted with Contractor to provide professional development training and job-embedded coaching to Science, Technology, Engineering, and Math (“STEM”) educators on the implementation of the Next Generation Science Standards (“NGSS”) in the territory’s public schools; and

WHEREAS, the Contract expires pursuant to its terms on November 30, 2020; and

WHEREAS, the parties desire to amend the Contract, to extend its term by seven (7) months, to allow the parties to continue services that were disrupted as result of travel restrictions imposed by the Coronavirus (“Covid-19”) pandemic; and

WHEREAS, the amendment of the Contract pursuant to this Amendment of Professional Services Contract shall not result in any change to the scope of work provided for under the Contract and shall not require an increase to the compensation originally provided for under the Contract.

NOW THEREFORE, for mutual and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:



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TERMS AND CONDITIONS

1. The Contract, is hereby amended and its term extended by seven (7) months by deleting all existing language contained in Paragraph 2 and replacing it with language as follows:

This Contract shall commence upon the execution of the Commissioner of the Department of Property and Procurement and shall terminate on June 30, 2021.

2. This Amendment is subject to the approval of the Commissioner of the Department of Property and Procurement and to the appropriation and availability of funds.
3. FACSIMILE, ELECTRONIC & DIGITAL SIGNATURES

A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.

4. Except as expressly amended in this Amendment, all terms of the Contract and Amendment No. 1 remain in full force and effect.



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IN WITNESS WHEREOF, the Parties have hereunto set their hands on the day and year first above written.

WITNESSES

GOVERNMENT OF THE VIRGIN ISLANDS

Racquel Berry-Benjamin
Racquel Berry-Benjamin, Commissioner
Department of Education

11/18/2020
Date

Anthony D. Thomas
Anthony D Thomas, Commissioner
Department of Property & Procurement

11/30/2020
Date

CONTRACTOR

Joseph Wagner, Jr.
Joseph Wagner, Vice President Contracts and Grants
American Institute for Research in the
Behavioral Sciences, Inc.

11/16/2020
Date

APPROVED AS TO LEGAL SUFFICIENCY
DEPARTMENT OF JUSTICE BY: Paul McDonald Date 11/30/2020

PURCHASE ORDER NO(s). 22510 and 21901155