



Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, 3RD FLOOR, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828

ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.777.9587

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August 6, 2020

Amendment 1- RFP-050-T-2020 (P) – Federal Grants Management of Indirect Cost

Questions/Answer:

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL

Questions for Written Clarification

RFP-050-T-2020 (P)

Federal Grants Management of Indirect Cost

1. What is the size of your portfolio, in terms of dollars awarded? **The total budget is \$ 47,555,097.00, 54 grants, 79 Single Budgets**
2. How many active awards do you have? **54 grants**
How many expired awards do you have that require reconciliation or review? **39**
3. How many expired awards require financial reports? **39**
4. What is your ERP system? **Tyler MUNIS Enterprise Resource Planning (ERP) is the "System of Record" for the Government of the Virgin Islands**
5. Item #2 states, "Assist with the Office of Federal Grants with the re-organization of the financial records of each Federally funded program." How are you defining re-organization? **Designing a system of alert for Financial reporting quarterly, annually, final and Closeout status**
6. Does the scope of work only pertain to awards received by the Department of Health or the entire GVI? - **Only awards received by the Department of Health**
7. Can we get a copy of the "List of Required Docs 09.17.2018" that is identified in section L "Mandatory List of Required Supporting Documents to Contract with Government of the Virgin Islands" We were unable to access the attachment. **Provided by DPP**
8. What types of Federal awards are included in this SOW? **Formula grants, Cooperative Agreements**
9. Do you have a current NICRA? **Negotiated Indirect Cost Rate Agreement – Yes**
10. Who is your cognizant agency? **U.S. Department of Health and Human Services**
11. Item #4 states, "Formulate the Indirect Cost Budget," are you referring to indirect cost recovery to be used for operational purposes? - **Yes**
12. Can the work be performed remotely, or will onsite presence be requested? Will the awarded consultant have remote access into the ERP and other grant files? **No, Due to the nature of the information, the files cannot leave the premises. Also, there is no electronic grant files. All files are hardcopies.**