



Department of Property & Procurement

Government of the United States Virgin Islands

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Amendment 1- RFP-038-T-2020 (P) – Provide Third Party Oversight and Funds Management Services for the US Virgin Islands - Territorial

Questions/Answers

Question: What impact, if any, has COVID-19 had on GVI contractor's ability to work on-site?

Answer: There has been minimal impact because the contractor is capable of telework and actively maintains communication with on-island staff while on the mainland. Local staff also worked from home or came into our offices.

Question: Should the pandemic or other issues have greater impact, will there be options to propose a virtual implementation plan or activities?

Answer: Yes, there will be virtual implementation plans used during the stay at home order.

Question: Does GVI own the MUNIS software that is currently being used by the contractor?

Answer: Yes, GVI owns the MUNIS software and pays monthly for the subscription.

Question: Will GVI IT Department coordinate in any way on this contract? If yes, what are their roles and responsibilities?

Answer: No, they will not.

Question: How many years does this file go back?

Answer: The file date back to 2007.

Question: Is there a list of standard reports the GVI currently has access to for MUNIS ERP?

Answer: GVI has basic access and the GVI uses GL Inquiry reports, Invoice listings, and all other reports available.

Question: What is the volume of data maintained?

Answer: This information will be further discussed with the awardee after the evaluation and award of this contract.

Question: What system servers does GVI currently utilize?

Answer: GVI utilizes MUNIS ERP. The third-party agent uses other systems of their choosing.

Question: What version of the MUNIS ERP is the GVI/contractor currently on? Is it cloud based?

Answer: GVI is currently operating on MUNIS V11.3.2.1.0 which is Cloud-base.

Question: Who currently has access or ownership of the data files?

Answer: The current third-party fiduciary agent currently has ownership of the data files.

Question: Will they be required to work with incoming contractor to migrate the data from current systems?

Answer: The data will remain on the MUNIS system so there will not be a need for migration.