



Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, 3RD FLOOR, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828

ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.774.9587

[HTTP://DPP.VI.GOV](http://DPP.VI.GOV)



Executed letter

May 11, 2020

Ms. Jenelle L. James
Vice President
James Memorial Funeral Home, Inc.
4040 La Grande Princesse
Christiansted, VI 00820

RE: S23BDHSC20 (JMFH) Burial and Cremation Services for the Department of Human Services, St. Croix.

Dear Ms. James:

Transmitted herewith is the attached fully executed Supply Contract (Supply Contract) to provide Service and Registration Trailer on St. Croix for Alarm System, Camera System and Access Control during the period of **May 11, 2020- May 10, 2021**. **James Memorial Funeral Home, Inc.** will perform under this Contract in accordance with Addendum I (Scope of Work), Addendum II (General Provisions), and Addendum III (Termination of Contracts). If **James Memorial Funeral Home, Inc.** fails to comply with the terms of the enclosed Contract, the Government of the Virgin Islands will exercise all rights and remedies available to it in law and equity.

Respectfully,


Dynell R. Williams
Deputy Commissioner of Procurement

DRW/ajl

xc: Government of the Virgin Islands
File

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
— 6 —
DEPARTMENT OF PROPERTY AND PROCUREMENT

SUPPLY CONTRACT

No. S23BDHSC20 (JMFH)

This AGREEMENT, made this 11th day of May, 2020
for Burial and Cremation Services for the Department of Human Services, St. Croix, by and between the
Government of the Virgin Islands, hereinafter called the "GOVERNMENT", and James Memorial
Funeral Home, Inc. (an individual []), (a partnership []), (joint venture []), (a corporation [X]),
(incorporated in the State of []), (Territory of [X]), the United States Virgin Islands,
doing business as James Memorial Funeral Home, Inc.
whose address is 4040 La Grande Princesse, Christianssted, VI 00820,
hereinafter called the "CONTRACTOR", Witnesseth:

For, and in consideration of the acceptance of the Contractor's proposal, under invitation for Bids
No. IFB025DHSC20 (S) opened on March 12, 2019 and the award of this contract to the Contractor,
notification hereof having been made to the Contractor on April 17, 2020, and, in further consideration of
the covenants and agreements of the parties herein contained, to be well and truly observed and faithfully
kept by them, and each of them, it is mutually agreed between the parties as follows:

SECTION 1. That for and in consideration of the price or prices and agreement in this proposal hereto
attached and made a part of this Contract, the said Contractor agrees to furnish and deliver any or all of
the services described in the said Invitation for Bids No. IFB025DHSC20 (S) and the Scope of Work
(Addendum I) at the price or prices stated therein and in strict accordance with the conditions of said
accepted proposal. The Advertisement, Invitation for Bids, General Provisions (Addendum III),
Termination of Contracts (Addendum IV), any Supplemental Provisions and Specifications and the
~~Purchase Order, including any change thereof, are all part and parcel of this Contract and are by this~~
reference, incorporated in this Contract as fully and effectively as if set forth in detail herein.

SECTION 2. The Government, for and in consideration of the full and true performance of the work by
the Contractor, agrees to pay the price or prices set forth in the attached Invitation for Bids and the line
item(s) as indicated in Attachment A, which are both incorporated by reference, in lawful money of the
United States, and the payment shall be made at the time and in the manner set forth in the Invitation for
Bids and the General Provisions.

SECTION 3. This Contract shall commence on May 11, 2020 and shall terminate on
May 10, 2021, unless mutually extended or terminated by the parties. The services under this contract
shall be for a period of three hundred & sixty-five (365) days with a renewal option for a period of one
(1) year. No alterations or variations of the terms of the proposal shall be valid or binding upon the
Government unless made in writing and approved by the Government.

S23BDHSC20 (JMFH)

Initials 

SECTION 4. This Contract will remain in force for the full period specified and until all articles or commodities ordered before date of termination shall have been satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or
- (b) extended upon written authorization of the Government and accepted by the Contractor, to permit ordering of unordered balances or additional quantities at contract price or prices and in accordance with the contract terms.

SECTION 5. Failure of the Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Government, or failure to make replacement of rejected commodities when so requested, immediately or as directed by the Government, will constitute authority for the Government to purchase in the open market to replace the commodities rejected or not delivered. The Government reserves the right to authorize immediate purchases in the open market against rejections on this contract when necessary. On all such purchases, the Contractor agrees promptly to reimburse the Government for excess costs occasioned by such purchases. Such purchases will be deducted from contract quantities. However, should public necessity demand it, the Government reserves the right to use or consume commodities delivered which are substandard in quality, subject to an adjustment in price to be determined by the Government.

SECTION 6. By execution of this contract, the Contractor certifies that it is eligible to receive contracts awarded using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON PROCUREMENT." In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

SECTION 7. Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is an offense under Virgin Islands law.

SECTION 8. Contractor acknowledges that this Contract is funded, in whole or in part, by federal funds. Contractor warrants that it shall not, with respect to this Contract, make or present any claim knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offense.

S23BD/HSC20 (JMRH)

Initials



This Contract shall become effective immediately upon and as of the day of signature by the Parties hereto.

IN WITNESS WHEREOF, the parties to these presents have executed this CONTRACT in one (1) original, in the year and day mentioned in the first paragraph.

Witnesses:

GOVERNMENT OF THE VIRGIN ISLANDS



By:

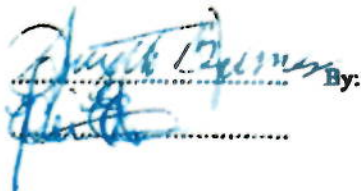

Anthony D. Thomas, Commissioner
Department of Property & Procurement

5/11/2020

Date

Witnesses:

CONTRACTOR



By:


Joseph L. Adams, Vice President
James Memorial Funeral Home

5-5-2020

Date

If Contractor is a Corporation, seal of Corporation must be affixed.

GOVT. PRTO. OFFICE S-23-78368

S23BDRISC20 (JM/FH)

Initials

