



Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, SUITE 4, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828

ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.777.9587

[HTTP://DPP.VI.GOV](http://DPP.VI.GOV)



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AMENDMENT #4– RFP-019-T-2020 (P) - Qualified and Licensed Vendors VIBES Project Organization Services (PMO)

Questions and Answers

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL.

Question Number	Source & Section	Page Number	Question	
			regard to the proposed on-island facility?	
11	Provider Requirements #13.5	13	The PMO must ensure that all documents or files delivered to OHS are completely transferrable and reviewable, without error, in DHS's document management repository." What document formats/file types are supported in DHS's document management repository (i.e. Microsoft Office Suite products [doc/docx/ppt/pptx/xls/xlsx], Adobe [pdf])	11. DHS can provide documents from Office 2016 applications, pdf documents and text file formats.
12	Provider Requirements #17.2	15	The facility must have enough offices, cubicles, and meeting spaces for the PMO, DHS, and IV&V personnel supporting the Project. A proposed recommended configuration for meeting space is 1 large conference room with enough space for all Project team members and group training sessions, and a conference room to hold 10-15 people." To ensure we secure a facility that conforms to this requirement, how many offices and cubicles are needed for DHS and IV&V?	12. At minimum, the vendor's facility must include a conference room to accommodate at least 15 people.
13	5. VIBES Project Integrated Master Schedule (IMS)	8	In the Provider Requirements section, requirement 5.1, it states "Each Systems Integrator (SI) associated with the VIBES system implementation effort will provide a schedule to the PMO. The PMO will be responsible for integrating the individual plans and aligning all Project management processes, tasks, deliverables, milestones, and staff allocations into a VIBES Integrated Master Schedule (IMS) for the purpose of managing the overall VIBES Project." Will GVI require all vendors to ensure their	13. At minimum, the vendor's facility must include a conference room to accommodate at least 15 people.

Question Number	Source & Section	Page Number	Question	
			schedule conforms to the PMO schedule standards?	
14	General	General	Would the Territory entertain proposals from the same vendor for both the IV&V and the PMO opportunities?	14. We will not deny anyone the opportunity to bid on a project.
15	General	General	In certain instances, CMS has allowed for the same vendor to act as the IV&V vendor and the PMO vendor for the project. Is GVI open to considering a similar approach with CMS approval for the GVI VIBES project?	15. We do not think a similar approach would work in the best interest of the GVI.
16	18.6. Key Project Personnel	17	In the RFP, GVI identified a Key position of Financial Lead. We believe this position would be paramount to successful future procurements and APD development activities. However, these activities are "future". In addition to future procurement activities, What are the GVI expectations for this role in the SDLC DDI Project activities?	16. The GVI expects the PMO vendor will enter a time and material agreement for these additional services.