



Department of Property & Procurement

Government of the United States Virgin Islands

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January 29, 2020

AMENDMENT #2 – RFP-014-T-2020 (P) - Child Care Consumer Education Website

Questions and Answers

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL.

Questions and Answers:

- 1) What happened to the last RFP for this project (RFP-036-T-2019 (P))?

Response: The RFP was cancelled due to a lack of competition

- 2) Will DPP be able to provide feedback to respondents on previously submitted proposals for RFP-036-T-2019 (P)?

Response: The RFP was cancelled and therefore no feedback can be provided.

- 3) Will the same scoring sheet be used?

Response: No; we will utilize the existing Score Sheet provided by Department of Property & Procurement.

- 4) Are respondents required to have a minimum of the 5 positions listed (Project Manager, Engineering Lead, Experience Lead, Creative Lead, and SME)? If so, is the expectation that no one person be assigned to multiple rolls?

Response: The 5 positions are not required but bidder must clearly demonstrate that the following is defined for positions on this contract.

1. Leadership Roles
2. Development & Maintenance Roles
3. Content/Subject Producer Roles

5. Page 6 of the Instructions requires that references be notarized. Is there any other possible way to verify consent? Our clients are located across the country and may not have ready access to a notary. For instance, would you accept a scanned signed letter on letterhead?

Response: Yes, Property and Procurement will accept a scanned signed letter on letterhead

6. Would it be possible to submit our response electronically?

Response: The Department does not accept electronic submissions of Proposals

7. Is there a budget maximum for this procurement??

Response: The Department of Human Services will make a cost estimation for this project when we are better informed of what is practical and reasonable in this instance.

8. Will only one award be made or is there thought to splitting the award?

Response: The GVI will make one (1) award for this project to one contractor.

9. Do you intend to pay by government credit card, ACH or check?

Response: The government encourages all its vendors to register with us for ACH payment, however alternatively a paper check can be issued per invoice.