



Department of Property & Procurement

Government of the United States Virgin Islands

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April 24, 2018

AMENDMENT #1 – IFB007DOHT20 (S) – Janitorial Services for the Department of Health WIC Program

DELETE:

Proposal Due Date/Time

Thursday, December 5, 2019 at 10:00 a.m. AST

INSERT:

Revised Proposal Due Date/Time

Thursday, December 12, 2019 at 10:00 a.m. AST

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL.

Questions and Answers:

Question 1: I don't see the current scope of work?

Response: Please see attached scope of work

INVITATION FOR BID

SCOPE OF SERVICES FOR JANITORIAL SERVICES

The Virgin Islands WIC Program of the Department of Health is requesting an Invitation For Bid for general janitorial services for our WIC Clinic located at 4605 Tutu Park Mall, Suite 254, St. Thomas, VI 00802. The selected vendor shall provide all labor, materials to include toilet paper, paper towels, cleaning supplies and equipment necessary to perform janitorial services three days per week.

1. Tasks to be done three (3) days per week:
 - Sweep and mop all floors.
 - Clean restrooms to include toilets, sinks, mirrors and cabinets
 - Clean all glasses to include doors, side glasses, panels
 - Clean all chairs located at all individuals desk and waiting area
 - Dust office furniture to include cabinets, tables, desks, scales, measuring boards, TV's and carts
 - Empty and dispose all trash
2. Task to be completed quarterly or as needed:
 - Strip, buff and wax all floors
 - Vacuum, wash and /or shampoo all rugs, mats and dividers.
 - Clean all standing and ceiling fans