

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
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DEPARTMENT OF PROPERTY AND PROCUREMENT

SUPPLY CONTRACT

No. S037DOTC19 (PLLC)

This AGREEMENT made this 30th day of September, 2019
for the **Janitorial Services for the Department of Tourism, St. Croix U.S.V.I.** by and between the
Government of the Virgin Islands, hereinafter called the "GOVERNMENT", and **LESTER PARSONS
DBA PARSON'S LANDSCAPING & LAWN CARE** (an individual[x]), (a partnership[]), (joint
venture[]), (a corporation []), (incorporated in the state of [X]) (Territory of St. Croix, United States
Virgin Islands), doing business as Parson's Landscaping & Lawn Care whose address is 232B Estate
Glynn, St. Croix, VI 00820 hereinafter called the "CONTRACTOR", Witnesseth:

For, and in consideration of the acceptance of the Contractor's proposal, under Invitation for Bids
No. IFB035DOTC19 (S) opened on September 5, 2019 and the award of this contract to the Contractor,
notification hereof having been made to the Contractor on September 17, 2019, and, in further
consideration of the covenants and agreements of the parties herein contained, to be well and truly
observed and faithfully kept by them, and each of them, it is mutually agreed between the parties as
follows:

SECTION 1. That for and in consideration of the price or prices and agreement in this proposal
hereto attached and made a part of this Contract, the said Contractor agrees to furnish and deliver any or
all of the commodities described in the said Invitation for Bids No. IFB035DOTC19 (S) and the Scope of
Work (Addendum I) at the price or prices stated therein and in strict accordance with the conditions of
said accepted proposal. The Advertisement, Invitation for Bids, General Provisions (Addendum III),
Termination of Contracts (Addendum IV), any Supplemental Provisions and Specifications and the
Purchase Order, including any change thereof, are all part and parcel of this Contract and are by this
reference, incorporated in this Contract as fully and effectively as if set forth in detail herein.

SECTION 2. The Government, for and in consideration of the full and true performance of the
work by the Contractor, agrees to pay the price or prices set forth in the attached Invitation for Bids and
the line items as indicated in Addendum I, in lawful money of the United States, and the payment shall be
made at the time and in the manner set forth in the Invitation for Bids and the General Provisions.

SECTION 3. This Contract shall commence on September 30 2019 and shall terminate on
September 29, 2020, unless mutually extended or terminated by the parties. The services under this
contract shall be for a period of One (1) year with a renewal option for a period of One (1) year. No
alterations or variations of the terms of the proposal shall be valid or binding upon the Government unless
made in writing and approved by the Government.

SECTION 4. This Contract will remain in force for the full period specified and services of termination shall be satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or
- (b) extended upon written authorization of the Government and accepted by the Contractor, to permit ordering of unordered balances or additional quantities at contract price or prices and in accordance with the contract terms.

SECTION 5. Failure of the Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Government, or failure to make replacement of rejected commodities when so requested, immediately or as directed by the Government, will constitute authority for the Government to purchase in the open market to replace the commodities rejected or not delivered. The Government reserves the right to authorize immediate purchases in the open market against rejections on this contract when necessary. On all such purchases, the Contractor agrees promptly to reimburse the Government for excess costs occasioned by such purchases. Such purchases will be deducted from contract quantities. However, should public necessity demand it, the Government reserves the right to use or consume commodities delivered which are substandard in quality, subject to an adjustment in price to be determined by the Government.

SECTION 6. By execution of this contract, the Contractor certifies that it is eligible to receive contracts awarded using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON PROCUREMENT." In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

SECTION 7. Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is an offense under Virgin Islands law.

SECTION 8. Contractor acknowledges that this Contract is funded, in whole or in part, by federal funds. Contractor warrants that it shall not, with respect to this Contract, make or present any claim knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offense.

This Contract shall become effective immediately upon and as of the day of signature by the Parties hereto.


IN WITNESS WHEREOF, the parties to these presents have executed this CONTRACT in eleven (11) counterparts, each of which shall be deemed an original, in the year and day mentioned in the first paragraph.

Witnesses:

GOVERNMENT OF THE VIRGIN ISLANDS




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By:  9/30/2019
Anthony D. Thomas Date
Commissioner
Department of Property and Procurement

Witnesses:

CONTRACTOR


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By:  9/23/19
Lester Parsons Date
Owner
Lester Parsons dba Parson's Landscaping
& Lawn Care

(Corporate seal, if Contractor is a corporation)

ADDENDUM I

SCOPE OF WORK

AGENCY: Department of Tourism

LOCATION: 321 Kings Street
Frederiksted
St. Croix, VI

Supply Contract Request- Janitorial Service

- Executive Staff Private Offices:
 - Commissioner
 - Assistant Commissioner Office
 - Deputy Commissioner Office
- Staff area workstations/cubicles
- Conference Room
- Kitchenette
- All Lavatories

SCOPE OF WORK

The contractor shall be required to perform all relative cleaning services including cleaning of all inner/outer glass casing (windows), sweeping, dusting, mopping, scrubbing, and waxing of all floors at the location listed. The contractor shall also be required to furnish all equipment and supplies needed to perform such duties.

Services to be provided three (3) days per week: Monday, Wednesday, Friday

Floors must be kept in a clean and waxed condition at all times. Floors to be scrubbed and waxed during two (2) specific periods- April and September. Emergency situations such as flooding or natural disaster shall be billed separately.

Dusting of wall hangings should be done at least once a month.

Restroom is to be swept, mopped and cleaned each occurrence. This cleaning is inclusive of floors, wall tiles and commodes. The placement and replacement of toilet tissue, hand/paper towel, liquid soap in the appropriate dispensers involved.

Flooring throughout office, outer and inner, should be cleaned, maintained and waxed appropriately.

Additionally, wooden staircase and porch area of building should be swept inclusive of the collection and removal of any garbage/rubbish that may clutter around the immediate entry-way to the building.