

GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES

o

DEPARTMENT OF PROPERTY AND PROCUREMENT

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**INVITATION FOR BIDS**

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Invitation No. IFB037PNRC18(C)

Date: June 28, 2018

Pursuant to Laws of the Government of the Virgin Islands sealed bids in Quintuplicate (5) copies ((1) original and (4) copies) for the work described herein will be received until Monday, July 30, 2018 at 10:00 a.m. at the Department of Property & Procurement Conference Room. And at this time **publicly** open.

**Description of Work and Project Number: IFB037PNRC18 (C) Gallow's Bay Access Dock Repair Project, St. Croix.**

**Pre-Bid Conference:** A Pre-Bid Conference will be held on Thursday, July 19, 2018 at 10:00 a.m.

**Cost per Set: 50.00 NON REFUNDABLE**

**Liquidated Damage: \$75.00**

**Completion Time of Work: 45 calendar days**

**Information regarding bidding documents**

Bidding Documents include the Public Notice, this Invitation to Bid, Instruction to Bidders, Contractor's Qualification Statement, the Contract, Performance and Payment Bonds, General Provisions, Special Provision, Supplemental Specifications, Plan and Specifications. All documents may be obtained from the Department of Property and Procurement.

Each bid must be accompanied by a Bid Guarantee as provided for in Form No. P&P-ITB-CC-16-73 (Instruction to Bidders) which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail. Bid Guarantee for Preferred Bidders will be as specified in 31 V.I.C. 236a (Act No. 2995 approved April 16, 1971) if Preferred Bidders Act applies. If Preferred Act does not apply, failure to provide a five (5%) percent bond will render the bid unresponsive. It is the Bidder's responsibility to determine if the Act Applies.

The Bid Guarantee for bidders not claiming or having the status of a preferred bidder will be Five (5%) per cent of the bid price. Bid Guarantee will be in the form of a Bond (Corporate or Individual Surety), Money Order, Certified Check, Irrevocable Letter of Credit or Cash.

No Bidder will be allowed to withdraw his bid within a period of thirty (30) calendar days following the date set for the opening thereof.

**Preferred Bidder:**

Any bidder claiming eligibility as a “preferred bidder” under the provision of the Preferred Bidder’s Act (31 VIC 236a – Act No. 2995, approved April 16, 1971) must request that his name be added to a preferred bidder’s list to be maintained by the Commissioner of Property and procurement.

If a bidder has not previously filed a notarized Certificate with the Commissioner of Property and Procurement, copies thereof may be obtained from the Department of Property and Procurement, Division of Procurement, Building No. 1, Sub Base, Third Floor, St. Thomas, Virgin Islands and/or from 3274 Estate Richmond, Christiansted, St. Croix, Virgin Islands.

Certificate must be fully completed, notarized and filed in the Division of Procurement before the day and hour set for bid opening.

**Contractor’s Qualification Statement**

Each bidder must submit with his bid an executed copy of Contractor’s Qualification Statement which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

**BONDS:**

A Bid Bond, Performance Bond and Payment each are required as follows:

Bid Bond:	5% of the Contract
Performance Bond:	100% of the Contract
Payment Bond:	100% of the Contract



## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### DEPARTMENT OF PLANNING AND NATURAL RESOURCES DIVISION OF FISH AND WILDLIFE

6291 ESTATE NAZARETH  
ST. THOMAS, VIRGIN ISLANDS 00803-1118  
PHONE: (340) 775-6762

### **Gallows Bay Boat Access Dock: Scope of Work Statement**

#### **Background**

The boating access facility at Gallows Bay, St. Croix, VI, consists of a single dock built out from the grassy shore and adjacent, unimproved "sand ramps". The dock receives a high amount of daily traffic due to its location between downtown Christiansted and the Port Authority. Ongoing damage from boats left tied to the dock and storm damage have required that the Division of Fish and Wildlife formulate an update work plan and scope of work for this project.

#### **Needs**

A recent survey by DFW staff found that the dock is in poor repair. Approximately 50% of the decking has deteriorated from weathering and rot. The framing is similarly deteriorated, and most of the rub stakes are gone. In addition, one of the concrete pilings on the dock has become degraded and needs replacement. Collapsed and useless fenders have been tied along the length of the dock, and must be disposed of. Instructional signage that had been installed is no longer present. Additionally, the concrete approach to the dock and the fish cleaning station show wear and require refurbishment.

#### **Approach**

A local marine building contractor will be employed to perform the needed repairs to the dock and pilings and approach. Contracts will be negotiated for purchase of materials and performance of the work. DFW staff will oversee the contractors via site visits during the working period, and will provide regular reports on progress to DFW managers.

#### **Expected Results and Benefits**

As a result of this project recreational boaters will have improved and safer access to offshore waters. The dock structure in Gallows Bay will have improved functionality and greater convenience to recreational boaters. The improvements will decrease the risk of injury or property damage when boaters are using the dock. There will be clear signs detailing the rules and procedures for this dock which will both decrease the potential for accidents and misuse. This will greatly enhance the overall recreational boating experience in the US Virgin Islands.

#### **Objectives**

1. Repair framing, rub stakes, decking, and signage on the dock.
2. Repair the damaged piling at the end of the dock and dispose of accumulated debris.

**Task 1: Dock Repairs**

**Objective:** Repair framing, decking, and rub stakes on the docking structure.

**Approach:** A local marine building contractor will be employed to perform the needed repairs. DFW staff will oversee the contractor via site visits during the working period to ensure that work is progressing according to the contract that was negotiated for purchase of materials and performance of the work.

Activity 2.1 Negotiate and draft a contract to perform repairs.

DFW staff will meet with the selected contractors and develop comprehensive plans to repair the dock that minimizes environmental impacts and disruption to boat ramp use.

Activity 2.2 Oversee repair work.

DFW staff will make site visits during active construction to ensure that work is progressing according to schedule. If there is any problem or delay DFW staff will meet with the contractor and produce a plan that will get the work back on track and ensure that the project is completed on time.

**Task 2: Structural Repairs**

**Objective:** Repair the damaged piling and Improve the surrounding area

**Approach:** A local marine building contractor will be employed to perform the needed concrete and steel construction. A contract will be negotiated for purchase of materials and performance of the work. DFW staff will oversee the contractor via site visits during the working period.

Activity 2.1 Advertise for contractors.

DFW staff will advertise the need for contractors locally. Contractors will be invited to bid on the project. DFW management staff will select the most competitive bid.

Activity 2.2 Negotiate and draft a contract to perform repairs.

DFW staff will meet with the selected contractors and develop comprehensive plans to repair the existing damaged piling and remove debris from the worksite.

Activity 2.3 Oversee repair work.

DFW staff will make site visits during active construction to ensure that work is progressing according to schedule. If there is any problem or delay



**GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES**

**PUBLIC WORKS DEPARTMENT**  
6002 Estate Anna's Hope  
Christiansted, St. Croix, V.I. 00820-4428

DIVISION OF ENGINEERING

Tel: (340) 773-1290  
Fax: (340) 773-8865

<b>PROJECT:</b>	Gallow's Bay Access Dock Repair Project
<b>DATE:</b>	December 13, 2017
<b>PREPARED BY:</b>	Eran Flemming/Matthew Kamman

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Repairs to the Gallow's Bay Boat Access Dock					
ITEM	DESCRIPTION OF WORK	QTY.	UNITS	UNIT PRICE	COST
1	Mobilization	1	each		
2	Removal of all wood beam, 2x8 planks, 1x6 and 2x6 wood skirting around perimeter of pier	1	LS		
3	Purchase and installation of 2"x8" marine grade plank decking to include all beam support	658	S.F		
4	Purchase and installation of perimeter rail 3"x8" marine grade pressure treated lumber to secure 2"x6" bumper skirting. 3X8 wooden planks shall	390	S.F		
5	Installation of horizontal cross 3"x8" wooden planks to reinforce all piles as was done during original construction with bolts.	1	LS		
6	Re-installation of the pair skirting (vertical 2"x 6" wood planks)	390	S.F		
7	Re-installation of 2"x6" perimeter planks on the face of the pier	205	L.F		
8	Install New Aluminum Marine Cleats	6	each		
9	Extension (2ft. with 1'-6" diameter) of concrete section of the metal pile at the end of the Pier. This section of concrete column shall be attached with 3/4" treated dowels. The concrete shall then be wrapped in PVC pipe to match terminal sections of the existing piles.	1	LS		

PUBLIC WORKS DEPARTMENT  
ST. CROIX  
VIRGIN ISLANDS

*Eran Flemming* 12/14/17

10	General clean-up to include all debris, broken concrete and scrap metal	1	Lump Sum		
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TOTAL

Licensed Contractor \_\_\_\_\_

Contractor's Signature \_\_\_\_\_ Date \_\_\_\_\_

***Note: The undersigned Contractor acknowledges that the quantities included on the Bid Sheet are estimated values. It is the Contractor's responsibility to ascertain that the required material and quantities are included in the Bid Sheet in the event that there is a discrepancy between what the Contractor estimates is required to complete said project. Any discrepancies in values or material required must be identified at the time of the Pre-Bid meeting. Once the contract is executed, the Contractor will be required to complete the project based on selected bidder's contractual agreement cost.***