



Department of Property & Procurement

Government of the United States Virgin Islands

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AMENDMENT FIVE (5)

April 24, 2018

TO:

SUBJECT: RFP-013-2018 (C) Repairs to Five Educational Campuses in the St. Croix School District, St. Croix.

INSERT: Questions & Answers and Scoring Sheet

1. Page 10 of 14 of the Scope states: "Contractor shall include in his/her proposal a list of subcontractors he/she is planning on using for the work." Please confirm that subcontract awards to subcontractor(s) included in an accepted proposal do not require further notification or any request for consent or approval.
 - **Agreed, not required.**
2. Because bid prices are subject to change up to the time of submission, and because bid bonds can take a day or more to acquire, please clarify whether the RFP requires that the blocks in Standard Form 24 reflecting both: (a) the percentage of the bid bond, and (b) the Amount Not to Exceed value of the bid bond must be filled in or, as is normal for federal procurements, is use of the percentage of the bid bond alone acceptable to the Government when using this form?
 - **The percentage of the bid bond alone acceptable to the Government when using this form.**
3. Does the VIDE anticipate any other work occurring simultaneously with this work at the same school locations?
 - **Unknown at this moment in time however, please assume and make necessary accommodations that other work may be ongoing on the same school sites during this project.**

4. Please clarify whether this is a lump sum contract per school or a unit price contract per school.
 - **This is a Lump Sum Contract per School.**
5. Please clarify whether areas/items not in the SOW, for example, plumbing/cafeterias/kitchens/rooms listed as closed/inaccessible should be included in our bid and, if so, what quantities should we use to bid?
 - **Items not detailed within Bid Form shall not be included.**
6. Please clarify where the proposal is to be delivered (i.e., address) and the due time.
 - **Dept. of Property & Procurement, Christiansted, STX**
7. What is the Government review time for shop drawings and submittals?
 - **Three (3) Working Days.**
8. Can the firms that did the damage assessments listed in the proposal bid this RFP?
 - **NO.**
9. How reliable are the quantities in the RFP and are we to bid strictly to the quantities in the RFP?
 - **Bid the quantities shown on the 'Itemized Lists'.**
10. How do we certify the electrical system is safe if we don't know the quantities? How do we price/certify the electrical systems based on quantities? Do we assume every electrical device in the system needs to be checked?
 - **Assume that every electrical device in the system needs to be checked and properly justified additional material will be considered within a Change Order.**
11. Will the list of attendees and a transcript of the pre-proposal conference meeting be made available?
 - **The list of attendees was provided to attendees at the close of the Pre-Proposal Conference. No transcript of said Conference will be provided.**
12. Is the US Virgin Islands required to follow USEPA asbestos Regulations such that a 10-day USEPA NESHAP Notification will be required?
 - **Yes.**
13. Can a copy of the AHERA Asbestos Survey or AHERA Management Plan along with updated re-inspections be provided for each school?
 - **Not at this moment in time.**
14. Can the Department of Property and Procurement send out to bidders the new itemized unit list in Addendum No. 4 dated April 19, 2018 in Excel format?
 - **No.**

All other terms and conditions remain the same.

A copy of this amendment must be returned with your bid.

**Department of Education
RFP SELECTION COMMITTEE RATING FORM**

RFP: _____

PROJECT: Repairs to Five St. Croix Educational Campuses

LOCATION: St. Croix

		WEIGHT FACTOR									
EVALUATION FACTORS (PROFESSIONAL SERVICES)*											
1. PROPOSAL PRESENTATION	5										
(A) Completeness per RFP & accuracy of information											
(B) Quality of presentation and ease of understanding the various components of the proposal											
2. FIRM GENERAL QUALIFICATIONS	10										
(A) Size: personnel, plant, and equipment – sufficient to meet deadline?											
(B) Capacity: vs. current workload – do they have the available resources to meet deadline?											
(C) Experience: overall and in similar work											
3. PROJECT EXECUTION PLAN	10										
(A) Overall concept and strategy – is it logical and does it meet the deadline?											
(B) Procurement plan – how will they obtain the necessary materials?											
4. PROJECT STAFFING – INCLUDING SUBS	30										
(A) Project staff experience – is it adequate for the type of work to be undertaken?											
(B) Staffing levels & Local participation – is it also sufficient to meet deadline?											
5. PROJECT CONTROLS	30										
(A) Schedule Management											
(B) Quality Management											
(C) Cost Management											
6. OVERALL PROJECT COST	15										
(A) Project Cost											
TOTALS 100											

Title 31, Sec. 239

Exec. Order 33-1958 - (*Changed for specific Project per VIDE Request.)

RATED BY: _____
DATE: _____