

**GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES  
Department of Property & Procurement  
#1 Sub Base  
St. Thomas, Virgin Islands 00802**

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**CONTRACT NO. P05200GT17**

**DATE: June 9, 2017**

**DATED: February 12, 2018**

**EXERCISE OF RENEWAL OPTION**

<b>Contractor</b>	<b>Description of Scope of Work/Services</b>
<b>Name: Thomas R. Lettsome</b>	<b>Planning and execution of community events, activities and outreach efforts as a Special Projects Coordinator</b>

Pursuant to the renewal option provision in **P05200GT17**, and subject to the appropriation and allotment of necessary funds, notice is hereby given that the Government of the U.S. Virgin Islands, Office of the Governor exercises its option to renew and does hereby renew the aforementioned contract for the period January 6, 2018 to January 6, 2019, at the rate stipulated cost therein.

All the terms, covenants, and conditions of the contract affected shall continue in full force and effect.

Please acknowledge receipt and acceptance hereby signing and returning original and three (3) copies to:

The Department of Property & Procurement  
Building No. 1, Subbase 3<sup>rd</sup> Floor  
St. Thomas, Virgin Islands 00802

**ACKNOWLEDGE AND ACCEPTANCE: GOVERNMENT OF THE VIRGIN ISLANDS**

 Thomas R. Lettsome	 Lloyd T. Bough, Commissioner Department of Property & Procurement
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Renewal No.: P00700GT18  
Renews No.: P05200GT17

*T.R.L.*