



# Department of Property & Procurement

## Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820  
8201 SUB BASE, SUITE 4, ST. THOMAS, U. S. VIRGIN ISLANDS 00802  
ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828  
ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.777.9587

[HTTP://DPP.VI.GOV](http://DPP.VI.GOV)



November 30, 2016

Mrs. Dana Stedman-Henry  
Vice-President  
*Jaydee's Cleaning Service*  
P. O. Box 600202  
St. Thomas, VI 00801

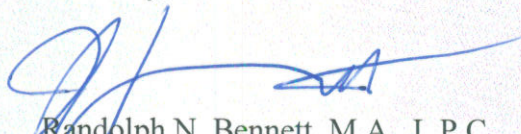
**RE:** S011DOET17 (JCS) Janitorial Service for the Department of Education- Uller Muller Elementary School on St. Thomas, Virgin Islands

Dear Mrs. Stedman-Henry:

Transmitted herewith is a fully executed copy of the Supply Contract for the above referenced services for Fiscal Year 2017.

The contract begins from **December 1, 2016** to **November 30, 2017**. Attached, please find executed contract for your records.

Sincerely,



Randolph N. Bennett, M.A., L.P.C.  
Commissioner

RB/lb/mm

Enclosures

Xc: Department of Education  
File

GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES  
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DEPARTMENT OF PROPERTY AND PROCUREMENT

**SUPPLY CONTRACT**

No. S011DOET17 (JCS)

This AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_  
for Janitorial Service at the Department of Education- Uller Muller Elementary School by and  
between the Government of the Virgin Islands, hereinafter called the "GOVERNMENT", and (an  
individual [ ]), (a partnership [ ]), (joint venture [ ]), (a corporation [ ]), (incorporated in the State of  
[ ]), (Territory of St. Thomas [X]), the United States Virgin Islands, doing business as **Jaydee's  
Cleaning Service** whose P. O. Box 600202, St. Thomas, VI 00801 hereinafter called the  
"CONTRACTOR", Witnesseth:

For, and in consideration of the acceptance of the Contractor's proposal, under Invitation for Bids  
No. IFB002DOET17 (S) opened on October 31, 2016 and the award of this contract to the Contractor,  
notification hereof having been made to the Contractor on November 23, 2016, and, in further  
consideration of the covenants and agreements of the parties herein contained, to be well and truly  
observed and faithfully kept by them, and each of them, it is mutually agreed between the parties as  
follows:

SECTION 1. That for and in consideration of the price or prices and agreement in his proposal  
hereto attached and made a part of this Contract, the said Contractor agrees to furnish and deliver any or  
all of the commodities described in the said Invitation for Bids No. IFB002DOET17 (S) at the price or  
prices stated therein and in strict accordance with the conditions of said accepted proposal. The  
Advertisement, Invitation for Bids, General Provisions, any Supplemental Provisions and Specifications  
and the Purchase Order, including any change thereof, are all part and parcel of this Contract and are by  
this reference, incorporated in this Contract as fully and effectively as if set forth in detail herein.

SECTION 2. The Government, for and in consideration of the full and true performance of the  
work by the Contractor, agrees to pay the price or prices set forth in the attached Invitation for Bids and  
the line items as indicated in Attachment A, which are both incorporated by reference, in lawful money of  
the United States, and the payment shall be made at the time and in the manner set forth in the Invitation  
for Bids and the General Provisions.

SECTION 3. This Contract shall commence on December 1, 2016 and shall terminate on  
November 30, 2017, unless mutually extended or terminated by the parties. The services under this  
contract shall be for a period of One (1) year with a renewal option for a period of one (1) year. No  
alterations or variations of the terms of the proposal shall be valid or binding upon the Government unless  
made in writing and approved by the Government.

SECTION 4. This Contract will remain in force for the full period specified and until all articles or commodities ordered before date of termination shall have been satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or
- (b) extended upon written authorization of the Government and accepted by the Contractor, to permit ordering of unordered balances or additional quantities at contract price or prices and in accordance with the contract terms.

SECTION 5. Failure of the Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Government, or failure to make replacement of rejected commodities when so requested, immediately or as directed by the Government, will constitute authority for the Government to purchase in the open market to replace the commodities rejected or not delivered. The Government reserves the right to authorize immediate purchases in the open market against rejections on this contract when necessary. On all such purchases, the Contractor agrees promptly to reimburse the Government for excess costs occasioned by such purchases. Such purchases will be deducted from contract quantities. However, should public necessity demand it, the Government reserves the right to use or consume commodities delivered which are substandard in quality, subject to an adjustment in price to be determined by the Government.

SECTION 6. By execution of this contract, the Contractor certifies that it is eligible to receive contracts awarded using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON PROCUREMENT." In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

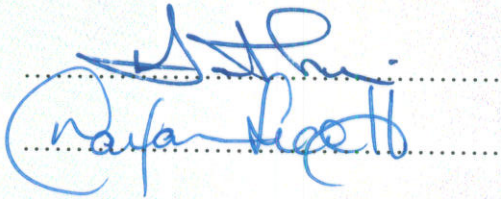
SECTION 7. Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is an offense under Virgin Islands law.

SECTION 8. Contractor acknowledges that this Contract is funded, in whole or in part, by federal funds. Contractor warrants that it shall not, with respect to this Contract, make or present any claim knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offense.

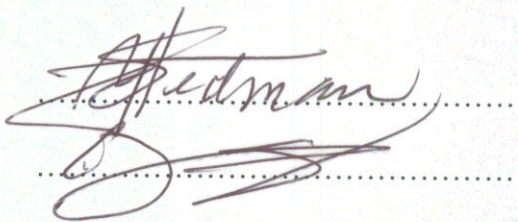
This Contract shall become effective immediately upon and as of the day of signature by the Parties hereto.

IN WITNESS WHEREOF, the parties to these presents have executed this CONTRACT in four (4) counterparts, each of which shall be deemed an original, in the year and day mentioned in the first paragraph.

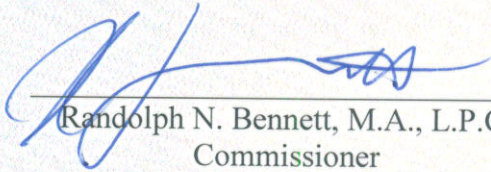
Witnesses:

  
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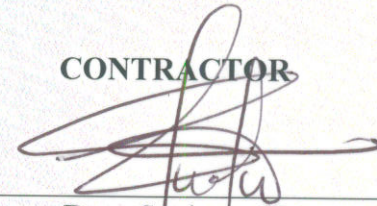
Witnesses:

  
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**GOVERNMENT OF THE VIRGIN ISLANDS**

By:   
\_\_\_\_\_  
Randolph N. Bennett, M.A., L.P.C.  
Commissioner

**CONTRACTOR**

By:   
\_\_\_\_\_  
Dana Stedman-Henry  
Jaydee's Cleaning Services

*(Corporate seal, if Contractor is a corporation)*