



Contractor Scope & Bid Sheet

For

Repairs to Elaine Ione Sprauve Public Library Cruz Bay, St. John



Building's South Entrance



Building's West Side

Prepared by DPW/CIP Office

The following Scope of Work includes but not limited to repairs to Elaine Ione Sprauve Public Library located at Cruz Bay, St. John, U.S. Virgin Islands.

Existing Conditions:

Presently, the Elaine Ione Public Library is faced with oxidization of shutter hardware, masonry cracks, brick pointing issues, stair railing stabilization issues, ADA concerns and minor lighting issues.

Proposed Scope:

The intention of this project is to keep the historic facility in proper condition so the safety and wellbeing of our community cannot be at risk.

1. CONTRACTOR'S BID SHALL BE DISQUALIFIED IF ITEMIZED BID SHEET IS NOT FULLY COMPLETED WITH BOTH UNIT AND MATERIAL AND LABOR COSTS FOR ALL ITEMS.
2. THE QUANTITIES NOTED BELOW ARE NOT NECESSARILY EXACT, AND THE ITEMS NOTED DO NOT NECESSARILY MAKE UP ALL THE WORK REQUIRED, OR NOTED IN THE CONSTRUCTION DOCUMENTS FOR THE COMPLETE MITIGATION EFFORTS TOWARD THE REPAIRS TO THE LIBRARY FACILITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A [TOTAL LUMP SUM COST](#) FOR THE COMPLETE REPAIRS OF MATERIAL AND LABOR FOR THE PROJECT.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ESTABLISH EXACT QUANTITIES BASED ON DOCUMENTS ISSUED AND SITE VISITS CARRIED OUT.
4. PRICES BEEN SUBMITTED FOR WORK TO BE DONE **SHALL INCLUDE THE CONTRACTOR'S OVERHEAD TAXES AND PROFIT** ALONG WITH **ALL COSTS FOR MATERIALS, EQUIPMENT AND MANPOWER** NECESSARY TO FACILITATE PROPER, SAFE, AND TIMELY COMPLETION OF THE PROJECT.
5. UNIT PRICES SUBMITTED ON THE ITEMIZED BID SHEET SHALL BE UTILIZED FOR ANY **CREDITS OR DEBITS** TO THE PROJECT; WHICH, IF NECESSARY, SHALL BE ADDRESSED AS A CHANGE ORDER TO THE PROJECT.
6. CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY UNDERGROUND UTILITY LINES DAMAGED DURING CONSTRUCTION.

Item No.	Item Description	Quantity	Unit Cost (Material & Labor)	Total Cost (Material & Labor)
01.	<u>East side of facility...</u> Install two additional security light fixture to match existing security lighting. Proposed light fixtures shall be installed at bond beam level at each corner of the building. All conduits and wiring shall be discretely installed not to disturb the historic aesthetic integrity of the facility. Proposed wiring shall be connected to the existing security lighting and shall work in unity. Amperage shall be verified for proper voltage.	Two (2) security light fixture	\$ _____	\$ _____
02.	<u>Second level over staircase...</u> Repair existing light/fan fixture ensuring proper operation of the light. The fan portion of the fixture seems to be decorative and repairs to its operation is not necessary.	One (1) light/fan	\$ <u>lump</u>	\$ _____
03.	<u>Shutter Hardware...</u> Remove oxidization from all shutter hardware (hinges, latches, hooks, etc.) and repaint with GVI (Government of the Virgin Islands) approved black rust-oleum paint. Anticipate approximately 200 pieces of shutter hardware to be de-rust of oxidization.	200 pieces.	\$ _____	\$ _____
04.	<u>Masonry Cracked Wall...</u> Repair approximately 32 linear feet of masonry cracked wall by chipping and plaster damaged wall with properly mixed cement mortar. Cracked wall is located at structure's south-east corner.	32 lin. ft.	\$ _____	\$ _____
05.	<u>Cracked Staircase...</u> Repoint approximately five (5) linear feet of crack staircase brick. Staircase located at structure's south-east corner.	Five (5) lin. Ft.	\$ _____	\$ _____
06.	<u>Main South Entrance to Facility...</u> Chip and plaster (with properly mixed cement mortar) approximately ten (10) linear feet of structure's main entrance staircase masonry wall/railing	10 lin. ft.	\$ _____	\$ _____
07.	<u>Second Floor...</u> Using recommended/approved wood filler, repair approximately twelve (12) linear feet of broken flooring. The hole is located in front of circulation desk.	12 lin. ft.	\$ _____	\$ _____
08.	<u>Computer/Internet Equipment Cabinet...</u> Fabricate a 4'-0" x 2'-6" x 1'-4" treated wooden cabinet to house existing computer/internet equipment. Anticipate using wood to match surrounding area. Cabinet shall be varnish painted to match existing surrounding. Cabinet shall be placed below window where existing equipment are presently located.	One (1) cabinet	\$ _____	\$ _____
09.	<u>Railing Stability...</u> Existing interior stair railing from first to second floor shall be stabilize to avoid existing rocking tendency. Method and approach shall be discussed with GVI representative prior to commencement of work.	lump	\$ _____	\$ _____
10.	<u>First Floor Brick Pointing...</u> Point approximately three (3) square feet of brick flooring with properly mixed mortar.	3 sq. ft.	lump	\$ _____

11.	<u>First Floor Brick Cleaning...</u> Clean approximately 1,107 square feet of brick flooring with "Spartan - SD-20" (or an approved equal product) then seal and finish with "Spartan - Terra Glaze" (or an approved equal product) sealing product.	1,107 sq. ft.	\$ _____	\$ _____
12.	<u>ADA Access to First Floor...</u> Refer to attached drawing for ADA access to facility's first floor. Door buzzer and access buzz-in from Control Desk shall be install.	lump	lump	\$ _____
13.	<u>ADA Bathroom...</u> Refer to attached drawing for ADA bathroom renovation.	lump	lump	\$ _____
14.	<u>Door Frame Anchoring...</u> Properly anchor exterior door frame for 29 1/4" x 9'-0" wooden exterior door by bolting frame to masonry wall and ensure proper closing of existing door. Frame is located at the west side of building.	lump	lump	\$ _____
	<u>Add/Delete ALTERNATE BID</u>			
15.	<u>Driveway construction...</u> Construct a 10'-0" wide x 80'-0" long x 6" thick driveway at the north side of existing facility. Compressive strength for the concrete shall be a minimum of 3,500 psi with No. 3 bars at 12" on center both ways. See attached drawing.	22 yards	\$ _____	\$ _____
16.	<u>ADA Parking Construction...</u> Construct a 12'-0" wide x 22'-0" long x 6" thick ADA parking at the north side of existing facility connecting to proposed driveway (as per item No. 16). Compressive strength for the concrete shall be a minimum of 3,500 psi with No. 3 bars at 12" on center both ways... In addition, include a 34'-0" long x 3'-0" high x 8" thick foundation walls/curb <u>and</u> 34'-0" long x 3'-0" wide x 1'-0" thick footing. See attached drawing.	19 yards	\$ _____	\$ _____

Base Bid (Grand Total to include Labor, Material and Equipment of items 1 to 14 mentioned above) \$ _____

Add/Delete Alternate Bid (Items 15 & 16) \$ _____

Grand Total (Base Bid plus Add/Delete Alternate Bid) = \$ _____



Item No. 01 metal door to be replaced



Item No. 02 light/fan to be repaired



Item No. 03 Shutter Hardware



Item No. 04 Cracked stair masonry railing



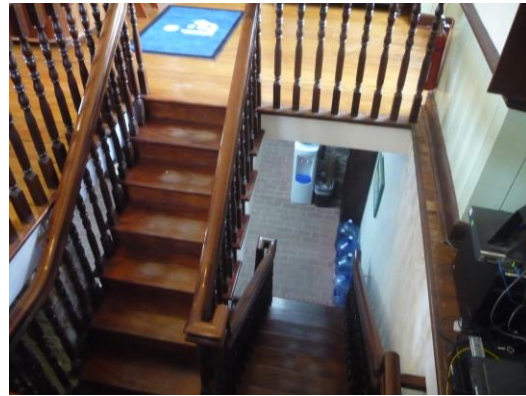
Item No. 06 Cracked stair masonry railing



Item No. 07 Planters destroyed by tree roots



Item No. 08 Computer/Internet Equipment



Item No. 09 Repairs around doors and window sill



Item No. 12 Southern ADA access



Item No. 14 Door Frame



Item No. 15 & 16 Existing unpaved driveway (North-west corner of facility)

Performance:

The vendor shall be committed to the following constraints:

1. The Virgin Islands Department of Public Works representative (inspector or Architect of record) reserves the right to reject or accept any material used or labor performed on this project.

2. The Vendor shall verify all measurements and confirm to all applicable Building Codes as required. Errors, omissions, and/or all discrepancies shall be reported immediately upon discovery to DPW/CIP Office.
3. Upon issuance of Notice to Proceed, vendor shall complete all work items within sixty (60) calendar days.

Company's Name: _____

Contractor's Name: _____

Signature: _____

Date: _____