

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

o

DEPARTMENT OF PROPERTY AND PROCUREMENT

o

INVITATION FOR BIDS

o

Invitation No. IFB010DPWC16(C)

Date: April 13, 2016

Pursuant to Laws of the Government of the Virgin Islands sealed bids in Quintuplicate (5) copies ((1) original and (4) copies) for the work described herein will be received until May 12, 2016 at 10:00 a.m. at the Department of Property & Procurement Conference Room. And at this time **publicly** open.

Description of Work and Project Number: IFB010DPWC16(C) Repairs to Athalie Mc Farlane Public Library, Frederiksted, St. Croix.

Pre Bid Conference: A Pre-Bid Conference will be held on Tuesday, April 26, 2016 at 9:00 o'clock a.m., at the Department of Property and Procurement.

Cost Per Set: \$30.00 NON REFUNDABLE

Liquidated Damage: \$100.00

Completion time of Work: 60 calendar days

Information regarding bidding documents

Bidding Documents include the Public Notice, this Invitation to Bid, Instruction to Bidders, Contractor's Qualification Statement, the Contract, Performance and Payment Bonds, General Provisions, Special Provision, Supplemental Specifications, Plan and Specifications. All documents may be obtained from the Department of Property and Procurement.

Each bid must be accompanied by a Bid Guarantee as provided for in Form No. P&P-ITB-CC-16-73 (Instruction to Bidders) which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail. Bid Guarantee for Preferred Bidders will be as specified in 31 V.I.C. 236a (Act No. 2995 approved April 16, 1971) if Preferred Bidders Act applies. If Preferred Act does not apply, failure to provide a five (5%) percent bond will render the bid unresponsive. It is the Bidder's responsibility to determine if the Act Applies.

The Bid Guarantee for bidders not claiming or having the status of a preferred bidder will be Five (5%) per cent of the bid price. Bid Guarantee will be in the form of a Bond (Corporate or Individual Surety), Money Order, Certified Check, Irrevocable Letter of Credit or Cash.

No Bidder will be allowed to withdraw his bid within a period of thirty (30) calendar days following the date set for the opening thereof.

Preferred Bidder:

Any bidder claiming eligibility as a "preferred bidder" under the provision of the Preferred Bidder's Act (31 VIC 236a – Act No. 2995, approved April 16, 1971) must request that his name be added to a preferred bidder's list to be maintained by the Commissioner of Property and procurement.

If a bidder has not previously filed a notarized Certificate with the Commissioner of Property and Procurement, copies thereof may be obtained from the Department of Property and Procurement, Division of Procurement, Building No. 1, Sub Base, Third Floor, St. Thomas, Virgin Islands and/or from 3274 Estate Richmond, Christiansted, St. Croix, Virgin Islands.

Certificate must be fully completed, notarized and filed in the Division of Procurement before the day and hour set for bid opening.

Contractor's Qualification Statement

Each bidder must submit with his bid an executed copy of Contractor's Qualification Statement which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

BONDS:

A Bid Bond, Performance Bond and Payment each are required as follows:

Bid Bond:	5% of the Contract
Performance Bond:	100% of the Contract
Payment Bond:	100% of the Contract



Contractor's Scope and Bid Sheet

For

Repairs to Athalie McFarlane Petersen Public Library Frederiksted, St. Croix



Building's North-west Corner



Building's Northern Side

Prepared by DPW/CIP Office

The following Scope of Work includes but not limited to repairs to Athalie McFarlane Petersen Public Library located at Fedricksted, St. Croix, U.S. Virgin Islands.

Existing Conditions:

Presently, the Athalie McFarlane Petersen Public Library is suffering from water infiltration which is causing deterioration to the facility.

Proposed Scope:

The intention of this project is to stop the infiltration of the water which will resolve or cease the deterioration of the facility.

1. CONTRACTOR'S BID SHALL BE DISQUALIFIED IF ITEMIZED BID SHEET IS NOT FULLY COMPLETED WITH BOTH UNIT AND MATERIAL AND LABOR COSTS FOR ALL ITEMS.
2. THE QUANTITIES NOTED BELOW ARE NOT NECESSARILY EXACT, AND THE ITEMS NOTED DO NOT NECESSARILY MAKE UP ALL THE WORK REQUIRED, OR NOTED IN THE CONSTRUCTION DOCUMENTS FOR THE COMPLETE MITIGATION EFFORTS TOWARD THE REPAIRS TO THE LIBRARY FACILITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A TOTAL LUMP SUM COST FOR THE COMPLETE REPAIRS OF MATERIAL AND LABOR FOR THE PROJECT.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ESTABLISH EXACT QUANTITIES BASED ON DOCUMENTS ISSUED AND SITE VISITS CARRIED OUT.
4. PRICES BEEN SUBMITTED FOR WORK TO BE DONE SHALL INCLUDE THE CONTRACTOR'S OVERHEAD TAXES AND PROFIT ALONG WITH ALL COSTS FOR MATERIALS, EQUIPMENT AND MANPOWER NECESSARY TO FACILITATE PROPER, SAFE, AND TIMELY COMPLETION OF THE PROJECT.
5. UNIT PRICES SUBMITTED ON THE ITEMIZED BID SHEET SHALL BE UTILIZED FOR ANY CREDITS OR DEBITS TO THE PROJECT; WHICH, IF NECESSARY, SHALL BE ADDRESSED AS A CHANGE ORDER TO THE PROJECT.
6. CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY UNDERGROUND UTILITY LINES DAMAGED DURING CONSTRUCTION.

Item No.	Item Description	Quantity	Unit Cost (Material & Labor)	Total Cost (Material & Labor)
01.	<u>East side of facility...</u> Remove existing 3'-0" x 6'-8" metal door and replace with new to match existing style and type. All accessories shall be included.	One (1) metal door with accessories	\$ _____	\$ _____

02.	<u>East side of facility...</u> Remove existing 3'-0" x 6'-8" metal door and replace with new to match existing style and type. All accessories shall be included.	Two (2) window drip strip	\$ _____	\$ _____
03.	<u>Basement Porch (West & South side of facility)...</u> Enclose approximately six (6) gallery/porch opening (off of children room) with ¼" thick tinted plexi-glass. Each opening is approximately sixty-four (64) square feet. This should avoid water, debris, etc. from entering gallery/porch area.	384 sq. ft.	\$ _____	\$ _____
04.	<u>Basement Porch -</u> Repair approximately 15 Square Feet of Cracked Walls	15 sq. ft.	\$ _____	\$ _____
05.	<u>Basement Porch...</u> Remove one pair of existing wooden shutter in basement porch area and replace with one new pair to match existing style. Hardware shall be included for all shutters. Shutters shall be built with treated wood sealed and painted to match existing color.	One (1) pair of wooden shutter	\$ _____	\$ _____
06.	<u>Basement Porch...</u> Pressure wash approximately 240 square feet of basement porch.	240 sq. ft.	\$ _____	\$ _____
07.	<u>Basement Porch...</u> Paint approximately 200 square feet of wall in basement porch area.	200 sq. ft.	\$ _____	\$ _____
08.	<u>Basement Porch...</u> Paint six (6) sets of iron grill in basement porch area.	6 sets	\$ _____	\$ _____
09.	<u>Basement...</u> Remove two pairs of existing wooden shutter in basement area and replace with two new pairs to match existing style. Hardware shall be included for all shutters. Shutters shall be built with treated wood sealed and painted to match existing color.	Two(2) pair of wooden shutter	\$ _____	\$ _____
10.	<u>Basement – East Wall...</u> Remove approximately 240 square feet of existing wooden eastern wall and replace with new to match existing style. All material used shall be treated wood.	240 sq. ft.	\$ _____	\$ _____
11.	<u>Basement – Information Technology Area...</u> Remove one existing 2" x 4" florescent light fixture and replace fixture to match existing 2" x 4" florescent light fixture with all accessories.	One light fixture	\$ _____	\$ _____
12.	<u>Basement Area...</u> Paint approximately 300 square feet of wall in basement area.	390 sq. ft.	\$ _____	\$ _____
13.	<u>Basement Bathroom...</u> Replace approximately 30 square feet of wooden ceiling in bathroom area.	30 sq. ft.	\$ _____	\$ _____
14.	<u>Basement Area...</u> Paint approximately 40 square feet of basement ceiling.	40 sq. ft.	\$ _____	\$ _____
15.	<u>Basement – Information Technology Area...</u> Repair approximately 124 square feet of masonry wall in Informational Technology area.	124 sq. ft.	\$ _____	\$ _____
16.	<u>Basement Area...</u> Replace approximately 25 square feet of window sills around windows.	25 sq. ft.	\$ _____	\$ _____

17.	<u>Playroom...</u> Remove one pair of existing wooden shutter in basement playroom and replace with one new pair to match existing style. Hardware shall be included for all shutters. Shutters shall be built with treated wood sealed and painted to match existing color.	One (1) pair of wooden shutter	\$ _____	\$ _____
18.	<u>Playroom...</u> Repair approximately 85 square feet of masonry wall.	85 sq. ft.	\$ _____	\$ _____
19.	<u>Playroom...</u> Remove approximately 30 square feet of window casing and replace with new to match existing casing thickness. All wood used in project shall be treated.	30 sq. ft.	\$ _____	\$ _____
20.	<u>Playroom...</u> Paint approximately 115 square feet of wall to include window casing.	115 sq. ft.	\$ _____	\$ _____
21.	<u>First Floor Bathroom...</u> Install light fixture shade to match existing fixture.	One light shade	\$ _____	\$ _____
22.	<u>Second Floor Bath room Staff Toilet...</u> Remove existing broken toilet and urinal then replace with new to match existing style.	One toilet, one urinal	\$ _____	\$ _____
23.	<u>Second Floor Porch/Balcony Column and wall repair...</u> Chip and plaster approximately three hundred forty-four (344) square feet wall and column.	344 sq. ft.	\$ _____	\$ _____
24.	<u>Second Floor Porch/Balcony...</u> Remove existing damaged stair shutter and replace with new to match existing style.	lump	\$ _____	\$ _____
25.	<u>Second Floor Ceiling ...</u> Repair approximately 780 square feet of ceiling.	780 sq. ft.	\$ _____	\$ _____
26.	<u>Second Floor Ceiling ...</u> Paint approximately 780 square feet of ceiling.	780 sq. ft.	\$ _____	\$ _____
27.	<u>Second floor Caribbean Room...</u> Remove two existing 2" x 4" florescent light fixture and replace fixture to match existing 2" x 4" florescent light fixture with all accessories.	Two (2) 2" x 4" light fixture	\$ _____	\$ _____
28.	<u>Second floor Caribbean Room...</u> Remove existing 24 BTU Mini split A/C unit and replace to match existing 24 BTU Mini split A/C unit.	One 24 BTU Mini split A/C unit	\$ _____	\$ _____
29.	<u>Second floor Caribbean Room...</u> Remove existing ceiling fan and replace with five blade to match existing ceiling fan.	One (1) electrical five blade fan	\$ _____	\$ _____
30.	<u>Second floor...</u> Install approximately six (6) light switches next to breaker box to control lights throughout the floor to avoid going in to the panel box to switch off lights.	Six (6) light switches	\$ _____	\$ _____
31.	<u>Second floor Reception Area...</u> Repair approximately 152 square feet of wall	152 sq. ft.	\$ _____	\$ _____
32.	<u>Second floor...</u> Paint approximately 500 square feet of second floor area.	500 sq. ft.	\$ _____	\$ _____
33.	<u>Second floor Computer Room...</u> Remove existing 24 BTU Mini split A/C unit and replace to match existing 24 BTU Mini split A/C unit.	One 24 BTU Mini split A/C unit	\$ _____	\$ _____

34.	<u>Third floor Computer Room...</u> Remove existing Central air unit and replace with a 7 ½ ton split unit (with all accessories) for the area. Government of the Virgin Islands representative shall determine location of unit.	Seven & one half (7 ½) ton Mini split A/C unit with all accessories	\$ _____	\$ _____
35.	<u>Third Floor Break Room...</u> Repair approximately seven (7) square feet of window sill in break room	7 sq. ft.	\$ _____	\$ _____
36.	<u>Third Floor library room...</u> Replace window sills around windows.	7 sq. ft.	\$ _____	\$ _____
37.	<u>Third Floor bath room...</u> Remove two existing toilets from bathroom and replace with new to match existing style.	2 toilets	\$ _____	\$ _____
38.	<u>Third Floor bath room...</u> Remove existing urinal and replace with new to match existing style.	One (1) urinal	\$ _____	\$ _____
39.	<u>Third Floor...</u> Repair one (1) wooden French window	1 window	\$ _____	\$ _____
40.	<u>Third Floor...</u> Replace approximately 128 square feet of ceiling tile.	128 sq. ft.	\$ _____	\$ _____
41.	<u>Third Floor...</u> Replace Shutter male bathroom	One (1) shutter	\$ _____	\$ _____
42.	<u>Third Floor...</u> Tile approximately 6 square feet of ceramic tile around window in male bathroom	6 sq. ft.	\$ _____	\$ _____
43.	<u>Third Floor...</u> Repair approximately ten (10) square feet of ceiling in male bathroom	10 sq. ft.	\$ _____	\$ _____
44.	<u>Third Floor...</u> Paint approximately 30 square feet on the third floor	30 sq. ft.	\$ _____	\$ _____
45.	<u>Third Floor...</u> Remove and replace and replace approximately thirty-four (34) wooden shutters and hardware	34 wooden window shutters	\$ _____	\$ _____
46.	<u>Building's Exterior...</u> Remove approximately 250 linear feet of galvanized guttering and replace with approximately 250 linear feet of sch. 40 p.v.c. rounded gutters to match existing size.	250 linear feet	\$ _____	\$ _____
47.	<u>Building's Exterior...</u> Remove and replace approximately thirty (34) wooden window shutters with hardware.	34 wooden window shutters	\$ _____	\$ _____
48.	<u>Building's Exterior...</u> Pressure wash and paint exterior of building.	2,260 sq. ft.	\$ _____	\$ _____
49.	<u>Building's Exterior...</u> Remove damaged downspout on the west side of building and replace with sch. 40. p.v.c. downspout.	lump	\$ _____	\$ _____
50.	<u>Building's Exterior...</u> Remove existing planters from around mahogany trees at building's entrance and replace with same design planters around three trees.	3 planters	\$ _____	\$ _____
51.	<u>Building's Exterior...</u> Remove approximately three (3) courtyard benches and replace with new to match existing benches.	Three (3) benches	\$ _____	\$ _____
52.	<u>Building's Exterior...</u> Repair approximately 80 square feet of wall below exterior of windows	80 sq. ft.	\$ _____	\$ _____

53.	Building's Exterior... Repair and paint approximately 80 linear feet of metal railing.	80 linear feet of metal railing	\$ _____	\$ _____
54.	Perform mold testing on the entire building	lump	\$ _____	\$ _____
55.	Perform mold remediation on the entire building	lump	\$ _____	\$ _____

Base Bid (Grand Total to include Labor, Material and Equipment of items 1 to 55 mentioned above) \$ _____

Add/Delete Alternate Bid

(Purchase and Install 250kW Electrical Generator as described below)

Generator Cost \$ _____

Generator Installation Cost to include concrete pad & accessories..... \$ _____

Quantity 1 - HTS Series Automatic Transfer Switch consisting of the following features and accessories:

- 1000 Amp, 3 Pole, 120/208 VAC three phase, 60 Hz, with RS-485 communications link to generator set-mounted controller for switch operation
- UL1008 Listed, CSA Certified
- NEMA 3R Enclosure
- 2-Year Basic Warranty
- HTS100N-3GNNNNCN

Quantity 1 - Generac **250kW** Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 8.7L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- EPA Certified
- SCAQMD
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation

- RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
- Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - I2T function for full generator protection
 - Selectable low-speed exercise
- HTS transfer switch function monitoring and control
- 2-wire start controls for any 2-wire transfer switch
- Level 1 Acoustic Enclosure, Aluminum
 - Industrial Grey Baked-On Powder Coat Finish
- Standard MLCB, 80% rated thermal-magnetic
 - 1000 Amp
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Batteries, with rack, installed
- Coolant Heater, 2000W, 240VAC
- 36" 693 Gallon Double-Wall UL142 Basetank
 - Mechanical fuel level indicator gauge
 - Electronic fuel level sender
- Alternator Tropical Coating
- Standard 2-Year Limited Warranty
- SD0250GG178.7D18HPSY3

Any of the following generators or approved equal:





Item No. 1 metal door to be replaced



Shutters and Drip Strip



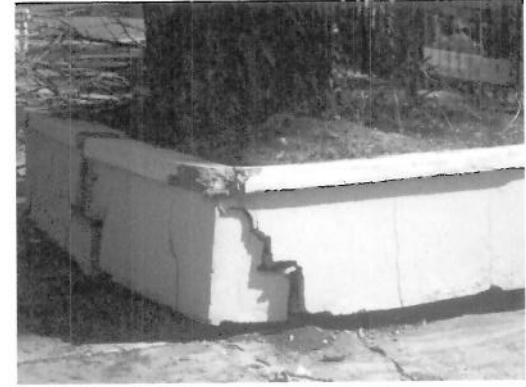
Item No. 3 Opening to be enclosed with Plexi-glass



Item No. 3 South-west corner



Item No. 46 Building's guttering to be replaced



Item No. 50 Planters destroyed by tree roots



Item No. 50 Planters destroyed by tree roots



Item No. 36 Repairs around doors and window sill

Performance:

The vendor shall be committed to the following constraints:

1. The Virgin Islands Department of Public Works representative (inspector or Architect of record) reserves the right to reject or accept any material used or labor performed on this project.
2. The Vendor shall verify all measurements and confirm to all applicable Building Codes as required. Errors, omissions, and/or all discrepancies shall be reported immediately upon discovery to DPW/CIP Office.
3. Upon issuance of Notice to Proceed, vendor shall complete all work items within sixty (60) calendar days.

Company's Name: _____

Contractor's Name: _____

Signature: _____

Date: _____