

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

_____o_____

DEPARTMENT OF PROPERTY AND PROCUREMENT

_____o_____

INVITATION FOR BIDS

_____o_____

Invitation No. IFB009DPWC16(C)

Date: April 13, 2016

Pursuant to Laws of the Government of the Virgin Islands sealed bids in Quintuplicate (5) copies ((1) original and (4) copies) for the work described herein will be received until **May 12, 2016 at 10:00 a.m. at the Department of Property & Procurement Conference Room.** And at this time **publicly** open.

Description of Work and Project Number: IFB009DPWC16(C) Repairs to Florence Williams Public Library, Christiansted, St. Croix.

Pre Bid Conference: A Pre-Bid Conference will be held on **Tuesday, April 26, 2016 at 9:00** o'clock a.m., at the Department of Property and Procurement.

Cost Per Set: \$30.00 NON REFUNDABLE

Liquidated Damage: \$150.00

Completion time of Work: 60 calendar days

Information regarding bidding documents

Bidding Documents include the Public Notice, this Invitation to Bid, Instruction to Bidders, Contractor's Qualification Statement, the Contract, Performance and Payment Bonds, General Provisions, Special Provision, Supplemental Specifications, Plan and Specifications. All documents may be obtained from the Department of Property and Procurement.

Each bid must be accompanied by a Bid Guarantee as provided for in Form No. P&P-ITB-CC-16-73 (Instruction to Bidders) which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail. Bid Guarantee for Preferred Bidders will be as specified in 31 V.I.C. 236a (Act No. 2995 approved April 16, 1971) if Preferred Bidders Act applies. If Preferred Act does not apply, failure to provide a five (5%) percent bond will render the bid unresponsive. It is the Bidder's responsibility to determine if the Act Applies.

The Bid Guarantee for bidders not claiming or having the status of a preferred bidder will be Five (5%) per cent of the bid price. Bid Guarantee will be in the form of a Bond (Corporate or Individual Surety), Money Order, Certified Check, Irrevocable Letter of Credit or Cash.

No Bidder will be allowed to withdraw his bid within a period of thirty (30) calendar days following the date set for the opening thereof.

Preferred Bidder:

Any bidder claiming eligibility as a "preferred bidder" under the provision of the Preferred Bidder's Act (31 VIC 236a – Act No. 2995, approved April 16, 1971) must request that his name be added to a preferred bidder's list to be maintained by the Commissioner of Property and procurement.

If a bidder has not previously filed a notarized Certificate with the Commissioner of Property and Procurement, copies thereof may be obtained from the Department of Property and Procurement, Division of Procurement, Building No. 1, Sub Base, Third Floor, St. Thomas, Virgin Islands and/or from 3274 Estate Richmond, Christiansted, St. Croix, Virgin Islands.

Certificate must be fully completed, notarized and filed in the Division of Procurement before the day and hour set for bid opening.

Contractor's Qualification Statement

Each bidder must submit with his bid an executed copy of Contractor's Qualification Statement which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

BONDS:

A Bid Bond, Performance Bond and Payment each are required as follows:

Bid Bond:	5% of the Contract
Performance Bond:	100% of the Contract
Payment Bond:	100% of the Contract



Contractor's Scope and Bid Sheet

Florence A. Williams Public Library

Christiansted, St. Croix, U.S. Virgin Islands



South-East corner view of the Facility



South-West corner view of the Facility

The following Scope of Work includes but not limited to repairs to Florence Williams Public Library located at Christiansted, St. Croix, U.S. Virgin Islands.

Existing Conditions:

Presently, the Florence Williams Public Library is suffering from water infiltration which is causing deterioration to the facility.

Proposed Scope:

The intention of this project is to stop the infiltration of the water to the facility and stop the deterioration of the facility.

1. CONTRACTOR'S BID SHALL BE DISQUALIFIED IF ITEMIZED BID SHEET IS NOT FULLY COMPLETED WITH BOTH UNIT AND MATERIAL AND LABOR COSTS FOR ALL ITEMS.
2. THE QUANTITIES NOTED BELOW ARE NOT NECESSARILY EXACT, AND THE ITEMS NOTED DO NOT NECESSARILY MAKE UP ALL THE WORK REQUIRED, OR NOTED IN THE CONSTRUCTION DOCUMENTS FOR THE COMPLETE MITIGATION EFFORTS TOWARD THE REPAIRS TO THE LIBRARY FACILITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A TOTAL LUMP SUM COST FOR THE COMPLETE REPAIRS OF MATERIAL AND LABOR FOR THE PROJECT.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ESTABLISH EXACT QUANTITIES BASED ON DOCUMENTS ISSUED AND SITE VISITS CARRIED OUT.
4. PRICES BEEN SUBMITTED FOR WORK TO BE DONE SHALL INCLUDE THE CONTRACTOR'S OVERHEAD TAXES AND PROFIT ALONG WITH ALL COSTS FOR MATERIALS, EQUIPMENT AND MANPOWER NECESSARY TO FACILITATE PROPER, SAFE, AND TIMELY COMPLETION OF THE PROJECT.
5. UNIT PRICES SUBMITTED ON THE ITEMIZED BID SHEET SHALL BE UTILIZED FOR ANY CREDITS OR DEBITS TO THE PROJECT; WHICH, IF NECESSARY, SHALL BE ADDRESSED AS A CHANGE ORDER TO THE PROJECT.
6. CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY UNDERGROUND UTILITY LINES DAMAGED DURING CONSTRUCTION.

Item No.	Item Description	Quantity	Unit Price	Cost Material & Labor
01.	On the north side of the facility remove all exterior window shutters and replace with new to match existing style and size.	40 pairs of shutters	\$ _____	\$ _____
02.	In the Children's room on the first floor, remove and replace approximately eight (8) 1'-0" x 4'-0" light florescent (two bulb) fixture to match existing fixture.	8 florescent light fixture	\$ _____	\$ _____

03.	Remove and replace two (2) double swing storm shutters and all accessories on south side of the facility. Storm shutter to be replace shall match existing in style and size. All wood used shall be treated.	Two double swing shutters	\$ _____	\$ _____
04.	<u>In the outreach room</u> on the first floor, remove existing electrical florescent light ballast from fourteen (14) existing 1'-0" x 4'-0" light fixture and replace with new electrical florescent light ballast in existing light fixture.	14 electrical light ballast	\$ _____	\$ _____
05.	<u>In the first floor pump room</u>, remove existing 40 gallon pressure tank and replace with new 40 gallon pressure tank.	One 40 gallon tank	\$ _____	\$ _____
06.	First floor Reading Room... Remove approximately 50 electrical ballasts from existing 1'-0" x 4'-0" florescent light fixtures and replace with 50 new ballasts to the existing ballasts. Ensure proper functioning of light fixture.	50 electrical light ballasts	\$ _____	\$ _____
07.	<u>First floor Reading Room</u>... Remove four (4) existing Air condition unit air handlers and replace with four (4) new air handlers to match existing. Proposed air handlers shall be connected to existing 10 ton condensers outside unit.	Four (4) Air Condition air handlers	\$ _____	\$ _____
08.	<u>Second floor Theater</u>... Remove all existing Air Condition system equipment (except for the ceiling ducts) that is supplying theater; then, install a new seven and one half (7 ½) ton mini split unit.	One 7 ½ ton split A/C unit	\$ _____	\$ _____
09.	<u>Second floor Female bathroom</u>... Remove one existing toilet and replace with new to match existing toilet style.	One toilet	\$ _____	\$ _____
10.	<u>Second floor Female bathroom</u>... Remove approximately one (1) electrical ballast for 2" x 4" florescent light fixture and replace with new to match existing. Ensure proper function of light fixture.	One (1) electrical light ballast	\$ _____	\$ _____
11.	<u>Second Floor Male Bathroom</u>... Remove approximately one (1) electrical ballast for 2" x 4" florescent light fixture and replace with new to match existing. Ensure proper function of light fixture.	One (1) electrical light ballast	\$ _____	\$ _____
12.	<u>Second Floor Computer room</u>... Remove approximately thirty (30) electrical ballast for 1" x 4" florescent light fixture and replace with thirty (30) new ballast to match existing. Ensure proper function of light fixture.	Thirty (30) electrical light ballast	\$ _____	\$ _____

13.	<u>Second to Third Floor Staircase</u>... Chip approximately ten (10) linear feet of cracked masonry wall and plaster with mortar cement plaster to match existing surrounding area. Paint disturbed area to match adjacent areas.	Ten (10) linear feet	\$ _____	\$ _____
14.	<u>Third Floor</u>... Remove approximately sixty (60) electrical ballasts from existing 1'-0" x 4'-0" florescent light fixtures and replace with sixty (60) new balusters to match the existing ballasts. Ensure proper functioning of light fixture.	60 electrical ballasts	\$ _____	\$ _____

15.	Building's Exterior Southside (third floor level)... Using Okon 20 sealer (Medium thickness) product or an approved equal product, seal approximately one hundred (100) linear feet x approximately one (1) feet wide of masonry ledge and ensure stopping of water infiltration to third floor of facility.	200 sq. ft.	\$ _____	\$ _____
16.	Third Floor Air Condition Air Handlers... Remove two (2) existing Air Handlers and replace with two (2) new Air Handlers to match existing manufacture. New air handlers shall be connected to existing condensers provided for these air handlers (for 7 ½ ton unit).	Two (2) Air Handlers	\$ _____	\$ _____
17.	Building's Exterior... Using Okon 20 sealer (medium thickness) product or an approved equal product, seal approximately 6,000 square feet of building's exterior brick walls.	6,000 sq. ft.	\$ _____	\$ _____
18.	Building's Exterior... Repair approximately 30 linear feet of building's masonry ledge.	30 linear feet	\$ _____	\$ _____
19.	Building's Exterior... Remove four (4) non-functioning air condition compressors from facility's roof and replace with new to match existing size and type. Replaced compressor units shall be connected to inside portion of air condition systems and ensure proper operation of the entire systems.	Four (4) compressors	\$ _____	\$ _____
20.	Third to Forth Floor Staircase... Chip approximately ten (10) linear feet of cracked masonry wall and plaster with mortar cement plaster to match existing surrounding area. Paint disturbed area to match adjacent areas.	Ten (10) linear feet	\$ _____	\$ _____
21.	Fourth Floor... Remove approximately thirty (30) electrical ballasts from existing 1'-0" x 4'-0" florescent light fixtures and replace with thirty (30) new balusters to match the existing ballasts. Ensure proper functioning of light fixture.	Thirty (30) electrical ballasts	\$ _____	\$ _____
22.	Fourth Floor Air Condition Air Handlers... Remove one existing double Air Handlers (inside units) and replace with one (1) new double Air Handlers to match existing manufacture and type. New air handlers shall be connected to existing condensers provided for these air handlers.	One (1) double Air Handlers (15 ton unit)	\$ _____	\$ _____

Base Bid (Grand Total to include Labor, Material and Equipment of items 1 to 22 mentioned above) \$ _____

Add/Delete Alternate Bid

(Purchase and Install 250kW Electrical Generator as described below. Installation shall include Concrete pad base) \$ _____

Generator Installation Cost to include concrete pad & accessories..... \$ _____

Grand Total (Base Bid plus Add/Delete Alternate Bid) = \$ _____

Quantity 1 - HTS Series Automatic Transfer Switch consisting of the following features and accessories:

- 1000 Amp, 3 Pole, 120/208 VAC three phase, 60 Hz, with RS-485 communications link to generator set-mounted controller for switch operation
- UL1008 Listed, CSA Certified
- NEMA 3R Enclosure
- 2-Year Basic Warranty
- HTS100N-3GNNNNCN

Quantity 1 - Generac **250kW** Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 8.7L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- EPA Certified
- SCAQMD
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - I2T function for full generator protection
 - Selectable low-speed exercise
 - HTS transfer switch function monitoring and control
 - 2-wire start controls for any 2-wire transfer switch
- Level 1 Acoustic Enclosure, Aluminum
 - Industrial Grey Baked-On Powder Coat Finish

- Standard MLCB, 80% rated thermal-magnetic
 - 1000 Amp
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Batteries, with rack, installed
- Coolant Heater, 2000W, 240VAC
- 36" 693 Gallon Double-Wall UL142 Basetank
 - Mechanical fuel level indicator gauge
 - Electronic fuel level sender
- Alternator Tropical Coating
- Standard 2-Year Limited Warranty
- SD0250GG178.7D18HPSY3

Provide an equal or approved generator to the following:

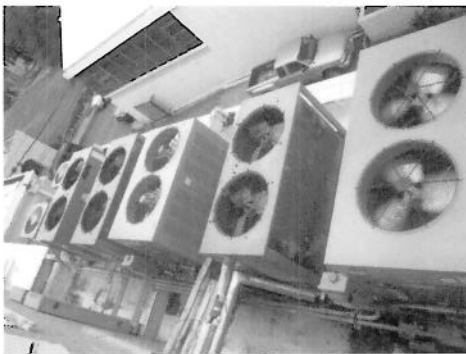




Typical bldg. shutter



South View of Building



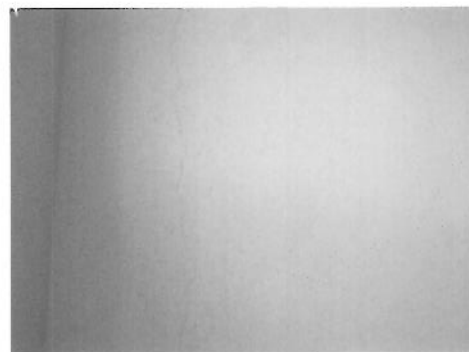
Existing Air Condition Compressors



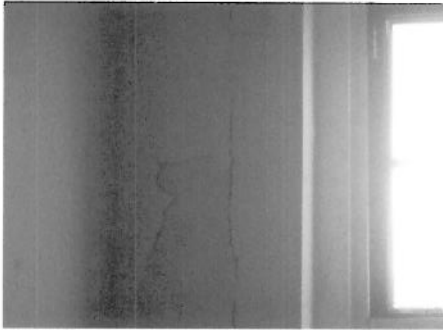
Building's east brick wall



Bldg. Ledge to be sealed



Interior wall crack at stairs



Interior wall crack at stairs



Northern View of Building

Performance:

The vendor shall be committed to the following constraints:

1. The Virgin Islands Department of Public Works representative (inspector or Architect of record) reserves the right to reject or accept any material used or labor performed on this project.
2. The Vendor shall verify all measurements and confirm to all applicable Building Codes as required. Errors, omissions, and/or all discrepancies shall be reported immediately upon discovery to DPW/CIP Office.
3. Upon issuance of Notice to Proceed, vendor shall complete all work items within sixty (60) calendar days.

Company's Name: _____

Contractor's Name: _____

Signature: _____

Date: _____