



Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, 3RD FLOOR, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828

ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.777.9587

[HTTP://DPP.VI.GOV](http://DPP.VI.GOV)

February 3, 2016



Ms. Leonie Thomas
Owner
Virgin Islands Cleaning Services Enterprise
P.O. Box 11134
St. Thomas, VI 00801

RE: *Supply Contract*
S020OSET16(VICSE)

Dear Ms. Thomas:

Transmitted herewith is a Supply Contract for Janitorial Services for the Office of the Supervisor of Elections in the district of St. Thomas/St. John during the period of **March 1, 2016 up to and including September 30, 2016**. Delivery hereunder will be made in accordance with the terms and conditions of said contract.

We invite your attention to the General Provisions of said contract particularly to Section 11 concerning default and Termination of Contracts Form No. DPP-TC-54-75.

Kindly return the **three (3)** originals of the Supply Contract for further processing by this Department.

Sincerely,

Randolph N. Bennett
Commissioner Designee

RNB/lb
Enclosures

Xc: File

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
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DEPARTMENT OF PROPERTY AND PROCUREMENT

SUPPLY CONTRACT

No. S020OSET16(VICSE)

This AGREEMENT, made this _____ day of _____, 2016
for Janitorial Services for the Office of the Supervisor of Elections by and between the Government
of the Virgin Islands, hereinafter called the "GOVERNMENT", and Virgin Islands Cleaning Services
Enterprise (an individual []), (a partnership []), (joint venture []), (a corporation [X]), (incorporated
in the State of []), (Territory of St. Thomas), the United States Virgin Islands, whose address is P.O.
Box 11134, St. Thomas, VI 00801

hereinafter called the "CONTRACTOR", Witnessed:

For, and in consideration of the acceptance of the Contractor's proposal, under Invitation for
Bids No. IFB020OSET16(S) evaluated on October 22, 2015 and awarded to the Contractor on
February 3, 2016, and, in further consideration of the covenants and agreements of the parties herein
contained, to be well and truly observed and faithfully kept by them, and each of them, it is mutually
agreed between the parties as follows:

SECTION 1. That for and in consideration of the price or prices and agreement in his proposal
hereto attached and made a part of this Contract, the said Contractor agrees to furnish and deliver any or
all of the commodities described in the said Invitation for Bids No. IFB020OSET16(S) at the price or
prices stated therein and in strict accordance with the conditions of said accepted proposal. The
Invitation for Bid, General Provisions, any Supplemental Provisions and Specifications, including any
change thereof, are all part and parcel of this Contract and are by this reference, incorporated in this
Contract as fully and effectively as if set forth in detail herein.

SECTION 2. The Government, for and in consideration of the full and true performance of the
work by the Contractor, agrees to pay the price or prices set forth in the Invitation for Bids and the line
items as indicated in Attachment A, which are both incorporated by reference, in lawful money of the
United States, and the payment shall be made at the time and in the manner set forth in the Invitation for
Bids and the General Provisions.

SECTION 3. This Contract shall commence on March 1, 2016 and shall terminate on October
31, 2016, unless mutually extended or terminated by the parties. The services under this contract shall be
for a period of eight (8) months with a renewal option for a period of one (1) year. No alterations or
variations of the terms of the proposal shall be valid or binding upon the Government unless made in
writing and approved by the Government.

SECTION 4. This Contract will remain in force for the full period specified and until all articles or commodities ordered before date of termination shall have been satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or

(b)

extended upon written authorization of the Government

SECTION 4. This Contract will remain in force for the full period specified and until all articles or commodities ordered before date of termination shall have been satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or
- (b) extended upon written authorization of the Government and accepted by the Contractor, to permit ordering of unordered balances or additional quantities at contract price or prices and in accordance with the contract terms.

SECTION 5. Failure of the Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Government, or failure to make replacement of rejected commodities when so requested, immediately or as directed by the Government, will constitute authority for the Government to purchase in the open market to replace the commodities rejected or not delivered. The Government reserves the right to authorize immediate purchases in the open market against rejections on this contract when necessary. On all such purchases, the Contractor agrees promptly to reimburse the Government for excess costs occasioned by such purchases. Such purchases will be deducted from contract quantities. However, should public necessity demand it, the Government reserves the right to use or consume commodities delivered which are substandard in quality, subject to an adjustment in price to be determined by the Government.

SECTION 6. By execution of this contract, the Contractor certifies that it is eligible to receive contracts awarded using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON PROCUREMENT." In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.


SECTION 7. Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is an offense under Virgin Islands law.

SECTION 8. Contractor acknowledges that this Contract is funded, in whole or in part, by federal funds. Contractor warrants that it shall not, with respect to this Contract, make or present any claim knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offense.

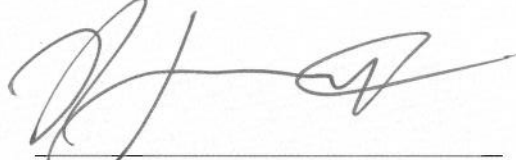
This Contract shall become effective immediately upon and as of the day of signature by the Parties hereto.

IN WITNESS WHEREOF, the parties to these presents have executed this CONTRACT in three (3) counterparts, each of which shall be deemed an original, in the year and day mentioned in the first paragraph.


Witnesses:


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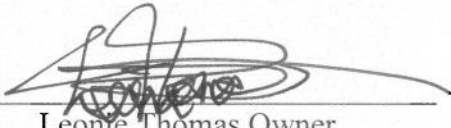
GOVERNMENT OF THE VIRGIN ISLANDS

By: 
Randolph N. Bennett, Commissioner Designee
Department of Property & Procurement

Witnesses:


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CONTRACTOR

By: 
Leonie Thomas Owner
Virgin Islands Cleaning Services
Enterprise

If Contractor is a Corporation, seal of Corporation must be affixed.