

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

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DEPARTMENT OF PROPERTY AND PROCUREMENT

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INVITATION FOR BIDS

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Invitation No.: IFB023DPWT15(C)

Date: September 17, 2015

Pursuant to Laws of the Government of the Virgin Islands sealed bids in set of **five (5) copies** for the work described herein and will be received until **Tuesday, August 25, 2015 at 10:00 a.m.**

LOCATION OF BID OPENING: Department of Property and Procurement
Division of Procurement
Building #1 3rd Floor, Room 316
Subbase, St. Thomas, VI

And at the time **publicly** opened at **10:15 a.m. on Thursday, October 15, 2015.**

Description of Work and Project Number:

Qualified contractor(s) to furnish all labor, materials and equipment necessary for the Construction and Completion of Route 108 "Bordeaux Mountain Road" Phase II on the island of St. John, Virgin Islands

Pre Bid Conference: A Pre-Bid Conference will be held on **Wednesday, September 23, 2015** at **10:00** o'clock a.m., at the Department of Property and Procurement, Building #1 3rd Floor, Room 316 Subbase, St. Thomas, Virgin Islands

Cost Per Set: \$100.00 NON REFUNDABLE

Information regarding bidding documents

Bidding Documents include the Public Notice, this Invitation to Bid, Instruction to Bidders, Contractor's Qualification Statement, the Contract, Performance and Payment Bonds, General Provisions, Special Provision, Supplemental Specifications, Plan and Specifications. All documents may be obtained from the Department of Property and Procurement.

Each bid must be accompanied by a Bid Guarantee as provided for in Form No. P&P-ITB-CC-16-73 (Instruction to Bidders) which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail. Bid Guarantee for Preferred Bidders will be as specified in 31 V.I.C. 236a (Act No. 2995 approved April 16, 1971) if Preferred Bidders Act applies. If Preferred Act does not apply, failure to provide a Five (5%) percent bond will render the bid unresponsive. It is the Bidder's responsibility to determine if the Act Applies.

The Bid Guarantee for bidders not claiming or having the status of a preferred bidder will be Five (5%) per cent of the bid price. Bid Guarantee will be in the form of a Bond (Corporate or Individual Surety), Money Order, Certified Check, Irrevocable Letter of Credit or Cash.

No Bidder will be allowed to withdraw his bond within a period of thirty (30) calendar days following the date set for the opening thereof.

Preferred Bidder:

Any bidder claiming eligibility as a "preferred bidder" under the provision of the Preferred Bidder's Act (31 VIC 236a – Act No. 2995, approved April 16, 1971) must request that his name be added to a preferred bidder's list to be maintained by the Commissioner of Property and procurement.

If a bidder has not previously filed a notarized Certificate with the Commissioner of Property and Procurement, copies thereof may be obtained from the Department of Property and Procurement, Division of Procurement, Building No. 1, Submarine Base, Third Floor, St. Thomas, Virgin Islands and/or from 3274 Estate Richmond, Christiansted, St. Croix, Virgin Islands.

Certificates must be fully completed, notarized and filed in the Division of Procurement before the day and hour set for bid opening.

Contractor's Qualification Statement

Each bidder must submit with his bid an executed copy of Contractor's Qualification Statement which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

BONDS:

A Bid Bond, Performance Bond and Payment each are required as follows:

Bid Bond:	5% of the Contract
Performance Bond:	100% of the Contract
Payment Bond:	100% of the Contract

**GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES**
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Department of Property and Procurement

BID FOR UNIT PRICE CONSTRUCTION CONTRACT

INVITATION No. **IFB023DPWT15(C)**

Place:

Date:

Proposal of
(hereinafter called "Bidder") a corporation*, partnership or joint venture organized and existing under the laws of the State of
an individual doing business as
To the Government of the Virgin Islands, Department of Property and Procurement (hereinafter called the "Government").

GENTLEMEN:

The Bidder, in compliance with your invitation for bids for the construction of:

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.....
.....

having examined the plans and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" by the Government and to fully complete the project the project within **one hundred eighty (180) calendars days** thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, the sum of **\$150.00**, as hereinafter provided in Paragraph 19 of the General Conditions.

Bidder acknowledges receipt of the following addendum:

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.....

BASE PROPOSAL: Bidder agrees to perform all of the work described in the specifications and shown on the plans for the sum of
..... (\$ **(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)**

Bidder understands that the Government reserves the right to reject any or all bids and to waive any informalities in bidding.

_____ **Insert corporation, partnership or individual as applicable.**

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal contract within 10 calendar days and deliver a Surety Bond or Bonds as required by the Invitation to Bid.

The Bidder agrees that if awarded a Contract hereunder he will, within such time as determined by the Contracting Officer, before or after the date of commencement of work, prepare and submit to the Contracting Officer for approval a practicable schedule, showing the order in which he proposes to carry on the work; the date on which he will start several salient features (including procurement of materials and equipment) and the contemplated dates for completing the same. The schedule shall be in the form of a progress chart of suitable scale to indicate appropriately the percentage of work scheduled for completion at any time. The Contractor shall enter on the chart the actual progress at the end of each week or at such intervals as directed by the Contracting Officer, and shall immediately deliver to the Contracting Officer three (3) copies thereof.

If, in the opinion of the Contracting Officer, the Contractor falls behind the progress schedule, the Contractor shall take such steps as may be necessary to improve his progress and the Contracting Officer may, **inter alia**, require him to increase the number of shifts, and/ or overtime operations or days of work and to submit for approval such supplementary schedule or schedules in chart form as may be deemed necessary to demonstrate the manner in which the agreed rate of progress will be regained, all without additional cost to the Government.

Failure of the Contractor to comply with the requirements of the Contracting Officer under the provisions thereof shall be grounds for determination by the Contracting Officer that the Contractor is not prosecuting the work with such diligence as will ensure completion within the time specified. Upon such determination the Contracting Officer may terminate the Contractor's right to proceed with the work, or any separable part thereof, in accordance with the delays-damages article of the contract.

The bid security attached in the sum of
..... (\$.....) is to become the property of the Government in the event the contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional expense to the Government caused thereby.

Respectfully submitted:

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(Signature)

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(Official Designation)

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(Business Address)

[SEAL – if bid is by a corporation]

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**ACCEPTANCE AND NOTIFICATION
THE GOVERNMENT OF THE VIRGIN ISLANDS**

The above proposal by Bidder is hereby accepted and he is so notified.

Date:

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Commissioner of Property and Procurement
and Contracting Officer