



PROPERTY AND PROCUREMENT
VEHICLE INSPECTION FORM

Property and Procurement Only
Inventory #
Gov Decals #

Date:
Department:
Contact Person:
Phone #

License Plate Number
Check VIN
Mileage:
Year
Exterior Color:
Make
Model
Interior Color:

This Vehicle: Starts Starts w/Boost won't start due to Runs Is Drivable

Exterior: Missing Items: Body Damage: Minor Major Body damage to the

Scratches: Minor Major Scratches on exterior Dents: Minor Major dents on exterior

Tires: Tread Condition Tires are flat Hubcaps: Vehicle has all 4 hubcaps How many are missing

Windows/Glass: No cracked glass windshield is cracked Rear window is cracked Door glass on is cracked

Interior Damage: Minor damage to the Seats Carpets Dash Door handles Instrument Panel Other Major damage to the Seats Carpets Dash Door handles Instrument Panel Other

Decals: Decals have been sprayed Decals removed but impressions remain No visible decals on the vehicle

Emergency Equipment Removal: It has exposed wires on the interior and holes on the exterior It has exposed wires on the exterior It has exposed wires on the interior It has no exposed wires and holes

OPTIONS: Engine size Gasoline Diesel Other A/C: Cruise: Tilt: Power Windows: Power door Locks: Power Seats: Remote Mirrors: Climate Control

Service Record:
Other Information: