

GOVERNMENT OF THE VIRGIN ISLANDS OF THE UNITED STATES
 DEPARTMENT OF PROPERTY AND PROCUREMENT
PROCUREMENT DIVISION

INVITATION BID & AWARD SUPPLY CONTRACT	CONTRACT NO. ORDER NO.	PAGE NO. 1	NO. OF PAGES 28
ISSUED BY Department of Property & Procurement Division of Procurement	ADDRESS 8201 Subbase, 3rd Floor St. Thomas, Virgin Islands 00802		

INVITATION FOR BIDS	
DATE ISSUED July 9, 2020	INVITATION NO. IFB056GVIT20 (S)
<p>Hand Deliver Bids in quintuplicate (1 Original and 4 Copies), or via Email Submission at ebids_proposals@dpp.vi.gov (One (1) copy), subject to (1) The Terms and Conditions of the Invitation for Bids, (2) General Provisions which are incorporated herein by reference, and (3) such other contract provisions and specifications as are attached or incorporated by reference will be received at the Department of Property and Procurement until 10:00 o'clock, Atlantic Standard Time, not later than Thursday, August 13, 2020 and publicly open at 10:15 a.m. for furnishing the supplies or services for delivery f.o.b. in ST THOMAS, VI _____.</p> <p><i>General information and instructions to Bidders are contained in the terms and conditions on the reverse hereof.</i></p>	

SCHEDULE					
ITEM NO.	SUPPLIES OR SERVICES	QUANTITY (NO. OF UNITS)	UNIT	UNIT PRICE	AMOUNT
	Purchase of Household and Cleaning supplies to the Government of the Virgin Islands in the St. Thomas/ St. John District				

BID →	DATE OF BID
<p>IN COMPLIANCE WITH THE ABOVE THE UNDERSIGNED OFFERS AND AGREES, IF THIS BID BE ACCEPTED WITHIN _____ DAYS (30 calendar days unless a different period is inserted by the Bidder) FROM THE DATE OF OPENING TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE SET OPPOSITE EACH ITEM, DELIVERED AT THE DESIGNATED POINTS WITHIN THE TIME SPECIFIED IN THE INVITATION. DISCOUNTS WILL BE ALLOWED FOR PROMPT PAYMENT AS FOLLOWS:</p> <p>_____ PERCENT, 20 CALENDAR DAYS; _____ PERCENT, 30 CALENDAR DAYS</p> <p>BIDDER REPRESENTS (Check appropriate boxes)</p> <p>(1) THAT HE IS _____, IS NOT _____, A SMALL BUSINESS CONCERN. IF BIDDER IS A SMALL BUSINESS CONCERN AND IS NOT THE MANUFACTURER OF THE SUPPLIES BID UPON, HE ALSO REPRESENTS THAT ALL SUPPLIES TO BE FURNISHED HEREUNDER WILL _____, WILL NOT _____, BE MANUFACTURED OR PRODUCED BY A SMALL BUSINESS CONCERN IN THE UNITED STATES, ITS TERRITORIES, ITS POSSESSIONS, OR THE COMMONWEALTH OF PUERTO RICO.</p> <p>(2) THAT HE IS A REGULAR DEALER IN _____, MANUFACTURER OF _____, THE SUPPLIES BID UPON.</p> <p>(3) (A) THAT HE HAS _____, HAS NOT _____, EMPLOYED OR RETAINED ANY COMPANY OR PERSON (OTHER THAN A FULL-TIME BONA FIDE EMPLOYEE WORKING SOLELY FOR THE BIDDER) TO SOLICIT OR SECURE THIS CONTRACT, AND (B) THAT HE HAS _____, HAS NOT _____, PAID OR AGREED TO PAY ANY COMPANY OR PERSON (OTHER THAN A FULL-TIME BONA FIDE EMPLOYEE WORKING SOLELY FOR THE BIDDER) ANY FEE, PERCENTAGE, COMMISSION, OR BROKERAGE FEE, CONTINGENT UPON OR RESULTING FROM THE AWARD OF THE CONTRACT; AND AGREES TO FURNISH INFORMATION RELATING TO (A) AND (B) ABOVE AS REQUESTED BY THE CONTRACTING OFFICER.</p> <p>(4) HE OPERATES AS AN INDIVIDUAL _____, PARTNERSHIP _____, CORPORATION _____, INCORPORATED IN THE TERRITORY OF THE VIRGIN ISLANDS</p> <p>(5) PREFERRED BIDDER: _____ A BONA FIDE CONTINUOUS RESIDENT OF THE VIRGIN ISLANDS FOR AT LEAST EIGHT (8) YEARS OR _____ WAS BORN IN THE VIRGIN ISLANDS; _____ A FIRM, PARTNERSHIP, OR CORPORATION IN WHICH AT LEAST FIFTY-ONE PERCENT (51%) OF THE LEGAL OR EQUITABLE OWNERSHIP IS HELD BY A PERSON OR PERSONS WHO HAVE BEEN BONA FIDE CONTINUOUS RESIDENTS OF THE VIRGIN ISLANDS FOR AT LEAST EIGHT (8) YEARS OR _____ WHO WERE BORN IN THE VIRGIN ISLANDS; _____ SAID PERSON, FIRM, PARTNERSHIP, OR CORPORATION IS LICENSED IN AND MAINTAINS HIS OR ITS PRINCIPAL PLACE OF BUSINESS IN THE VIRGIN ISLANDS AND OWNS, OPERATES, OR MAINTAINS A STORE, WAREHOUSE, OR OTHER PLACE OF BUSINESS IN THE VIRGIN ISLANDS OR _____ THE DULY AUTHORIZED AGENT, DEALER, DISTRIBUTOR OR REPRESENTATIVE IN THE VIRGIN ISLANDS FOR THE MATERIALS, SUPPLIES, ARTICLES, OR EQUIPMENT OF THE GENERAL CHARACTER DESCRIBED BY THE SPECIFICATIONS AND REQUIRED UNDER THIS CONTRACT.</p>	

NAME & ADDRESS OF BIDDER (Street, City, State and Zip Code) <i>(Type or Print)</i>	SIGNATURE OF PERSON AUTHORIZED TO SIGN BID →
	TYPE OR PRINT SIGNER'S NAME & TITLE

AWARD		DATE OF AWARD
ACCEPTED AS TO ITEMS NUMBERED	AMOUNT	GOVERNMENT OF THE VIRGIN ISLANDS
SUBMIT INVOICE FOR PAYMENT TO: Department of Property and Procurement Subbase, 3rd Floor St. Thomas, Virgin Islands 00802		BY _____ <i>Contracting Officer</i>

CONTINUATION SHEET
Household and Cleaning Supplies

Contract, Order, or Invitation No.
(As Applicable)

Page No.

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ITEM NO.	SUPPLIES OR SERVICES	AMOUNT
	<p style="text-align: center;">Government of the Virgin Islands St. Thomas, Virgin Islands 00802</p> <p style="text-align: center;">Purchase of Household and Cleaning Supplies to the Government of the Virgin Islands in the St. Thomas/ St. John District</p> <p>Bid Sheet/ Price List attached</p> <p>Notes:</p> <p>The bidder shall specify a unit and amount written or printed in ink or typewritten, for each item for which a quantity is given. In case of discrepancy between unit price and total, the unit price shall prevail.</p>	

Name of Bidder:

CONTINUATION SHEET
Household and Cleaning Supplies

Contract, Order, or Invitation No.
(As Applicable)

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NOTICE TO BIDDERS

ALL INDIVIDUALS, FIRMS, PARTNERSHIPS, CORPORATIONS AND/OR JOINT VENTURES DOING BUSINESS WITH THE GOVERNMENT OF THE VIRGIN ISLANDS SHALL SUBMIT INFORMATION IN WRITING, OF THE PHYSICAL LOCATION OF THEIR PRINCIPAL PLACE OF BUSINESS. A POST OFFICE BOX MAILING ADDRESS ONLY WILL NOT SUFFICE.

BIDDERS **MUST** INSERT THEIR E.I.N.-EMPLOYER'S IDENTIFICATION NUMBER ON PAGE 1 IN THE SECTION WHERE THE COMPANY'S NAME AND ADDRESS IS REQUIRED.

PROSPECTIVE BIDDERS WILL BE REQUIRED TO FURNISH THE FOLLOWING DOCUMENTS WITH THEIR SUBMITTAL. FAILURE TO COMPLY WITH ALL THE REQUIREMENTS AS OUTLINED, **WILL** DISQUALIFY THE BIDDER.

- A. ORGANIZATION AND PERSONNEL
- B. LISTING OF PROJECT EXPERIENCE WITHIN THE LAST 2 YEARS.
- C. REFERENCES (2 minimum)
- D. CURRENT VIRGIN ISLANDS BUSINESS LICENSE FOR THE TYPE OF SERVICE BEING REQUESTED
- E. CERTIFICATE OF LIABILITY INSURANCE
- F. CURRENT CERTIFICATE OF GOVERNMENT INSURANCE COVERAGE
- G. CERTIFICATE OF GOOD STANDING
- H. CORPORATE RESOLUTION EVIDENCING THE DIRECTORS/OFFICERS OF THE COMPANY
- I. ARTICLES OF INCORPORATION/ ORGANIZATION, IF APPLICABLE
- J. TRADE NAME CERTIFICATE
- K. DUNS NUMBER AND SAM/CAGE CODE NUMBER

"IT SHALL BE THE BIDDERS' RESPONSIBILITY TO DELIVER BID TO THE DESIGNATED LOCATION PRIOR TO THE BID TIME SPECIFIED ON PAGE 1 OF THIS BID."

AWARD WILL BE MADE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER. UNDERBIDDING CAN DEEM YOUR BID NON-RESPONSIBLE."

Name of Bidder:

CONTINUATION SHEET
Household and Cleaning Supplies

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ITEM NO.	SUPPLIES OR SERVICES	AMOUNT
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CONTRACT PERIOD: The period of any contract entered into under this Invitation for Bids shall be for a period of one (1) year. **(October 1, 2020- September 30, 2021).**

OPTION TO RENEW: The service of this contract may be extended for an additional one (1) year period subject to the availability of funds.

SUPPLEMENTARY PROVISIONS: The application of all materials will be in such a manner so as not to cause harm to humans, foodstuff or equipment within the building and/or property.

The Contractor shall maintain Workmen's Compensation Insurance, & Comprehensive General Liability Insurance against bodily injury with limits of \$100,000.00 and against property damage with limits of \$100,000.00, the cost of which shall be borne by the Contractor and maintained fully during the term of the Contract & Government must be an additional insured after award.

A copy of the Insurance listed herein shall be filed with the Department of Property & Procurement, 8201 Sub Base, 3rd Floor, St. Thomas, U. S. Virgin Islands 00802.

The Contractor shall be liable for loss or damages to property or persons, however, in no case shall such negligence be presumed or inferred.

The Contractor agrees not to refuse to hire or employ or to bar or discharge from employment any individual because of race, religion, color, or ancestry.

The Contractor hereby agrees to pay the existing minimum wages, Federal and/or Local taxes as may be applicable.

PROMPT PAYMENT DISCOUNT: Prompt payment discounts shall NOT be considered in the evaluation bids. Prompt payment discounts are removed as evaluation factors.

Although prompt payment discounts are not evaluated, any discount offered will form part of the award, and will be taken by the User Agency and the Department of Finance if payment is made within the discount period specified by

No discount offered for payments within less than thirty (30) calendar days will be considered. Paragraph 6a on Page 1 of the Bid Form is hereby deleted.

EXPLANATION TO BIDDERS: Any explanation desired by a bidder regarding the meaning or interpretation of this Invitation for Bids, specifications, etc., must be requested no later than **Wednesday, July 22, 2020 at 12:00 noon**, in writing to Assistant Commissioner, Lisa M. Alejandro at e-mail address, **lisa.alejandro@dpp.vi.gov** and allow for sufficient time for a reply to reach said bidder before the submission of their bids. Any interpretation made will be in the form of an amendment to the Invitation for Bids, specifications, etc., and will be furnished to all prospective bidders.

PREFERRED BIDDERS: In addition to placing a check (✓) in the appropriate box on Page 1, Section 5 of this Bid, any Person, Firm, Partnership or Corporation name be added to a Preferred Bidders' List to be maintained by the Commissioner of Property & Procurement.

If bidder has not previously filed a notarized copy of the Preferred Bidders' Certificate with the Commissioner of Property & Procurement, Division of Procurement, 8201 Subbase, 3rd Floor Subbase, St. Thomas, U. S. Virgin Islands, or 3274 Estate Richmond, Christiansted, St. Croix, U.S. Virgin Islands, notarized, and submitted to the Division of Procurement not later than the date and hour of bid opening as specified on Page 1 of this bid. All bidders not complying with the procedures set forth herein and in accordance with Title 31 V. I. C. § 236 a, will not be considered eligible as Preferred Bidders for this Invitation for Bids.

Name of Bidder:

CONTINUATION SHEET
 Household and Cleaning Supplies

Contract, Order, or Invitation No.
 (As Applicable)

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ITEM NO.	SUPPLIES OR SERVICES	AMOUNT
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Pursuant to Act No. 3072, approved July 29, 1971, amending Section 245 of Chapter 23, Title 31 of the Virgin Islands Code, each person who submits a bid in relation to any purchase in excess of \$1,000.00, under this Chapter, will disclose the Name and Address of each individual having a beneficial interest of more than five (5%) per Centum in the bidding enterprise, and if the bidder is a Corporation, the Names and Addresses of all its Officers and Directors.

<u>NAME</u>	<u>ADDRESS / PHONE</u>	<u>TITLE</u>
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QUANTITIES: All quantities listed in this Invitation for Bids are estimates only. The Government will purchase items based on its actual needs, which may or may not amount to the total estimated quantities. The successful Contractor shall only fulfil orders in accordance with approved purchase orders issued by the Government.

CONDITION PRECEDENT: Any Contract awarded pursuant to this Invitation for Bids shall be subject to the appropriation and availability of funds and to the approval of the Commissioner of the Department of Property and Procurement.

Open-Bid Meeting Information
Teleconference Call
 Dia-In Number: 1 (712)451-0422
 Access Code: 164896

Name of Bidder:

Standard Form 86 November 1949 Edition General Services Administration Fed. Proc. Reg. (41 CFR) 1-16.107 Rev. 3-18-08	CONTINUATION SHEET (Supply Contract)	Contract, Order, or Invitation No. (As Applicable)	Page No.
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ITEM NO.	SUPPLIES OR SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Household and Cleaning Supplies					
1	Ammonia, Household in gals., 4/Cs. Time Saver or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
2	Cleanser, Powder in 21 oz. Container, 30/Cs. Similar or approved equal to: AJAX Brand Name: _____	450	Cs.	\$ _____	\$ _____
3	Multi-purpose cleaner, 128 oz. btl. Brand Name: _____	450	Cs.	\$ _____	\$ _____
4	Lysol Disinfectant Spray 19oz container 12/case Brand Name: _____	450	Cs.	\$ _____	\$ _____
5	Disinfecting Spray 19oz container 12/case Similar or approved equal to: Lysol Brand Name: _____	450	Cs.	\$ _____	\$ _____
6	Hand Sanitizer, 8oz pump bottle 12/case Similar or approved equal to: Purell, Dial Brand Name: _____	450	Cs.	\$ _____	\$ _____
7	Hand Sanitizer, 4/1 gallon per case Brand Name: _____	450	Cs.	\$ _____	\$ _____
8	Cleanser, Foam (Bowl), 12/32 oz. Soft Scrub or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
9	Clorox Bleach, 1 gal. Containers, 4/Cs. Brand Name: Clorox ONLY	450	Cs.	\$ _____	\$ _____
10	Clorox Bleach, 96 oz. Containers, 6/Cs. Brand Name: Clorox ONLY	450	Cs.	\$ _____	\$ _____
11	General Purpose Cleaner Mr. Clean, Fantastik or approved equal Brand Name: Mr. Clean	450	Cs.	\$ _____	\$ _____
12	Cleaner, Oven Spray Type, 12/32 oz. Containers Similar or equal to Easy-Off (Commercial) Brand Name: _____	450	Cs.	\$ _____	\$ _____
13	Multi-purpose cleaner, 128 oz. btl. Brand Name: _____	450	Cs.	\$ _____	\$ _____
14	General Purpose Degreaser/Cleaner Similar or approved equal to: Simple Green Brand Name: _____	450	Cs.	\$ _____	\$ _____
15	Disinfectant, All-Purpose Cleaner and Degreaser in 5 gal. Pail, Completely Bio-Degradable Brand Name: _____	450	Cs.	\$ _____	\$ _____
16	Cleaner, Clorox Green Works, All Purpose, 24-32oz bottle Brand Name: Clorox	450	Cs.	\$ _____	\$ _____
17	Cleaner, Clorox Green Works, Natural Glass and Surface Cleaner, 24-32oz bottle Brand Name: Clorox	450	Cs.	\$ _____	\$ _____
18	Cleaner, Clorox Green Works, Natural Bathroom Cleaner, 24-32oz bottle Brand Name: Clorox	450	Cs.	\$ _____	\$ _____
19	BOLT Cleaners, Floral Desire Lavender Brand Name: Bolt 1 gal bottles,	450	Cs.	\$ _____	\$ _____
20	FRESH Products Liquid Odor Concentrate 12-32 oz bottles Tutti Frutti, Cherry, Lemon Brand Name: Fresh Products	450	Cs.	\$ _____	\$ _____

<u>21</u>	Disinfectant Toilet Bowl Cleaner in 32 oz. Cont. Liquid 12/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>22</u>	Drain Opener, Liquid Type for Clogged Sinks and Bowls in 32 oz. Containers Similar or equal to: Drano Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>23</u>	Drain Cleaner, 12 qts/Cs. Remington or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>24</u>	Detergent, Laundry, Powder in 50 lb.Container Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>25</u>	Bowl Blocks w/ Handle, 24/Cs. Clorox or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>26</u>	Bathroom Cleaner, Multi-Purpose in gals. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>27</u>	Carpet Shampoo, Plus 5 Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>28</u>	Stainless Steel Cleaner and Polish Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>29</u>	Simple Green Cleaner Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>30</u>	Furniture Polish in 12/15 oz. Aerosol Cans Brand Name: Pledge Only	450	Cs.	\$ _____	\$ _____
<u>31</u>	Cleaner, Glass Spray Type in 16 oz. Cans, 12/Cs. Similar or approved equal to: Windex Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>32</u>	Grill Brick, Heavy Duty, 12/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>33</u>	Scouring Pads, Nylon, Heavy Duty, 6 pk. of 10/Cs. Quickie or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>34</u>	Degreaser, 4/1 gal./Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>35</u>	Degreaser, All-Purpose, SD-20 (Spray on Wipe Off), Industrial Strength, 12/Cs., Net Wgt. (1 lb. 2 oz./510 g) Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>36</u>	Remington Chemical, AFC-79 Cleaner, Disinfectant, Deodorizer, 12/1 Qt./Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>37</u>	Pine Oil, Concentrated, Disinfectant, Deodorizer, 12/1 Qt./Cs. Brand Name: PINE SOL ONLY	450	Cs.	\$ _____	\$ _____
<u>38</u>	3rd Sink Sanitizer, Powder Foam Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>39</u>	Surface Wipes, Sani-cloth, Anti-Microbial, 6/100 Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>40</u>	Clorox Disinfectant Wipes, 6/75 count Brand Name: Clorox	450	Cs.	\$ _____	\$ _____
<u>41</u>	Chlorine Strips Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>42</u>	Foam Disinfectant Cleaners, Disinfects Against the Spread of HIV, TB, Herpes I and II and Other Dangerous Diseases, 12 Cans/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>43</u>	All-Purpose Cleaner, Pine-Sol, 144 oz. Brand Name: Pine-Sol Only	450	Cs.	\$ _____	\$ _____
<u>44</u>	Disinfectant Cleaner, Pine-Sol, Deodorizer, 6/60 oz. Brand Name: Pine-Sol Only	450	Cs.	\$ _____	\$ _____
<u>45</u>	Sno-Bol Toilet Bowl Cleaner, 32 oz. Bottles Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>46</u>	2000 Flushes Blue Plus Bleach, Automatic Toilet Bowl Cleaner 3.5 oz Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>47</u>	Mop Heads, 12 oz., Cotton 12/CS Advance Marketing or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>48</u>	Mop Heads, 16 oz., Cotton 12/CS Advance Marketing, Libman or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>49</u>	Mop Head, 20 oz., Cotton 12/CS Advance Marketing, Libman or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>50</u>	Mop Head, 24 oz., Cotton 12/CS Advance Marketing, Libman or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>51</u>	Mopping Set, Bucket w/ Casters Wringer, Heavy Duty Plastic Bucket Rubbermaid or approved equal Brand Name: _____	450	SET	\$ _____	\$ _____

52	Dust Mop Heads Brand Name: _____	450	Cs.	\$ _____	\$ _____
53	Dust Mop Treatment Brand Name: _____	450	Cs.	\$ _____	\$ _____
54	Dust Mops, 18" Set: Mop Frame and Stick Complete Quickie or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
55	Mopstick, Heavy Duty, 6 1/2" Head Screw Type for 16-24 oz. Mop Head PLASTIC ONLY Junior Quickie or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
56	Mopstick, Heavy Duty, Clasp Type Opening to Fit, 12 oz. Mop Head PLASTIC ONLY Junior Quickie or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
57	Mopstick, Heavy Duty, Clasp Type Opening to Fit 16-24 oz. Mop Head PLASTIC ONLY Junior Quickie or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
58	Sign, "Wet Floor" Brand Name: _____	450	Ea.	\$ _____	\$ _____
59	Angle Brooms 18" complete with attached stick; Heavy Duty Brand Name: <u>Continental, Abco</u>	450	Ea.	\$ _____	\$ _____
60	Broom, Heavy Duty, Nylon Fiber, 18" Home Essential or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
61	Broom, Heavy Duty, Corn Fiber, 18" Boardwalk or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
62	Broom, Push, Heavy Duty, Soft Bristle, 14-16 in. w/ Sticks Quickie or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
63	Broom, Push Type, Heavy Duty, Soft Bristle w/ 30" Handle Quickie or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
64	Floor Pad, Black, 20" Stripping Pad, 5/Cs., 12/Bx. Packaging Brand Name: _____	450	Cs.	\$ _____	\$ _____
65	Floor Pad, White, 20" Stripping Pad, 5/Cs., 12/Bx. Packaging Brand Name: _____	450	Cs.	\$ _____	\$ _____
66	Scouring Pads without soap, Steel Wool , Hotel Size, 12 Ct., 10 bxs. per Cs. Similar or approved equal to: BRILLO Brand Name: _____	450	Cs.	\$ _____	\$ _____
67	Scouring Pads with soap, Hotel Size, 12 Ct., 10 bxs. per Cs. Similar or approved equal to: Brillo, SOS Brand Name: _____	450	Cs.	\$ _____	\$ _____
68	Cleaning Cloth, 6 dozen. per case. Brand Name: _____	450	Cs.	\$ _____	\$ _____
69	MIRCO FIBER Cleaning Cloth, Hand Woven, Disposable, 6 Doz./Cs., Extra Strong, Heavy Wipe Mr. Clean or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
70	Brush, Toilet, Nylon Bristle, Heavy Duty, Institutional Type with Holder Quickie or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
71	Plunger, Toilet Bowl, Heavy Duty Impact or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
72	Sanitizing Solution for Low temperature dish washers, 5 Gals. Similar or approved equal to: Advantage Chemicals Brand Name: _____	450	Gal	\$ _____	\$ _____
73	Suma Dish Wash/Washing liquid for Dish Washers, 5 Gals. Similar or approved equal to: Korchem Brand Name: _____	450	Gal	\$ _____	\$ _____
74	Fabuloso, multi-purpose cleaner, 128 oz. btl. Brand Name: <u>Fabuloso Only</u>	450	Gal	\$ _____	\$ _____
75	Dishwashing Liquid in Gallons, 4/Cs., Commercial Dawn, Joy, Palmolive or approved equal Brand Name: DAWN, PALMOLIVE, JOY _____	450	Cs.	\$ _____	\$ _____
76	Grease Trap Cleaner Brand Name: _____	450	Cs.	\$ _____	\$ _____
77	Glass Cleaner, Spray Bottle, 12 per case Brand Name: _____	450	Cs.	\$ _____	\$ _____
78	Bags, Trash, Heavy Duty 3-Ply, 33 gal., 100/Cs. Hefty Steel Sak or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
79	Bags, Trash, Heavy Duty Plastic Liners (Small), 5 gals, 1,000/Cs. Hefty Steel Sak or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____

<u>80</u>	Bags, Trash, Extra Heavy Duty, 3-Ply 55 gal. 1.75 mil, 100/Cs. Hefty Steel Sak or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>81</u>	Garbage Bags, 55 Gals., Heavy Duty, 100/Cs. Similar or approved equal to: Hefty Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>82</u>	Bags Garbage, 55 gals., 2-Ply (Heavy Duty) Hefty or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>83</u>	Bags, to Fit 7-10 gals. Cans, 500/Cs. Hefty or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>84</u>	Bags, Trash, Heavy Duty, Plastic Can Liners to Fit 16 gal. Cans, .62 mil, 16 gal., 1000/Cs. Hefty or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>85</u>	Plastic Bags, 12 X 8 X 30 @ 1,000/Bx. Fortune or approved equal Brand Name: _____	450	Bxs.	\$ _____	\$ _____
<u>86</u>	Bags, Trash; Heavy Duty, Transparent, 60 Gal. Hefty or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>87</u>	Shopping Bags w/ Handle, White, 13 X 7 X 17, 250/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>88</u>	Shopping Bags w/ Handle, White, 18 X 7 X 18, 250/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>89</u>	Center Feed Paper Towel for Wall Dispenser Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>90</u>	Cup Dispenser, Chrome Plated Steel Wall Mounted Dispenses Full Type, 5 oz. Paper and Plastic Cups. Adjusts to Hold 3-4 oz. Cups Level Indicator. Solo or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>91</u>	Cone Cup Dispenser Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>92</u>	Universal Type Roll Towel Dispenser, Smoke Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>93</u>	Center Pull Roll Towel Dispenser, Smoke Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>94</u>	Washroom Folded Towel Dispensers Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>95</u>	Jumbo Bath Tissue Dispenser, Smoke Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>96</u>	Universal Type Soap Dispenser, Capacity 900-1,000 mg. of Soap Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>97</u>	Dispenser for Toilet Seat Covers Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>98</u>	Facial Tissue Brand Name: Kleenex or approved equal	450	Cs.	\$ _____	\$ _____
<u>99</u>	Toilet Tissue, 2-Ply, White, 500 Sheets/Roll, 96 Rolls/Cs. NO ULTRA BRAND Tissue, Charmin, Smart Soft or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>100</u>	Toilet Tissue, White Jumbo Roll, 12", 6/Cs. Tissue, Charmin or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>101</u>	Toilet Tissue, White Junior Jumbo Roll, 9", 12/Cs. Tissue, Charmin or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>102</u>	Paper Towel; 2-Ply, 30 rolls per case Similar or approved equal to: Bounty, Scott Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>103</u>	Towels, Paper, C-Fold, Hand Dispenser Type Companion or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>104</u>	Towels, Paper, Highly Absorbent Type, 2-Ply, 30 X 30, Jumbo size. Bounty, Scott or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>105</u>	Towels, Paper, Jumbo White, 1-Ply, 600 ft./Roll Bounty, Scott or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>106</u>	Napkins, 2-Ply Paper, Institutional Type, 6,000/Cs. Companion or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>107</u>	Napkins, 2-Ply Paper, Institutional Type, 1/8 Fold, 1,000/Cs. Companion or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____

108	Enmotion, Touchless Roll Towel, 6/pkg. Brand Name: _____	450	Cs.	\$ _____	\$ _____
109	Centerfeed Roll Towels Brand Name: _____	450	Cs.	\$ _____	\$ _____
110	Toilet Seat Covers, Bio-Degradable Seat Covers that Provide a Sanitary Barrier that Promotes Personal Hygiene. Self-Dispensing. Brand Name: _____	450	Pk.	\$ _____	\$ _____
111	Latex, Powder-Free Gloves, NITRILE, Size: S, M, L, XL Brand Name: _____	450	Cs.	\$ _____	\$ _____
112	Gloves, Disposable, Latex, Powder-Free USDA Accepted, Ambidextrous FOOD SERVICE GRADE. Size: S, M, L, XL Brand Name: _____	450	Cs.	\$ _____	\$ _____
113	Gloves, Utility, General Purpose Playtex, E-Z Chore or approved equal Brand Name: _____	450	Pr.	\$ _____	\$ _____
114	Gloves, Vinyl; Size:S, L and XL. 100/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
115	Gloves, Lightweight Latex Contoured & Powdered Inside, 10/100/Cs. Non-Sterile White or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
116	Gloves, Disposable, Poly, 10/100 Playtex or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
117	Gloves, Latex, Disposable, Powder-Free, 10/100 packs, FOOD SERVICE GRADE. Sizes: M, L, XL Brand Name: _____	450	Cs.	\$ _____	\$ _____
118	Cups, Cold Plastic, 3 oz. 25/100 Brand Name: _____	450	Cs.	\$ _____	\$ _____
119	Cups, Cold Plastic, 12 oz. 20/50 Brand Name: _____	450	Cs.	\$ _____	\$ _____
120	Cups, Hot, Foam, 12 oz. 40/25 Brand Name: _____	450	Cs.	\$ _____	\$ _____
121	Cups, Cold Plastic, 8 oz. Similar or approved equal to: Dart, Dixie Brand Name: _____	450	Cs.	\$ _____	\$ _____
122	Cups, Cold, Plastic, 7 oz., 2,500/Cs. Dart, Dixie or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
123	Cups, Cold, Plastic, 5 oz. 25/100 Dart, Dixie or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
124	Cups, Foam, for Hot and Cold Drinks, 8 oz. Size 1000/CT Brand Name: _____	450	Cs.	\$ _____	\$ _____
125	Cups, Cone, 4 oz., 5,000/Cs. Konie or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
126	Cups, Foam, 6 oz., 1,000/Cs. Master Container or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
127	Cups, Translucent, Cold, Plastic, 12 oz., 2,500/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
128	Plates, Disposable, Plastic, Foam or H/Paper, 9", 500/Cs. Chinet or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
129	Plates, Disposable, Plastic 6", 1,000/Cs. Hefty, Chinet or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
130	Plates, Plastic, Sectional, Extra Heavy Duty Approx. 9", 500/Cs. Hefty, Chinet or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
131	Plates, Plastic, Extra Heavy Duty Approx. 9", 500/Cs. Hefty, Chinet or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
132	Plates, Plastic, Sectional, Extra Heavy Duty, Approx. 12", 500/Cs. Similar or approved equal to: Hefty, Chinet Brand Name: _____	450	Cs.	\$ _____	\$ _____
133	Forks, 7" Plastic, Heavy Duty, 1,000/Cs. Regal or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
134	Knives, Plastic, Heavy Duty, 1,000/Cs. Regal or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
135	Spoons, Plastic, 7", Heavy Duty, 1,000/Cs. Similar or approved equal to: Regal Brand Name: _____	450	Cs.	\$ _____	\$ _____

136	Aprons, Disposable Individual Plastic, 100/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
137	Dessert Dishes, Disposable, Plastic Containers, 4 oz., 1,000/Cs. Similar or approved equal to #9197 w/ Matching Lids Brand Name: _____	450	Cs.	\$ _____	\$ _____
138	Resting Mats for Children, 4-Fold Infection Control Mat, 24" X 48" X 2" Brand Name: _____	450	Ea.	\$ _____	\$ _____
139	Bed Sheets, Twin Flat Top, 66 X 104, Polyester and Cotton, 130 Threads/Sq. In., White Brand Name: _____	450	Doz.	\$ _____	\$ _____
140	Bath Towels, 20" X 36", Polyester and Cotton, White Best Value or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
141	Mask, Lightweight, 50 Counts 3M W3-8651 or approved equal Brand Name: _____	450	BOX	\$ _____	\$ _____
142	Mask, DM95 50 Counts Brand Name: _____	450	BOX	\$ _____	\$ _____
143	Mask, D95 50 Counts Brand Name: _____	450	BOX	\$ _____	\$ _____
144	Plastic Dust Pan, 4 ft. Heavy Duty w/ Stick Rubbermaid or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
145	Trash Can, Office Type, 7 gal. Rubbermaid or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
146	Garbage Can, Heavy Duty Plastic w/ Cover, 13 gal. Capacity Rubbermaid Brand Name: _____	450	Ea.	\$ _____	\$ _____
147	Garbage Can, Heavy Duty Plastic w/ Cover, 50 gal. Capacity Rubbermaid or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
148	Garbage Can, Heavy Duty Plastic w/ Cover, 33 gal. Rubbermaid or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
149	Garbage Can, Heavy Duty Plastic w/ Cover, 55 gal. Rubbermaid or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
150	Garbage Can, Step on Roll out. Pedal lifts the lid 50gal Rubbermaid, Brute or approved equal Brand Name: _____	450	Ea.	\$ _____	\$ _____
151	Laundry Detergent, Powder in 24 oz. Pkgs. Similar or equal to: Tide, Fab Brand Name: _____	450	Cs.	\$ _____	\$ _____
152	Detergent, Concentrated, Chlorinated for Machine Ware Washing, Formula to Contain not more than 8/6% Phosphorous O.U.G.M.S/Gal. of Average Recommended. Brand Name: Cascade in 50 lb. Drum or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
153	Fabric Softener, 6/1 gal. Containers Downy, Final Touch or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
154	Deodorant Room Spray, Assorted Scents, 12-13 oz. Brand Name: Glade	450	Cs.	\$ _____	\$ _____
155	Claire Deodorant Room Sprays, 12-13 oz. Autumn Leaves, Baby Powder, Potpourri, Rain Forest, Apple, Tropic Breeze, Vanilla Brand Name: _____	450	Cs.	\$ _____	\$ _____
156	Disinfectant, Pure Steam Distilled in gals., 4/Cs. Pine-Sol, Lysol Brand Name: _____	450	Cs.	\$ _____	\$ _____
157	Claire Disinfectant Spray for Healthcare Use. A Phenol-Based, Country Fresh Scented Product that Disinfects HIV-1 (AIDS Virus), Polio Virus Types 1 and 2, Influenza A2/Hong Kong Virus and Herpes Simplex Virus Types 1 and 2 on Inanimate Environmental Surfaces. 16 oz., Assorted Scents. Brand Name: _____	450	Cs.	\$ _____	\$ _____
158	Lysol Disinfectant Spray, Nuetra Air, 12-13 oz. Brand Name: Lysol	450	Cs.	\$ _____	\$ _____
159	Insecticide for Flying Insects, Spray Can, 17.5oz 12/case Similar or approved equal to: Raid Brand Name: _____	450	Cs.	\$ _____	\$ _____
160	Insecticide for Crawling Insects; Spray Can Aerosol 17.5oz 12/case; Similar or approved equal to: Raid Brand Name: _____	450	Cs.	\$ _____	\$ _____
161	Insecticide for Crawling Insects, Spray Type, Aerosol Cans, 12/15 oz., Commercial Brand Brand Name: Raid	450	Cs.	\$ _____	\$ _____
162	Insecticide for Flying Insects, Spray Can, 12/15 oz. Commercial Brand Brand Name: Raid	450	Cs.	\$ _____	\$ _____
163	Dish Towels; Size, 18" X 12", 12 per case Similar or approved equal to: Best Value Brand Name: _____	450	Cs.	\$ _____	\$ _____

<u>164</u>	Dish Towels, Terry Type, Super Heavy, Absorbent Cotton, Institutional Size, 34" X 18" Best Value or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>165</u>	Paper Lunch Bag; Brown; 8lb; 500/Bundle Similar or approved equal to: Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>166</u>	Pop-Up Wax Paper Sheets; Interfolded Deli Wrap Sheets; 500 Sheets/box; 12 boxes/case (6000 sheets) Similar or approved equal to: Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>167</u>	Face Mask 2-Ply 20/50CT Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>168</u>	Ice Bag 10lb, Plastic 1000/case Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>169</u>	Poly Bag 8x4x18 1000/case Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>170</u>	Poly Bag 8x4x20 1000/case Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>171</u>	Sandwich Bag ZipSeal, Clear. Plastic 500CT Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>172</u>	T-Shirt Bags, Plastic, T-You 900/CT Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>173</u>	Plastic Sandwich Bags; Fold Lock; Clear; 7x7x2; 2000 Bags per box (2/1000) Similar or approved equal to: Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>174</u>	PVC Wrap, Roll, Institutional, 2,000' X 18" Brand Name: _____	450	Rls.	\$ _____	\$ _____
<u>175</u>	Plastic Film, 1" ZipSafe Cutter on Box, 1" X 500' Companion or approved equal Brand Name: _____	450	Rls.	\$ _____	\$ _____
<u>176</u>	Saran Wrap/Film Wrap; 18" x 2000 Similar or approved equal to: Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>177</u>	Foil Aluminum; Heavy Duty, 500' X 18" Roll Similar or approved equal to: Reynolds, Durable Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>178</u>	Foil, Aluminum, Heavy Duty Roll, Institutional 500' X 18" Durable or approved equal Brand Name: _____	450	Rls.	\$ _____	\$ _____
<u>179</u>	Pop-Up Foil Wrap 500 sheets/box; 12 boxes/case (6000 sheets) 9"x10 3/4" Similar or approved equal to: Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>180</u>	Pop-Up Wax Paper Sheets; Interfolded Deli Wrap Sheets; 500 Sheets/box; 12 boxes/case (6000 sheets) 9"x 10 3/4" Similar or approved equal to: Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>181</u>	Oblong Serving Dish w/ 3 Compartments and Covers, Aluminum Delivery quantities not exceeding 250/Cs. Similar or approved equal to: Ecko #8555 Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>182</u>	Hand Stretch Film/Pallet Wrap for packaging and shipping; 18" x 1500ft; Rolls; Heavy Duty Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>183</u>	Aprons, White Cotton Bib with Pocket, 1 dz. per case. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>184</u>	Apron, White Cotton Bib with Pocket Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>185</u>	Wrap, Plastic Film, PW 18" X 200' Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>186</u>	Dish Towels Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>187</u>	Mittens, Long Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>188</u>	Burn Guards, Arm & Hand Protection, Conventional Style Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>189</u>	Disposable Plastic Aprons, Individual, 1000/Cs. Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>190</u>	Toddlers Pull-Up Pampers for Boys Sizes M, L, XL Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>191</u>	Toddlers Pull-Up Pampers for Girls Sizes M, L, XL Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>192</u>	Liquid Magic Suds, dishwashing, detergent & sanitizer Brand Name: _____	450	Cs.	\$ _____	\$ _____

193	Johnson Diversey Super Suma Dish Wash Brand Name: Johnson Diversey	450	Cs.	\$ _____	\$ _____
194	Johnson Diversey Low Term Rinse Brand Name: Johnson Diversey	450	Cs.	\$ _____	\$ _____
195	Chicken Fry Boxes, 5 X 3, Institutional Size Brand Name: _____	450	Cs.	\$ _____	\$ _____
196	Dispenser for QSC Lotion Soap 800ml, Item # SSS441111, bag in Box Refills Brand Name: _____	450	Cs.	\$ _____	\$ _____
197	Spartan NABC Bathroom Cleaner 12/ Quarts Brand Name: _____	450	Cs.	\$ _____	\$ _____
198	Blue General Cleaning Microfiber Cloth 12/pk 144/cs Brand Name: _____	450	Cs.	\$ _____	\$ _____
199	Hand Paper Roll Towels White 800sq ft Item #76018 Brand Name:STERLING	450	Cs.	\$ _____	\$ _____
200	Dispenser for Hand Roll Towels, 800sf, Item # 52014 fits hand roll towel 76018 Brand Name: _____	450	Cs.	\$ _____	\$ _____
201	Antibacterial Soap, Hand Liquid w/ Pump, 7.5 oz. Containers Dial or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
202	Antibacterial Liquid Hand Soap, 4-1 gal./Cs. Palmolive, Dawn, Ivory Brand Name: _____	450	Cs.	\$ _____	\$ _____
203	Hand Soap, Antibacterial for Wall Dispenser Soft Soap or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
204	Hand Soap, Antibacterial in Gallons 4/CS Brand Name: _____	450	Cs.	\$ _____	\$ _____
205	Adult Toothbrushes, Multi-Colored, Soft Bristles Brand Name: _____	450	Ea.	\$ _____	\$ _____
206	Toothbrush, Hard Bristles, 72/Cs. Reach, Colgate or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
207	Toothbrush, Child Size, Assorted Colors for Pre-Schoolers Reach, Colgate or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
208	Toothpaste, 7 oz. Brand Name: Colgate	450	Ea.	\$ _____	\$ _____
209	Toothpaste, Tartar Coated, 24/4.6 oz. Containers Approved equal to: Aqua Fresh, Colgate, Crest Brand Name: _____	450	Cs.	\$ _____	\$ _____
210	Soap, 3 oz, 144/Cs. Individually Wrapped Ivory, Camay or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
211	Soap, Bath, Small Bar 3/4 oz. Size, Individually Wrapped, 1,000/Cs. Ivory, Camay or approved equal Brand Name: _____	450	Cs.	\$ _____	\$ _____
212	Magic Suds Dish Liquid, 5 Gals containers, Commercial Similar or approved equal to: Palmolive Brand Name: _____	450	Gal	\$ _____	\$ _____
213	QSC Pink Lotion Skin CLNS 800M, Item # SSS44105, Powerful synthetic detergent designed for quick removal of all types of soils Pearl pink almond fragrance Brand Name: _____	450	Cs.	\$ _____	\$ _____
214	Steam Table Pan, Stainless Steel, 12x20x4 Brand Name: _____	450	Ea.	\$ _____	\$ _____
215	Steam Table Pan, Stainless Steel, 12x20x6 Brand Name: _____	450	Ea.	\$ _____	\$ _____
216	Steam Table Pan, Stainless Steel, 12x20x8 Brand Name: _____	450	Ea.	\$ _____	\$ _____
217	Forks Dinner, Stainless Steel Windsor or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
218	Teaspoons; Stainless Steel Similar or approved equal to: Windsor Brand Name: _____	450	Cs.	\$ _____	\$ _____
219	Dinner Forks; Stainless Steel Similar or approved equal to: Windsor Brand Name: _____	450	Cs.	\$ _____	\$ _____
220	Cook's Fork, Extra Long, Stainless Steel Similar or approved equal to: Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
221	Teaspoon, Dinner Type, Stainless Steel Windsor or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
222	Ladle, Extra Long, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
223	Ladle, Regular Size, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____

<u>224</u>	Ladle, 1/2 Cup, 18", Stainless Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>225</u>	Ladle, 1 Cup, 18", Stainless Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>226</u>	Pot Spoon, Non-Perforated (Extra Long), Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>227</u>	Pot Spoon, Perforated (Extra Long), Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>228</u>	Pot Spoons, 18"; Stainless Steel Similar or approved equal to : Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>229</u>	Whisk, 18", Stainless Steel Similar or approved equal to : Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>230</u>	Spoodle, 1/2 Cup, Stainless Steel Similar or approved equal to : Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>231</u>	Spoodle, 3/4 Cup, Stainless Steel Similar or approved equal to : Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>232</u>	Spoodle 1 Cup, Stainless Steel Similar or approved equal to : Admiral Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>233</u>	Spoodle, 1/4 cup, Stainless Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>234</u>	Spoodle, 1/2 cup, Stainless Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>235</u>	Spoodle, 3/4 Cup, Stainless Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>236</u>	Ice Cream Scoop, 2 oz. Size, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>237</u>	Ice Cream Scoop, #8 1/2 Cup, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>238</u>	Ice Cream Scoop, #16 1/4 Cup, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>239</u>	Cook's Fork, Extra Long, Stainless Steel Admiral or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>240</u>	Bread Knife, Extra Long, Stainless Steel Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>241</u>	Paring Knife, 6" Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>242</u>	Slicers Utility Knives, 8" Stainless Steel Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>243</u>	Cook's Knife, 8" Stainless Steel Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>244</u>	Cook's Knife, 10" Stainless Steel Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>245</u>	Cook's Knife, 12" Stainless Steel Ary or approved equal Brand Name: _____	450	Doz.	\$ _____	\$ _____
<u>246</u>	Surgrip Retractable Metal Utility Knife, Hand-Shaped w/ Textured Handle for a Firm Grip, adj. Cut Depth Similar or approved equal to : Xacto #WV X 274 Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>247</u>	Insulated Nylon Top Load; Full Size Food Pan Carrier with Handles; for Hot & Cold use; 27"x21"x29"; capacity 4-7 pans Similar or approved equal to: Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>248</u>	Tally Counter, Hand held, 4-digit display; Automatic reset; Metal chrome Similar or approved equal to : Great Star or Sparco Brand Name: _____	450	Bxs.	\$ _____	\$ _____
<u>249</u>	Disposable N95 Particulate Dust Mask/Respirator; Cool Air Flow	450	Bxs.	\$ _____	\$ _____
<u>250</u>	Dessert Dishes, Disposable, Foam , Containers, 4 oz., 1,000/Cs. Similar or approved equal to : #9197 w/ Matching Lids Brand Name: _____	450	Cs.	\$ _____	\$ _____
<u>251</u>	Foam Tray, 5 X 5, 3 Compartment Brand Name: _____	450	Ea.	\$ _____	\$ _____

<u>252</u>	Foam Tray, 7 X 7, 3 Compartment Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>253</u>	Foam Tray, 9 X 9, 3 Compartment Brand Name: _____	450	Ea.	\$ _____	\$ _____
<u>254</u>	Bowls Soup, 8 oz. Plastic, 500/Cs. Brand Name: _____	100	Ea.	\$ _____	\$ _____
<u>255</u>	Soup Bowls, 8 oz., Foam, containers with Matching Lids 500 per case. Brand Name: _____	500	Cs.	\$ _____	\$ _____
<u>256</u>	Soup Bowls, 16 oz., Foam containers with Matching Lids 500 per case. Brand Name: _____	500	Cs.	\$ _____	\$ _____

This Invitation for Bids represents the **one (1) year** estimated requirements for the **Purchase of Household and Cleaning Supplies to various Agencies of the Government in the St. Thomas/ St. John District.**

NOTE: Diligence should be exercised in completing all information as requested herein.

The Bidder MUST insert the Brand Name of each item which he proposes to supply to the Government in the space provided.

SUPPLEMENTARY PROVISIONS

Awards hereunder will be made based on the delivered cost to the Government. Bidders must therefore quote F.O.B. Virgin Islands. Cost of loss, processing of claims for broken or damaged articles and cost of transportation to the Virgin Islands will be the obligation of the Contractor.

Bidders are required to file their **On-Island Warehouse** location and capacity (size) for all bid items.

The Commissioner may reject any or all bids, or the bid for any one or more commodities or contractual services included in the Invitation for Bids, when the public interest will be served thereby. If all bids received are for the same total amount or unit price, and if the public interest will not permit the delay of re-advertising for bids, awards will be made by drawing lots. Otherwise, the contract shall be awarded to the bidder offering the most advantageous service to the Government, quality offered, delivery terms and service reputation taken into consideration.

BRAND NAME: Any reference in the Invitation for Bids to Manufacturer's Brand Name or Number is due to lack of satisfactory specifications for commodity description. Such reference is intended to be descriptive not restrictive and is for the sole purpose of indicating to prospective bidders a description of articles that will be satisfactory.

CONTRACT PERIOD: the period of any contract entered under this Invitation for Bids shall be for one (1) year- **October 1, 2020- September 30, 2021.**

OPTION TO RENEW: The services of this contract may be extended for an additional term subject to the availability of funds.

DESCRIPTIVE LITERATURE: Bidders are requested to file a current copy of their Supply Catalog with the Division of Procurement and ascertain that the receipt thereof is annotated on their Bidder's Mailing List Application.

For evaluating purposes, when further clarification of the items offered is needed, the bidder will be requested and is required to submit **SAMPLES** to the Department of Property and Procurement, Division of Procurement, within then (10) calendar days subsequent to the opening of the bid, at his own expense.

SHELF LIFE: If shelf life is a factor to be considered, please indicate in an accompanying letter to the bid, the category, item, and shelf life in number of months.

INSPECTION: The Department issuing the Purchase Order shall inspect, for and on behalf of the Commissioner of Property and Procurement, each delivery and will refuse to accept same if such items are not in accordance with the specifications hereunder. The Contractor, or his designee, shall be requested to witness such inspection.

All products designated USP shall be furnished in strict accordance therewith, including all requirements for certification by the Government Agency.

Articles are to be in strict accordance with the specifications contained herein. Alternates or substitutes will not be accepted unless shown on the Purchase Order.

PROMPT PAYMENT DISCOUNT: Prompt payment discounts shall NOT be considered in the evaluation of bids. Prompt payment discounts are removed as evaluation factors.

Although prompt payment discounts are not evaluated, any discount offered will form part of the award, and will be taken by the User Agency and the Department of Finance if payment is made within the discount period specified by the bidder.

No discount offered for payments within less than thirty (30) calendar days will be considered. Paragraph 6a on the reverse side of Page 1 of the Bid form is hereby deleted.

QUANTITIES: The quantities indicated on this Invitation for Bids are estimated. Deliveries are to be made as required subject, however, to issuance of Purchase Orders.

VARIATION IN QUANTITIES: Variation in quantity caused by conditions of loading, shipping or packing or allowances in manufacturing processes will only be accepted when such variations do not exceed aggregate ten (10%) per centum of the quantity indicated on the Purchase Order.

DEPARTMENTAL REQUIREMENTS: The items listed are for the following Department(s):

Various Agencies of the Government of the Virgin Islands

DELIVERIES: Deliveries of items hereunder shall be made directly to and accepted by the ordering department during the term hereof. Hours of such deliveries and acceptance shall be between 8:00 A.M. to 12:00 A.M. and 1:00 P.M. and 4:00 P.M. Final date for delivery under this contract will be **September 30, 2021.**

Deliveries shall be made within twenty (20) calendar days, unless otherwise requested by the Department, after receipt of an official Purchase Order and shall also be in such amounts and/or quantities as indicated on the Purchase Order issued by the Department.

The Contractor will assume all responsibilities for delivery, including picking up from docks and transporting to the Department issuing the Purchase Order. The Government, under no consideration, will assume any responsibility for trucking of merchandise.

Deliveries of items contracted for are not complete until off-loaded by supplier and inspected and received by Authorized Personnel.

Acceptance time after delivery will be three (3) working days. The discount period will begin on the fourth day after delivery.

All merchandise **MUST** be labeled or stamped to indicate that they are the quality and brand offered by the bidder. NONE will be accepted unless properly identified.

DAMAGES: If the contractor hereunder fails to make delivery of the merchandise, within the time specified, or fails to effect delivery of the merchandise, said Contractor hereby agrees and consents that the Department issuing the Purchase Order my purchase same in the Open Market. Any excess in cost thereof, over the original contract price, shall be charged against such Contractor by deducting the excess from any invoices in the possession of the department, not yet paid.

EXPLANATION TO BIDDERS: Any explanation desired by a bidder regarding the meaning or interpretation of this Invitation for Bids, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach said bidder before the submission of their bids. Any interpretation made will be in the form of an amendment to the Invitation for Bids, specifications, etc., and will be furnished to all prospective bidders.

The General Provisions (SUPPLY CONTRACT), STANDARD FORM approved by the Commissioner of Property and Procurement, 7-14-71, is an integral part of this Invitation for Bids. Bidders must familiarize themselves with these provisions.

PREFERRED BIDDERS: In addition to placing a check (√) in the appropriate box on Page 1, Section 5 of this Bid, any Person, Firm, Partnership, or Corporation meeting the requirements of Preferred Bidder Status, must request that his or its name be added to a Preferred Bidders' list to be maintained by the Commissioner of Property and Procurement.

If bidder has not previously filed a notarized copy of the Preferred Bidders' Certificate with the Commissioner of Property and Procurement, Division of Procurement, **#8201 Subbase, 3rd Floor, St. Thomas, Virgin Islands**, notarized, submitted to the Division of Procurement not later than date and hour of bid opening specified on Page 1 of this Bid. All bidders not complying with the procedures set forth herein and in accordance with Title 31 V.I.C. § 236 (a), will not be considered eligible as a Preferred Bidder for this Invitation for Bids.

FIXED PRICE WITH ESCALATION:

- (a) Firm bids are requested. However, bids may contain an escalation clause relating to the Contractor's purchase price and same will be considered and evaluated provided the bid is otherwise responsive and the offer responsible.
- (b) If at any time during the performance of a contract, hereunder issued, there is an increase or decrease in the contractor's purchased price of any of the items herein, the Contractor shall notify the Commissioner of Property and Procurement thereof within fifteen (15) working days of such increase or decrease. Such notice shall include data, (ii) the amount, both of the increase or decrease, and (iii) the Contractor's proposal for price adjustment.
- (c) Promptly upon receipt of any notice and data described in (a) above, the Contractor and the Commissioner shall negotiate a price adjustment in the contract unit price for the items involved, delivered, and accepted.
- (d) There shall be no adjustment other than for increase or decrease in the Contractor's purchased price and only for those items for which data as required in (b) above have been submitted and approved.

- (e) If at any time after the date of any contract, issued hereunder, the Contractor makes a general price reduction in the comparable price of any article or service covered by this contract to customers generally, an equivalent price reduction, based on similar quantities and/or consideration shall apply to the contract for the duration of the contract period (or until the price is further adjusted). Such price reduction shall be effective at the time and in the same manner as the reduction in the price to customers generally.

EVALUATION OF PRICE ESCALATION:

- (a) Where an Invitation for Bids does not contain a price escalation clause, bids received which quote a price and contain a price escalation provision, with a ceiling (usually expressed in terms of a maximum percentage increase) above which the price will not escalate, will be evaluated on the maximum possible escalation of the quoted base price.
- (b) Where an Invitation for Bids contains a price escalation clause and no bidder takes advantage of the escalation provisions, bids shall be evaluated based on the quoted prices without the allowable escalation being added. Where a bidder deletes the escalation clause from his bid, the bid will be rejected as non-responsive.

BILLING UNDER ESCALATION CLAUSE:

Billings containing increased unit prices alleged to be in accordance with the escalation clause hereunder shall be accompanied with either:

- (i) a copy of the invoice from the Contractor's mainland supplier; or
- (ii) copy of published Price List of such mainland supplier.

For purposes hereof a "Price List" shall be a catalog, price list, schedule or other form that (a) is regularly maintained by the mainland supplier, (b) is either published or otherwise available for inspection by customers generally and (c) states prices at which sales are currently or were last made to a significant number of buyers constituting the general public.

A "Manufacturer Listed Price" is a current price, established in the usual and ordinary course of trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or vendor.

**GOVERNMENT OF THE VIRGIN ISLANDS
DEPARTMENT OF PROPERTY AND PROCUREMENT**

NON-COLLUSION AFFIDAVIT

————— 0 —————

..... being duly sworn, deposes and says that —

(1) He is [owner, partner, officer, representative, or agent] of

..... the bidder that has submitted that attached bid;

(2) He is duly informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

(3) Such bid is genuine and is not a collusive or sham bid;

(4) Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The Government of the Virgin Islands or any person interested in the proposed contract; and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature of Affidavit

SUBSCRIBED AND SWORN to before me this....., day of

Notary Public

GENERAL PROVISIONS (SUPPLY CONTRACT)

1. DEFINITIONS

As Used throughout this contract, the following terms shall have the meaning set forth below:

The term "Contracting Officer" means the Commissioner of the Department of Property & Procurement; and the term includes, except as otherwise provided in the contract, the authorized representative of the Contracting Officer acting within the limits of his authority.

2. CHANGES

The Contracting Officer may at any time, by a written order, and without notice to the sureties, make changes, within the general scope of this contract, in anyone or more of the following: (i) Drawings, designs, or specifications where the supplies to be furnished are to be specially manufactured for the Government in accordance therewith; (ii) method of shipment or packing; and (iii) place of delivery. If any such change causes an increase or decrease in the cost of, or the time required for, the performance of any part of the work under this contract, whether changed or not changed by any such order, an equitable adjustment shall be made in the contract price or delivery schedule, or both, and the contract shall be modified in writing accordingly. Any claim by the contractor for adjustment under this clause must be asserted within 30 days from the date of receipt by the Contractor of the notification of change: Provided, however, That the Contracting Officer, if he decides that the facts justify such action, may receive and act upon any such claim asserted at any time prior to final payment under this contract. Where the cost of property made obsolete or excess as a result of a change is included in the Contractor's claim for adjustment, the Contracting Officer shall have the right to prescribe the manner of disposition of such property. Failure to agree to any adjustment shall be a dispute concerning a question of fact within the meaning of the clause of this contract entitled "Disputes." However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.

3. EXTRAS

Except as otherwise provided in this contract, no payment for extras shall be made unless such extras and the price thereof have been authorized in writing by the Contracting Officer.

4. VARIATION IN QUALITY

No variation in the quantity of any item called for by this contract will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing processes, and then only to the extent, if any, specify elsewhere in this contract.

5. INSPECTION

(a) All supplies (which term throughout this clause includes without limitation raw materials, components, intermediate assemblies, and end products) shall be subject to

inspection and test by the Government, to the extent practicable at all times and places including the period of manufacture and in any event prior to acceptance.

(b) In case any supplies or lots of supplies are defective in material or workmanship or otherwise not in conformity with the requirements of this contract, the Government shall have the right either to reject them (with or without instructions as to their disposition) or to require their correction. Supplies or lots of supplies which have been rejected or required to be corrected shall be removed or, if permitted or required by the Contracting Officer, corrected in place by and at the expense of the Contractor promptly after notice, shall not thereafter be tendered for acceptance unless the former rejection or requirement of correction is disclosed. If the Contractor fails promptly to remove such supplies or lots of supplies which are required to be removed, or promptly to replace or correct such supplies or lots of supplies, the Government either (i) may by contract or otherwise replace or correct such supplies and charge to the Contractor the cost occasioned the Government thereby, or (ii) may terminate this contract for default as provided in the clause of this contract entitled "Default." Unless the Contractor corrects or replaces such supplies within the delivery schedule, the Contracting Officer may require the delivery of such supplies at a reduction in price which is equitable under the circumstances. Failure to agree to such reduction of price shall be a dispute concerning a question of fact within the meaning of the clause of this contract entitled "Disputes."

(c) If any change inspection or test is made by the Government on the premises of the Contractor or a subcontractor, the Contractor without additional charge shall provide reasonable facilities and assistance for the safety and convenience of the Government inspectors in the performance of their duties. If Government inspection or test is made at a point other than the premises of the Contractor or a subcontractor, it shall be at the expense of the Government except as otherwise provided in this contract: Provided, That in case of rejection the Government shall not be liable for any reduction in value of samples used in connection with such inspection or test. All inspections and tests by the Government shall be performed in such a manner as not to unduly delay the work. The Government reserves the right to charge to the Contractor any additional cost of Government inspection and test when supplies are not ready at the time such inspection and test is requested by the Contractor or when reinspection or retest is necessitated by prior rejection. Acceptance or rejection of the supplies shall be made as promptly as practicable after delivery, except as otherwise provided in this contract; but failure to inspect and accept or reject supplies shall neither relieve the Contractor from responsibility for such supplies as are not in accordance with the contract requirements nor impose liability on the Government therefor.

(d) The inspection and test by the Government of any supplies or lots thereof does not relieve the Contractor from any responsibility regarding defects or other failures to meet the contract requirements which may be discovered prior to acceptance. Except as otherwise provided in this contract, acceptance shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud.

(e) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the supplies hereunder. Records of all inspection work by the Contractor shall be kept complete and available to the Government during the performance of this contract and for such longer period as may be specified elsewhere in this contract.

6. RESPONSIBILITY FOR SUPPLIES

Except as otherwise provided in the contract, (i) the Contractor shall be responsible for the supplies covered by this contract until they are delivered at the designated delivery point, regardless of the point of inspection; (ii) after delivery to the Government at the designated point and prior to acceptance by the Government or rejection and giving notice thereof by the Government, the Government shall be responsible for the loss or destruction of or damage to the supplies only if such loss, destruction or damage results from the negligence of officers, agents, or employees of the Government acting within the scope of their employment; and (iii) the Contractor shall bear all risks as to rejected supplies after notice of rejection, except that the Government shall be responsible for the loss, or destruction of, or damage to the supplies only if such loss, destruction or damage results from the gross negligence of officers, agents, or employees of the Government acting within the scope of their employment.

7. PAYMENTS

The Contractor shall be paid, upon the submission of proper invoices or vouchers, the prices stipulated herein for supplies delivered and accepted or services rendered and accepted, less deductions, if any, as herein provided. Unless otherwise specified, payment will be made on partial deliveries accepted by the Government when the amount due on such deliveries so warrants; or when requested by the Contractor, payment for accepted partial deliveries shall be made whenever such payment would equal or exceed either \$1,000 or 50 percent of the total amount of this contract.

8. ASSIGNMENT OF CLAIMS

(a) Pursuant to the provisions of the Assignment of Claims Act (5 VIC 1201 et. seq.) if this contract provides for payments aggregating \$1,000 or more, claims for moneys due or to become due to the Contractor from the Government under this contract may be assigned to a bank, trust company, or other financial institution, including any Federal lending agency, and may thereafter be further assigned and reassigned to any such institution. Any such assignment or reassignment shall cover all amounts payable under this contract and not already paid, and shall not be made to more than one party, except that any such

assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in such financing. Unless otherwise provided in this contract, payments to an assignee of any moneys due or to become due under this contract shall not, to the extent provided in said Act, as amended, be subject to reduction or set off.

9. ADDITIONAL BOND SECURITY

If any surety upon any bond furnished in connection with this contract becomes unacceptable to the Government of if any such surety fails to furnish reports as to his financial condition from time to time as requested by the Government, the Contractor shall promptly furnish such additional security as may be required from time to time to protect the interests of the Government and of persons supplying labor or materials in the prosecution of the work contemplated by this contract.

10. EXAMINATION OF RECORDS

(The following clause is applicable if the amount of this contract exceeds \$1,000.00 and was entered into by means of negotiation, but is not applicable if this contract was entered into by means of formal advertising.)

(a) The Contractor agrees that the Government Comptroller of the U. S. Virgin Islands or any of his duly authorized representatives shall, until the expiration of three years after final payment under this contract, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to this contract.

(b) The Contractor further agrees to include in all his subcontracts hereunder a provision to the effect that the subcontractor agrees that the Government Comptroller of the Virgin Islands or any of his duly authorized representatives shall, until the expiration of three years after final payment under the subcontract, have access to and the right to examine any directly pertinent books, documents, papers, and records of such subcontractor, involving transactions related to the subcontract. The term "subcontract" as used in this clause excludes (i) purchase orders not exceeding \$1,000 and (ii) subcontractors or purchase orders for public utility services at rates established for uniform applicability to the general public.

11. DEFAULT

(a) The Government may, subject to the provisions of paragraph (c) below, by written notice of default to the Contractor, terminate the whole or any part of this contract in any one of the following circumstances:

(i) if the Contractor fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or

(ii) if the Contractor fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not cure

such failure within a period of 10 days (or such longer period as the Contracting Officer may authorize in writing) after receipt of notice from the Contracting Officer specifying such failure.

(b) In the event the Government terminates this contract in whole or in part as provided in paragraph (a) of this clause, the Government may procure, upon such terms and in such manner as the Contracting Officer may deem appropriate, supplies or services similar to those so terminated, and the Contractor shall be liable to the Government for any excess costs for such similar supplies or services: Provided, That the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

(c) Except with respect to defaults of subcontractors, the Contractor shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the Contractor. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without fault or negligence of the Contractor. If the failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the control of both the Contractor and subcontractor, and without the fault or negligence of either of them, the Contractor shall not be liable for any excess costs for failure to perform, unless the supplies or service fees to be furnished by the subcontractor was obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery schedule.

(d) If this contract is terminated as provided in paragraph (a) of this clause, the Government, in addition to any other rights provided in this clause, may require the Contractor to transfer title and deliver to the Government, in the manner and to the extent directed by the Contracting Officer, (i) any completed supplies, and (ii) such partially completed supplies and materials, parts, tools, dies, jigs, fixtures, plans, drawings, information, and contract rights (hereinafter called "manufacturing materials") as the Contractor has specifically produced or specifically acquired for the performance of such part of this contract as has been terminated; and the Contractor shall, upon direction of the Contracting Officer, protect and preserve property in possession of the Contractor in which the Government has an interest. Payment for completed supplies delivered to and accepted by the Government shall be at the contract price. Payment for manufacturing materials delivered to and accepted by the Government and for the protection and preservation of property shall be in an amount agreed upon by the Contractor and Contracting Officer; failure to agree to such amount shall be a dispute concerning a question of fact within the meaning of the clause of this contract entitled "Disputes." The Government may withhold from amounts otherwise due the Contractor for such completed supplies or manufacturing materials such sum as the Contracting Officer determines to be

necessary to protect the Government against loss because of outstanding liens or claims of former lien holders.

(e) If, after notice of termination of this contract under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, or that the default was excusable under the provisions of this clause, the rights and obligations of the parties shall, if the contract contains a clause providing for termination for convenience of the Government, be the same as if the notice of termination had been issued pursuant to such clause. If, after notice of termination of this contract under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, and if this contract does not contain a clause providing for termination for convenience of the Government, the contract shall be equitably adjusted to compensate for such termination and the contract modified accordingly; failure to agree to any such adjustment shall be a dispute concerning a question of fact within the meaning of the clause of this contract entitled "Disputes."

(f) The rights and remedies of the Government provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

12. DISPUTES

(a) Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement shall be decided by the Contracting Officer, who shall reduce his decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Contracting Officer shall be final and conclusive unless, within 30 days from the date of receipt of such copy, the Contractor mails or otherwise furnishes to the Contracting Officer a written appeal addressed to the Attorney General. The decision of the Attorney General or his duly authorized representative shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not supported by substantial evidence. In connection with any appeal proceeding under this clause, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of his appeal. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the contract and in accordance with the Contracting Officer's decision.

(b) This "Disputes" clause does not preclude consideration of law questions in connection with decisions provided for in paragraph (a) above:- Provided, That nothing in this contract shall be construed as making final the decision of any administrative official, representative, or board on a question of law.

13. NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT

The provisions of this clause shall be applicable only if the amount of this contract exceeds \$10,000.

(a) The Contractor shall report to the Contracting Officer, promptly and in reasonable written detail, each notice or claim of patent or copyright infringement based on the performance of this contract of which the Contractor has knowledge.

(b) In the event of any claim or suit against the Government on account of any alleged patent or copyright infringement arising out of the performance of this contract or out of the use of any supplies furnished or work or services performed hereunder, the Contractor shall furnish to the Government when requested by the Contracting Officer, all evidence and information in possession of the Contractor pertaining to such suit or claim. Such evidence and information shall be furnished at the expense of the Government except where the Contractor has agreed to indemnify the Government.

14. BUY AMERICAN ACT

(a) In acquiring end products, the Buy American Act (41 U.S. Code 10a□d) provides that the Government give preference to domestic source end products. For the purpose of this clause:

(i) "components" means those articles, materials, and supplies, which are directly incorporated in the end products;

(ii) "end products" means those articles, materials, and supplies, which are to be acquired under this contract for public use; and

(iii) "a domestic source end product" means (A) an unmanufactured end product which has been mined or produced in the United States and (B) an end product manufactured in the United States if the cost of the components thereof which are mined, produced, or manufactured in the United States exceeds 50 percent of the cost of all its components. For the purposes of this (a) (iii) (B), components of foreign origin of the same type or kind as the products referred to in (b) (ii) or (iii) of this clause shall be treated as components mined, produced, or manufactured in the United States.

(b) The Contractor agrees that there will be delivered under this contract only domestic source end products, except end products;

(i) which are for use outside the United States;

(ii) which the Government determines are not mined, produced, or manufactured in the United States in sufficient and reasonably available commercial quantities and of a satisfactory quality;

(iii) as to which the Secretary determines the domestic preference to be inconsistent with the public interest; or

(i) which are for use outside the United States;

(ii) which the Government determines are not mined, produced, or manufactured in the United States in sufficient and reasonably available commercial quantities and of a satisfactory quality;

(iii) as to which the Secretary determines the domestic preference to be inconsistent with the public interest; or

(iv) as to which the Secretary determines the cost to the Government to be unreasonable.

(The foregoing requirements are administered in accordance with Executive Order No. 10582, dated December 17, 1954.)

15. CONVICT LABOR

In connection with the performance of work under this contract, the Contractor agrees not to employ any person undergoing sentence of imprisonment at hard labor.

16. OFFICIALS NOT TO BENEFIT

No member of the Legislature, or Delegate to the United States Congress, or official or employee of the Executive Branch of the Government of the Virgin Islands, shall be admitted to any share or part of this contract, or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

17. COVENANT AGAINST CONTINGENT FEES

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty the Government shall have the right to annul this contract without liability or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

18. SAFETY

The Contractor shall maintain an adequate safety program to insure the safety of contractor employees, subcontractor employees, and all other individuals working under this contract. The Virgin Islands Occupational Safety and Health Act (OSHA) provides for safety and health protection for employees on the job. The contractor is required to comply with the OSHA standards. In addition, the contractor must also provide the GVI with a written safety program that he intends to follow in pursuing work under this contract. No work under this contract will be permitted until the GVI is assured that the contractor has an adequate safety program in effect.

TERMINATION OF CONTRACTS

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CONVENIENCE OF THE GOVERNMENT

- (a) The performance of work under this contract may be terminated by the Government in accordance with this clause in whole, or from time to time in part, whenever the Contracting Officer shall determine that such termination is in the best interest of the Government. Any such termination shall be effected by delivery to the Contractor of a Notice of Termination specifying the extent to which performance by delivery to the Contractor of a Notice of Termination specifying the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.

- (b) After receipt of a Notice of Termination, and except as otherwise directed by the Contracting Officer, the Contractor shall:
 - (i) stop work under the contract on the date and to the extent specified in the Notice of Termination;

 - (ii) place no further orders or subcontracts for materials, services or facilities, except as may be necessary for completion of such portion of the work under the contract as is not terminated;

 - (iii) terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination;

 - (iv) assign to the Government, in the manner, at the times, and to the extent directed by the Contracting Officer, all of the right, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the Government shall have the right, in its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;

 - (v) settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Contracting Officer, to the extent, he may require, which approval or ratification shall be final for all the purposes of this clause;

 - (vi) transfer title and deliver to the Government in the manner, at the times, and to the extent, if any, directed by the Contracting Officer (A) the fabricated or unfabricated parts, work in progress, completed work, supplies, and other material produced as a part of, or acquired in connection with the performance of, the work terminated by the Notice of Termination, and (B)

the completed or partially completed plans, drawings, information, and other property which, if the contract had been completed, would have been required to be furnished to the Government.

- (vii) use his best efforts to sell, in the manner, at the times, to the extent, and at the price or prices directed or authorized by the Commissioner of Property and Procurement, any property of the types referred to in (vi) above; provided, however, that the Contractor (A) shall not be required to extend credit to any purchaser, and (B) may acquire any such property under the conditions prescribed by and at the price or prices approved by the Commissioner of Property and Procurement and provided further that the proceeds of any such transfer or disposition shall be applied in reduction of any payments to be made by the Government to the Contractor under this contract or shall otherwise be credited to the price or cost of the work covered by this contract or paid in such other manner as the Commissioner of Property and Procurement may direct;
 - (viii) complete performance of such part of the work as shall not have been terminated by the Notice of Termination; and
 - (ix) take such action as may be necessary, or as the Commissioner of Property and Procurement may direct, for the protection and preservation of the property related to this contract which is in the possession of the Contractor and in which the Government has or may acquire an interest.
- (c) After receipt of the Notice of Termination, the Contractor shall submit to the Commissioner of Property and Procurement his termination claim, in the form and with certification prescribed by the Commissioner of Property and Procurement. Such claim shall be submitted promptly but in no event later than one year from the effective date of termination, unless one or more extensions in writing are granted by the Commissioner of Property and Procurement, upon request of the Contractor made in writing within such one year period or authorized extension thereof. However, if the Commissioner of Property and Procurement determines that the facts justify such action, he may receive and act upon failure of the Contractor to submit his termination claim within the time allowed, the Commissioner of Property and Procurement may determine, on the basis of information available to him, the amount, if any, due to the Contractor by any reason of the termination and shall thereupon pay to the Contractor the amount so determined.
- (d) Subject to the provisions of paragraph (c), the Contractor and the Commissioner of Property and Procurement may agree upon the whole or any part of the amount or amounts to be paid to the Contractor by reason of the total or partial termination of work pursuant to this clause, which amount or amounts may include a reasonable allowance for profit on work done; provided, that such agreed amount or amounts, exclusive of settlement costs, shall not exceed the total contract price as reduced by the amount of payments otherwise made and as further reduced by the contract price of work not terminated. The contract shall be amended accordingly, and the Contractor shall be paid

the agreed amount. Nothing in paragraph (e) of this clause, prescribing the amount to be paid to the Contractor in the event of failure of the Contractor and the Commissioner of Property and Procurement to agree upon the whole amount to be paid to the Contractor by reason of the termination of work pursuant to this clause, shall be deemed to limit, restrict or otherwise determine or affect the amount or amounts which may be agreed to be paid to the Contractor pursuant to this paragraph (d):

- (i) for completed supplies, materials and equipment or services accepted by the Government (or sold or acquired as provided in paragraph (b) (vii) above) and not theretofore paid for, a sum equivalent to the aggregate price for such supplies or services computed in accordance with the price or prices specified in the contract, appropriately adjusted for any saving for freight or other charges;
- (ii) the total of —
 - (A) the costs incurred in the performance of the work terminated, including initial costs and preparatory expense allocable thereto, but exclusive of any costs attributable to supplies or services paid or to be paid for under paragraph (e) (i) hereof;
 - (B) the cost settling and paying claims arising out of the termination of work under subcontracts or orders, as provided in paragraph (b) (v) above, which are properly chargeable to the terminated portion of the contract (exclusive of amounts paid or payable on account of supplies or materials delivered or services furnished by subcontractors or vendors prior to the effective date of the Notice of Termination, which amounts shall be included in the costs payable under (A) above; and
 - (C) a sum, as profit on (A) above, determined by the Contracting Officer to be fair and reasonable; provided, however, that if it appears that the Contractor would have sustained a loss on the entire contract had it been completed, no profit shall be included or allowed under this subdivision (C) and an appropriate adjustment shall be made reducing the amount of the settlement to reflect the indicated rate of loss; and
- (iii) the reasonable costs of settlement, including accounting, legal, clerical and other expenses reasonably necessary for the preparation of settlement claims and supporting data with respect to the terminated portion of the contract and for the termination and settlement of subcontract thereunder, together with reasonable storage, transportation and other costs incurred in connection with the protection or disposition of property allocable to this contract.

TERMS AND CONDITIONS OF THE INVITATION FOR BIDS
(SUPPLY CONTRACTS)

1. PREPARATION OF BIDS: (a) Bidders are expected to examine the drawings, specifications, invitations, and all instructions. Failure to do so will be at the bidder's risk. (b) Bids must be in ink or printed on the bid forms furnished herewith. Bids submitted in pencil will be rejected. Bids containing alterations or erasures will be rejected, unless the alteration or erasure is crossed out and correction thereof printed in ink or typewritten adjacent thereto and initialed by the person signing the bid. In addition, a statement must be furnished with the bid, signed by the bidder explaining the correction of the alteration or erasure. (c) If the bidder is a partnership, a letter of authorization shall be furnished and signed by all of the general partners. If the bidder is a proprietor, and the person signing the bid is other than the owner, a letter of authorization signed by the owner shall be furnished. The Contracting Officer will retain all such proof on file for acceptance of future bids, if requested to do so. (d) The bidder must sign his proposal correctly and in ink. If the proposal is offered by an individual or partnership, his name, office and post office addresses must be shown. If offered by a corporation, the person signing the proposal must give his name, title, and business address. Anyone signing a proposal as agent must file legal evidence of his authority to do so, and that the signature is binding upon the firm or corporation. (e) Alternate bids will not be considered unless authorized by the invitation. Alternate bids are those offered which do not meet the specification and are not considered approved equal to the item specified. (f) When not otherwise specified, the bidder must state a definite time of proposed delivery. (g) Time, if stated as a number of days will include Sundays and holidays. 2. SUBMISSION OF BIDS: (a) Bids and modifications thereof shall be enclosed in sealed envelopes addressed to the issuing office, with the name and address of the bidder, the date and hour of opening, and the invitation number on the face of the envelope. Bids shall be submitted so as to be received in the Office of the Contracting Officer not later than the exact time set for opening of bids. To be considered for award, a bid must comply in all material respects with the invitation for bids so that, both as to the method and timeliness of submission, and as to the substance of any resulting contract, all bidders may stand on an equal footing and the integrity of the formal advertising system may be maintained. (b) Telegraphic bids shall not be considered unless permitted by the Invitation for Bids. Where telegraphic bids are authorized, a telegraphic bid received by telephone from the receiving telegraph office not later than the time set for opening of bids, shall be considered if such bid is confirmed in writing by the telegraph company and by sending a copy of the telegram which forms the basis for the telephone call. (c) Bids may be modified by telegraphic notice provided such notice is received prior to the time set for the opening of the bids. (d)

Sample of items, when required, must be submitted within the time specified, and unless otherwise specified by the Government. If not destroyed by testing, samples will be returned at bidders' request and expense unless otherwise specified by the Invitation. (e) In the event no bid is to be submitted, Bidders are advised not to return the Invitation unless otherwise specified. However, a letter or post card shall be sent to the Issuing Office advising whether future Invitations for the type of supplies or services covered by the Invitation is desired. Failure to so advise the Issuing Office may be interpreted against the bidder. 3. WITHDRAWAL OF BIDS: Bids may be withdrawn only by written or telegraphic notice provided that such notice is received prior to the time set for opening of the bid. 4. LATE BIDS: (a) Bids received at the Office of the Contracting Officer after the precise time set in the Invitation for Bids are late bids. (b) A late bid shall be considered for award only if it is received before award; and either; (i) It was sent by mail including registered or certified for which an official dated post office stamp (*Postmark*) on the envelope has been obtained, or by telegraph if authorized, and it is determined that the lateness was due solely to a delay in the mails or to a delay by the telegraph company for which the bidder was not responsible; or (ii) If submitted by mail- or by telegram where authorized-it was received at the Office of the Contracting Officer in sufficient time to be opened as required in the Invitation but except for delay due to mishandling on the part of the Government. The only evidence acceptable to establish timely receipt at the Office of the Contracting Officer is that which can be established upon examination of an appropriate time stamp or a written statement from an official of the U. S. Postal Service. (c) **Hand-Carried Bids:** A late hand-carried bid, or any other late bid not submitted by mail or telegram, shall not be considered for award. (d) **Registered Mail:** The time of mailing of a late bid, mailed by registered mail, may be determined by the date of the postmark on the registered mail receipt or registered mail wrapper. The time of mailing shall be deemed to be the last minute of the date shown in such postmark unless the bidder furnishes evidence from the post office station of mailing which establishes an earlier time. If the postmark does not show a date, the bid shall be deemed to have been mailed too late unless the bidder furnishes evidence from the post office of mailing which establishes timely mailing. (e) **Certified Mail:** The time of mailing a late bid; mailed by Certified Mail for which a postmarked Receipt for Certified Mail was obtained, shall be deemed to be the last minute of the date shown on the postmark on such receipt where: (i) the Receipt for Certified Mail identifies the post office station of mailing and the bidder furnishes evidence from such station that the business day of that station ended at an earlier time, in which case the time of mailing shall be deemed to be last minute of the business day of that station; or (ii) an entry in ink on

the Receipt of Certified Mail, showing the time of mailing and the initials of the postal employee receiving the item and making the entry, is appropriately verified in writing by the post office station of mailing in which case the time of mailing shall be the time shown in the entry. If the postmark does not show a date, the bid shall be deemed to have been mailed too late. (f) **Metered Mail:** Bids or modifications thereof transmitted in a metered envelope received after the time set for opening will be deemed to have been mailed on the last minute of the day indicated by the metered stamp unless in such event a bidder is able to submit clear and convincing proof as to the actual or approximate time of mailing. 5. IDENTIFICATION OF OFFER: Bidders shall show brand name, catalog number, model and so forth as applicable on bid form covering the product they are bidding on and propose to furnish. If not shown, it will be considered and understood to be that the make and model, shown in the Schedule, as a reference, will be supplied. 6. CASH DISCOUNT PROVISIONS: (a) Discounts offered for a period of less than 20 days will not be considered in making award. Bids offering discounts for payment within periods in excess of twenty (20) days will be evaluated for the purpose of award. (b) In connection with discounts offered, time will be completed from date of acceptance of the supplies by the Government. Provided, however, that the Government is not unreasonably nor unduly negligent in accepting shipment. 7. AWARD OF CONTRACT: (a) Unless all bids are rejected, award will be made by written notice, within the time specified for acceptance, to that responsible bidder whose bid, conforming to the Invitation for Bids, offers the most advantageous service to the Government, quality offered, delivery terms and service reputation taken into consideration. (b) The Government may award items separately or by grouping items in total lots. (c) The Government may, during the term of any contract entered into, increase or decrease the quantities but no such increase or decrease will exceed twenty-five (25%) per cent of the quantity bid upon. 8. REJECTION OF BIDS: The Government may, after opening but prior to award and within the time specified for acceptance, reject any or all bids, or the bid for any one or more commodities or contracted services included in the proposed contract, when the public interest will be served thereby. 9. PRICES: (a) All prices bid shall be firm and not subject to increase if accepted during the acceptance period. Bids containing an "escalation clause" will not be considered unless specifically authorized by the Government in the Invitation for Bids. (b) For each item bid, a unit price and a total for the quantity must be stated. The unit price shall always control. (c) All prices shall be F.O.B. (Free On Board) destination. The seller hereunder must at his own expense and risk, transport the goods to the named place and there tender delivery.

1. SUBMISSION OF BIDS- HAND-CARRIED

All interested parties shall submit *one (1)* original and *four (4)* copy sets of bids, which are to be delivered to the Department of Property and Procurement no later than **Thursday, August 13, 2020 at 10:00 a.m.** Atlantic Standard Time.

They shall be addressed to:

Anthony D. Thomas
Commissioner
Department of Property & Procurement
8201 Subbase, 3rd Floor
St. Thomas, Virgin Islands

THE SEALED ENVELOPE CONTAINING THE BIDS MUST HAVE THE FOLLOWING INFORMATION WRITTEN ON THE OUTSIDE OF THE ENVELOPE OR PACKAGE:

SEALED BIDS-DO NOT OPEN

IFB056GVIT20 (S)

(Name of Bidder)

(Mailing Address of Bidder)

(Telephone Number of Bidder)

(Email Address of Bidder)

2. SUBMISSION OF BIDS- ELECTRONIC SUBMISSIONS

All interested parties shall submit an *electronic submission* to ebids_proposals@dpp.vi.gov no later than **Thursday, August 13, 2020, at 10:00 a.m.** Atlantic Standard Time.

Electronic submissions must also include the **Company's Name- Solicitation Number and Due Date**. The second page of each electronic submission **must only contain** the following words in red font: "**CONFIDENTIAL BID SUBMISSION**"

THE ELECTRONIC SUBMISSION OF BIDS MUST HAVE THE FOLLOWING INFORMATION TYPED INTO THE SUBJECT LINE OF EMAIL:

Send	To	ebids_proposals@dpp.vi.gov
	Cc	
	Bcc	
Subject		ABC Company, Inc.- IFB000ABCT20 (C)- Due Date

It shall be the bidder's responsibility to deliver bids to the Department of Property and Procurement before the date and time set for the closing of acceptance of bids. Bids received after the official deadline will be considered **LATE** and will **NOT** be considered.