

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
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DEPARTMENT OF PROPERTY AND PROCUREMENT

SUPPLY CONTRACT

No. S033ESVIC19 (ISJS)

This AGREEMENT made this 27th day of August, 2019
for the **Janitorial Services for the Election System of the Virgin Islands for the District of St. Croix, U.S.V.I.** by and between the Government of the Virgin Islands, hereinafter called the "GOVERNMENT", and **I-Shine Janitorial Services** (an individual [X]), (a partnership []), (joint venture []), (a corporation []), (incorporated in the state of [X]) (Territory of St. Croix, United States Virgin Islands), doing business as **I-Shine Janitorial Services** whose address is **P.O. Box 6446, Christiansted, St. Croix USVI 00823** hereinafter called the "CONTRACTOR", Witnesseth:

For, and in consideration of the acceptance of the Contractor's proposal, under the approved Justification letter dated August 2, 2019 and, in further consideration of the covenants and agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is mutually agreed between the parties as follows:

SECTION 1. That for and in consideration of the price or prices and agreement in this proposal hereto attached and made a part of this Contract, the said Contractor agrees to furnish and deliver any or all of the services described in the approved Justification letter dated August 2, 2019 and the Compensation (Addendum II) at the price or prices stated therein and in strict accordance with the conditions of said accepted proposal. The Justification letter, Scope of Work (Addendum I), General Provisions (Addendum III), Termination of Contracts (Addendum IV), including any change thereof, are all part and parcel of this Contract and are by this reference, incorporated in this Contract as fully and effectively as if set forth in detail herein.

SECTION 2. The Government, for and in consideration of the full and true performance of the work by the Contractor, agrees to pay the price or prices set forth in the attached Justification letter and the line items as indicated in Scope of Work (Addendum I), in lawful money of the United States, and the payment shall be made at the time and in the manner set forth in the in Compensation (Addendum II) and the General Provisions (Addendum III).

SECTION 3. This Contract shall commence on **August 9, 2019** and shall terminate on **August 8, 2020**, unless mutually extended or terminated by the parties. The services under this contract shall be for a period of **One (1) year** with a renewal option for a period of **One (1) year**. No alterations or variations of the terms of the proposal shall be valid or binding upon the Government unless made in writing and approved by the Government.

SECTION 4. This Contract will remain in force for the full period specified and services of termination shall be satisfactorily delivered and accepted and/or until all terms and conditions have been met, unless:

- (a) terminated prior to expiration by satisfactory delivery against orders of entire quantities contracted for; or
- (b) extended upon written authorization of the Government and accepted by the Contractor, to permit ordering of unordered balances or additional quantities at contract price or prices and in accordance with the contract terms.

SECTION 5. Failure of the Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Government, or failure to make replacement of rejected services when so requested, immediately or as directed by the Government, will constitute authority for the Government to purchase in the open market to replace the commodities rejected or not delivered. The Government reserves the right to authorize immediate purchases in the open market against rejections on this contract when necessary. On all such purchases, the Contractor agrees promptly to reimburse the Government for excess costs occasioned by such purchases. Such purchases will be deducted from contract quantities. However, should public necessity demand it, the Government reserves the right to use or consume commodities delivered which are substandard in quality, subject to an adjustment in price to be determined by the Government.

SECTION 6. By execution of this contract, the Contractor certifies that it is eligible to receive contracts awarded using federally appropriated funds and that it has not been suspended or debarred from entering into contracts with any federal agency. The Contractor shall include this provision in each of its subcontracts hereunder and shall furnish its subcontractors with the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON-PROCUREMENT." In the event the Contractor or any subcontractor misrepresents its eligibility to receive contract awards using federal funds, the Contractor or subcontractor agrees that it shall not be entitled to payment for any work performed under this contract or any subcontract and that the Contractor or subcontractor shall promptly reimburse the Government of the Virgin Islands for any progress payments heretofore made.

SECTION 7. Contractor warrants that it shall not, with respect to this Contract, make or present any claim upon or against the Government of the Virgin Islands, or any officer, department, board, commission, or other agency thereof, knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is an offense under Virgin Islands law.

SECTION 8. Contractor acknowledges that this Contract is funded, in whole or in part, by federal funds. Contractor warrants that it shall not, with respect to this Contract, make or present any claim knowing such claim to be false, fictitious, or fraudulent. Contractor acknowledges that making such a false, fictitious, or fraudulent claim is a federal offense.


This Contract shall become effective immediately upon and as of the day of signature by the Parties hereto.

IN WITNESS WHEREOF, the parties to these presents have executed this CONTRACT in eleven (11) counterparts, each of which shall be deemed an original, in the year and day mentioned in the first paragraph.

Witnesses:



GOVERNMENT OF THE VIRGIN ISLANDS


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Mamba Kuyphitus
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By:  8/27/2019
Anthony D. Thomas Date
Commissioner
Department of Property and Procurement

Witnesses:

CONTRACTOR


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Analisa Bridgewater

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By:  8/9/2019
Natalic L. Warde Date
Owner
I-Shine Janitorial Services

(Corporate seal, if Contractor is a corporation)

ADDENDUM I

Scope of Work

Specifications

TWO TIMES WEEKLY-3,500 Square Feet

- a. Dust/damp wipe all furnishings, equipment
- b. Dust/damp wipe all counters
- c. Bag and remove trash to designated area, reline containers as needed.
- d. Dust/clean window interiors/frames
- e. Dust/spot clean walls/doors to hand high reach
- f. Clean glass doors, dust windows
- g. Sweep/damp mop vinyl flooring
- h. Damp wipe/disinfect bathroom and kitchen fixtures/cabinets, shelves.
- i. Clean exterior of appliances (interior refrigerator as needed)
- j. Remove trash to designated area, reline containers as needed
- k. Sweep/damp mop/disinfect vinyl flooring
- l. Replenish paper and soap materials as supplied by Board of Election

QUARTERLY SERVICE

- a. Dust/damp wipe a/c diffusers
- b. Vacuum upholstered furnishings
- c. Dust walls, partitions above hand high reach
- d. Dust/sweep/mop - Additional 1,500 SQUARE Feet of Space