



Department of Property & Procurement

Government of the United States Virgin Islands

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September 13, 2021

Amendment 2- RFP-055-T-2021 (P) – Qualified Firms for Administration Assistance Services for the US Virgin Islands

Questions/Answer:

1. The instructions request a list of Available Staff as part of Section 1, Organization. The same listing of staff is required as Section 3 of the proposal. Can respondents just provide that listing once in Section 3? **Respondents are requested to adhere to the RFP.**
2. Is it accurate that Project Experience should focus on work conducted in support of funding from the CARES Act and ARPA? **Experience should include work conducted in support of any federal funding governed by specific rules and regulations for that particular award along with those defined in the Code of Federal Regulations (CFR) 200. Any experience specifically with CARES Act and ARPA should be included.**
3. The image for the file for Required Supporting Documents in the solicitation doesn't open. Could you please provide that file? **This is attached as the Mandatory List of Supporting documents under the Documents section of the project advertisement.**
4. The RFP requires notarization of reference letters. Could the notarization requirement be waived, as clients do not necessarily have notaries at their offices? **DPP will waive this requirement.**
5. As the RFP states, " By submitting a proposal in response to this RFP, the respondent agrees to accept the boilerplate terms and conditions of the Government's standard Professional Services Contract, a copy of which is attached to this RFP, if the respondent is selected for award," could the GVI provide a copy of the boilerplate terms and conditions as there was no template attached? **The boilerplate is the entire RFP solicitation document.**

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL