



Department of Property & Procurement

Government of the United States Virgin Islands

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HTTP://DPP.VI.GOV



September 10, 2021

Amendment 1- RFP-055-T-2021 (P) – Qualified Firms for Administration Assistance Services for the US Virgin Islands

Questions/Answer:

1. Is there an incumbent contractor currently performing the administration assistance services?

No

2. Two of our references are for Federal government projects. These Federal agencies are not allowed to submit notarized reference letters. May we submit the Contractor Performance Assessment Reporting System (CPAR) in lieu of a notarized letter if the client is not allowed to submit a notarized reference letter? The CPAR is the U.S. federal government's formal system for evaluating and reporting contractor performance on federal contracts.

All respondents will be rated in this section based on the rating criteria set forth in the RFP.

3. We are currently working on a similar project for OMB/VIDE/VIDHS. Can this project be included as a client reference? If yes, does the project reference need to be notarized?

DPP will waive the notarization requirement.

4. Please provide a listing of all the grants that comprise the \$1.1 billion as well as a high-level summary of the intended uses of the funds. The remaining CARES Act Funds as well as ARPA Coronavirus State and Local Fiscal Recovery Funds.

The intended use of these funds is varied but are to address the ongoing COVID-19 pandemic needs. The ARPA Plan can be found here <http://www.omb.vi.gov/arpa.html>

5. Please clarify the requirement in the scope of work that states: "Provide recommendations for components of a transparency site/portal for applicable funds and provide the necessary data to be posted." What exactly is the proposer going to be required to do?

The selected vendor will be responsible for providing any applicable data such as expenditure reports, project performance metrics, and any other applicable data to be uploaded onto the established ARPA Transparency Site.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH
THEIR BID PROPOSAL