



Department of Property & Procurement

Government of the United States Virgin Islands

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July 31, 2019

AMENDMENT FOUR (4)

RFP-024-2019 (P)- Territory-Wide Government Wide (Gwan) and Land Mobile Radio Public Safety (LMR-PS) Architectural & Engineering Services.

INSERT: QUESTIONS AND ANSWERS

1. Is the funding for this proposed project coming from the USVI government or is there another funding source?
 - A. The funding source is from the VI Government and FEMA.
2. Can you tell us the composition of the evaluation committee?
 - A. The composition of the evaluation committee is as followings, three representatives from the Department of Property and Procurement, and two representatives from the User Agency.
3. What are the evaluation criteria and weighting? (e.g., Technical 40%, Cost 25%, etc.)
 - A. The criteria and weighing is as follows, Qualification... 30 pts., Responsiveness and Dedication... 30 pts., Experience... 30 pts., and References... 10 pts.
4. Can you further explain the Pricing section of the RFP? It states that the "proposal provided will contain estimates for repairs of existing and design/implementation of a new system, including..." The language implies that USVI would like the cost estimates listed as bullet points included in the response to the RFP. It would be nearly impossible to provide those estimates in the RFP proposal without first having conducted the work requested in the RFP. It appears as those cost estimates would be included in the deliverable report for the project. Did you mean that our pricing was to include the necessary effort to develop all of those cost estimates?
 - A. Estimates, assessments and detailed analysis of the systems outlined in the RFP are the deliverables. The deliverables are to be provided once a contractor is chosen via the

RFP process. Once a contract is signed with the contractor (based on the RFP process), the deliverables will be the output. The RFP is to determine the contractor that can provide the best value for the deliverables listed. Cost estimates, assessments and detailed analysis of the systems outlined in the RFP should not be included in the response to the RFP. These are the deliverables.

5. Page 4 of the RFP states firms should “submit one (1) original and five (5) copy sets of the proposals” (technical). On Page 6, it says for the cost proposal “one (1) original and four (4) copy sets. Can you provide clarity on if the Cost Proposal should also include 5 copies?

A. The ‘cost proposal’, which must be submitted in a separate envelope, should be ONE original and FOUR copy sets. The proposal itself must be ONE original and FIVE copy sets.

6. On page 6, paragraph 5 of the RFP where it speaks to Project References it says that it must include a notarized written consent from the authorized representative. Is this a notarized letter of consent from the reference? If so, this is a highly unusual requirement that we have never seen in other RFP’s and creates an onerous burden on our past clients that we normally wouldn’t ask of them. Additionally, they would have to complete the letter, have it notarized, and return the original notarized version via US mail which could create a time issue due to the relatively quick turnaround time for these proposals. Would you consider waiving this requirement for a notarized letter of consent, or consider extending the due date for responses by 30 days?

A. Yes, the notarized letter must be from the reference. Consideration has already been given, and an extension has already been granted.

All other terms and conditions remain the same.

A copy of this amendment must be returned with your bid.