

GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS
 DEPARTMENT OF PROPERTY AND PROCUREMENT
 Building #1 Sub Base
 St. Thomas, U. S. Virgin Islands 00802

BIDDER'S MAILING LIST APPLICATION

Instructions: Fill in all spaces. All answers should be typed or printed.

NAME OF BIDDER: _____

TELEPHONE: _____ CELL PHONE: _____ EMAIL: _____

BUSINESS ADDRESS: _____

Street Address

Building / Unit #

City

State

Zip Code

DATE OF LAST FINANCIAL STATEMENT:

ASSETS:

LIABILITIES:

NET CAPITAL:

SELECT ONE OF THE FOLLOWING:

Individual

Society

Corporation

Partnership

DATE INCORPORATED:

PLACE INCORPORATED:

NAME OF PRINCIPALS

TITLE OF PRINCIPALS

	NAME OF PRINCIPALS	TITLE OF PRINCIPALS
1.		
2.		
3.		

COMMERCIAL AND BANK REFERENCE

- Name _____ Mailing Address _____ Zip Code _____
- Name _____ Mailing Address _____ Zip Code _____
- Name _____ Mailing Address _____ Zip Code _____

NAMES OF PERSONS AUTHORIZED TO SIGN BIDS, OFFER, ETC.

TITLE

	NAMES OF PERSONS AUTHORIZED TO SIGN BIDS, OFFER, ETC.	TITLE
1.		
2.		
3.		

LIST OF ARTICLES / SERVICES YOU ARE INTERESTED IN SUPPLYING TO THE GOVERNMENT

AUTHORIZED SIGNATURE

TITLE

DATE OF APPLICATION

NOTICE TO PROSPECTIVE BIDDER: All information herein will be verified by the undersigned:

 Commissioner of Department of Property and Procurement

 Date

 Witness

 Witness

After placement on the bidder's mailing list, a supplier's failure to respond (submission of bid, or notice in writing that you are unable to bid on that particular transaction but wish to remain on the active bidder's mailing list for that item) to Invitations for Bids will be understood to indicate lack of interest and concurrence in the removal of the supplier's name from bidder's mailing list for the items concerned.