



# VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

Community Development Block Grant – Disaster Recovery  
3438 Kronprindsens Gade • GERS Complex 1<sup>st</sup> Floor Suite 4  
St. Thomas, USVI 00802-6447  
Telephone: (340) 777-4432 • Fax: (340) 775-7913

## **Request for Qualification – RFQ 002-2020-DR-STT/STX Community Development Block Grant Disaster Recovery (CDBG-DR) Program**

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting proposals from qualified companies (“Respondents”) to provide moving services to pack household contents, load contents into trucks for transporting, move to new location, unload contents into new homes, place contents as instructed by the owner or tenant and reassembling item as needed. Beginning on Wednesday, December 11, 2019, bid documents may be obtained from 8:00 a.m. to 4:00 p.m., at the following VIHFA locations: (a) #3438 Kronprindsens Gade, GERS Complex 1st Floor, Suite 4, (b) #3202 Demarara Plaza, Suite 200, St. Thomas, VI; and (c) Lagoon Street, Frederiksted, St. Croix, VI. Bid packages are also available for download on <https://www.vihfa.gov/disaster-recovery/procurement>. Bids are to be submitted on Friday, January 10, 2020 at 4:00 p.m. at any of aforementioned Virgin Islands Housing Finance Authority Offices.

The bid package defines the scope of services to be performed, and the required qualification documents to be submitted from, each firm.

The selection of qualified companies will be based on meeting the listed qualifications outlined within the procurement solicitation. Awards will be through a mini-bid process to the most responsive bidder(s) whose proposal is the most advantageous to VIHFA, considering such factors as the Bidder's ability to perform the work involved in the bid

Inquiries about the project may be directed to Ms. Nicole Roberts, Procurement/Contract Officer at (340)-777-4432 ext. 4227. VIHFA reserves the right to accept or reject any and all proposals.

Daryl Griffith,  
Executive Director



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## **Request for Qualification – RFQ 003-2020-DR-STT/STX Community Development Block Grant Disaster Recovery (CDBG-DR) Program**

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting proposals from qualified companies (“Respondents”) to provide a storage facility that is properly shelved, fully secured and equipped in storing personal property of homeowners. Beginning on Wednesday, December 11, 2019, bid documents may be obtained from 8:00 a.m. to 4:00 p.m., at the following VIHFA locations: (a) #3438 Kronprindsens Gade, GERS Complex 1st Floor, Suite 4, (b) #3202 Demarara Plaza, Suite 200, St. Thomas, VI; and (c) Lagoon Street, Frederiksted, St. Croix, VI. Bid packages are also available for download on <https://www.vihfa.gov/disaster-recovery/procurement>. Bids are to be submitted on Friday, January 10, 2020 at 4:00 pm at any of aforementioned Virgin Islands Housing Finance Authority Offices.

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