



Department of Property & Procurement

Government of the United States Virgin Islands

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AMENDMENT FOUR (4)

IFB054DOEC20 (S)- Janitorial Services at Various Schools, St. Croix USVI.

INSERT: Questions and Answers

Question: On the scope you request various services please clarify what type of license is required to bid on the line items so that our bid is responsive.

Answer: The prospective bidders' license requirement shall be commercial janitorial, janitorial service and supply, and the like.

Question: On mold Remediation should we put in the cost of doing the testing for mold before and after Remediation is complete?

Answer: No, mold testing is not required. Mold remediation unit pricing for should be per square foot.

Question: St. Croix Complex states Cafeteria does this also include the kitchen?

Answer: See the updated itemized Bid Sheet. Cleaning of the School's kitchen is not a requirement.

Question: Eulalie Rivera Cafeteria does it include the kitchen? All Temporary Structures as well?

Answer: See the updated itemized sheet, the selected contractor shall be responsible for the daily cleaning of the school's modular classrooms.

Question: Procurement Warehouse -Will the Contractor be required to sanitize the exterior doors and roll down gates?

Answer: The selected Contractor will not be required to sanitize the exterior doors and roll down gates. Services shall only be performed in all bathrooms (and adjoining hall), administrative offices, and the kitchenette.

Question: During the walk-thru Principal requested that the classrooms in the Gym be included, also the Gym and the bleachers will you add this to the scope?

Answer: The selected Contractor shall be responsible for gymnasium classrooms and bathrooms only.

Question: Ricardo Richards at the walk thru we noticed that the Cafeteria and Kitchen was not on the scope. Will you add this to the scope?

Answer: No.

Question: Lew Muckle School at the walk-thru we noticed that the Cafeteria was not on the scope. Will you add this to the scope?

Answer: No.

Question: During the walk-thru at John Woodson there is a main Gym part of the school and then the Temporary Gym. Will both Gyms need to be cleaned and sanitized?

Answer: No.

Question: Alfredo Andrews Cafeteria will Kitchen be added to the scope?

Answer: No.

Question: Arthur Richards Temp Gym, Auditorium and Cafeteria will this be added to the scope?

Answer: No.

Question: If the schools have a Cafeteria do, we include the kitchens?

Answer: No.

Question: Claude O. Markoe School - The gym, library and various other buildings are not in use. When the contract starts next year, and the buildings have been repaired will we do a change order to add those buildings or should we add that in our price now?

Answer: See the updated Bid Sheet.

Question: Will the winning contractor be able to get a small storage space at the school so that we can leave our equipment and supplies?

Answer: Yes.

Question: Once work begins when can the contractor submit the bill? Once a week or monthly?

Answer: Services shall be billed monthly.

Question: Will a purchase order be issued for the full amount of the bid including Line item 1, 2, 3 and 4 on some scopes? IF not, which items will a PO be issued for? If you do authorize the contractor to do Item 2 and 3 will we be issued a PO before starting?

Answer: Purchase Orders will be issued quarterly for Line 1 Only. POs for line 2 and 3 will be issued upon need, prior to commencement.

Question: Will employees of contractors need to have shirts or ID showing the company name they are working for? Will there need to be any Police Background checks on employees working on school premises?

Answer: Employees should have some sort of identification signifying that they are employed by the selected Contractor.

Question: Will the contractor have keys to the schools they are awarded, or Education staff will open all rooms and buildings?

Answer: The selected contractor will be given keys to the school.

Question: Emergency Janitorial Item #2 and sometimes Item #3 on scope will this go into effect if there is a hurricane? When bidding what is considered debris removal? As all the desks, chairs, floors and books will be sanitized to re-use. Should we consider doing all desks, books, chairs 100% of each school or only the damaged areas?

Answer: Yes, lines 2 and/or 3 will be activated in the event of a hurricane or torrential rain that may cause severe flooding. Debris will include mud, leaves, paper, and downed ceiling tiles. Sanitation of desks, chairs books, and floors should be considered for the entire school.

Question: Mold Remediation - Do we need to hire a licensed mold company to do the work? When pricing the Mold Remediation companies charge by sq. ft. John H. Woodson is approx. 120,000 sq. ft., do we price it for the whole sq. ft. or 50% of the sq. ft.?

Answer: Pricing should be per square foot.

Question: Emergency Janitorial and Mold Remediation, can these items be an alternate bid for the scopes or a separate bid?

Answer: Line Item 2 and 3 should be included as "bid alternates". These line items will be initiated in the event of a hurricane of torrential rains and flooding.

Question: Both St. Croix Central High School and St. Croix Educational Complex have a "work to Be Performed" work Item that seems to duplicate work outlined in the "Emergency Janitorial" work item, with the exception of lounges and lobbies. Can clarification be provided on the work items and their descriptions for these two facilities?

Answer: Work to be performed daily in offices, classrooms, and bathrooms, is an extension of Line Item No. 1

**All other terms and conditions remain the same.
A copy of this amendment must be returned with your bid.**