

**Government of the Virgin Islands
Fixed Asset Tracking Form**

Item #	PO NUMBER	Description	Master Item (Y/N)	Sub item	Tag #	Federal or Local	Location Code	Floor	Room	Department	Custodian	Acquisition Source	Part #	Serial #
1														
2														
3														
4														
5														
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21														
22														
23														
24														
25														

LEGEND

Green columns are required

Yellow columns are optional

