



Application to Lease Real Estate

File No. _____

Application Fee: \$100.00

Make checks payable to:

Government of the Virgin Islands
c/o Department of Property & Procurement
Building No. 1 Subbase
St. Thomas, VI 00802

1. Date of Application: _____

2. Name of Business: _____

3. Address of Business: _____

4. Type of Business: _____

5. Corporation is:

(a) VI Corporation in Good Standing: (Y)___ (N) ___

(b) Incorporated: (Y)___ (N) ___

(c) Otherwise Named: _____

(d) Date of Incorporation: _____

6. Name of Principals: _____

Position(s): _____

Social Security No.: _____

Tax Identification No.: _____

7. Name of Resident Agent: _____

8. Address of Resident Agent: _____

9. VI Business License No.: _____

(List all licenses held)

10. Telephone Number(s): _____

11. Kind of Business *(Provide sufficient information to fully describe the proposal. Comprehensive information may be attached.)*

12. Objective(s) *(Entrepreneur should clearly and concisely show what he intends to accomplish.)*

13. Expected Markets for Products and/or Service *(Include information pertaining to expected volume, trends, etc.)*

20. Projected work plan and timetable: _____

21. Number of jobs that this project will create: _____

22. Estimated gross income for the first five (5) years of operation:

Year 1	\$	_____
Year 2	\$	_____
Year 3	\$	_____
Year 4	\$	_____
Year 5	\$	_____

23. Organization(s) and/or person(s) consulted: _____

24. Is the latest financial statement certified by an accountant attached to this application? (Y)___ (N) ___

25. Additional information: _____

Submitted By: _____

Position: _____

Date: _____

All information submitted is subject to the disclosure of the public under the Freedom of Information Act of the Virgin Islands.

Commissioner of Property & Procurement

Today's Date

NOTE:

Please submit the following with this application:

1. Business License *(if you are a Non-Profit Organization, Certificate of Non-Profit)*
2. Certificate of Insurance
3. Corporate Resolution *(if you are a corporation or have board members)*
4. Articles of Incorporation *(if you are a corporation or have board members)*
5. Certificate of Good Standing
6. Detailed List of Improvements